

BIGBURY PARISH COUNCIL

Minutes of the monthly meeting of Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 13th March 2019 at 7:30pm.

PRESENT: Cllrs: B Carson, G Rosevear, V Scott, E Huntley, S Smith and Clerk R Matthews.
C. Cllr. Gilbert was in attendance along with fifteen residents.

1.0 Declaration of Interest

The Chairman read out a statement in respect of Declaration of Interest – no such interests were declared.

2.0 Apologies for absence:

Apologies for absence were received from Cllr. C. Case

3.0 Minutes of previous meetings held on February 20th 2019

Cllr. Scott proposed the minutes be accepted as an accurate record of this meeting. Cllr. Rosevear seconded the proposal and all Councillors present at that meeting voted unanimously to accept the minutes, which were duly signed by the Chairman.

4.0 Matters arising (actions) from February 20th 2019 meeting and not covered in this month's agenda:

Clerk to contact the charity owning the phone box outside the 'Old Post Office' to establish if it could be used for anything to benefit the community. Outstanding **Action Clerk**

Clerk had contacted BT about the condition of the three functional phone boxes – BT confirmed they were still awaiting agreement from the land owner in order to access the site – pending.

Clerk to make a proposal for replacement of the three Parish notice boards. **Action Clerk**

Warren – reseeding and future plans – defer until new District Councillor is appointed – pending

Millennium Steps – it was noted these had been repaired and it was agreed to paint these in an attempt to slow the process of decay caused by weather. **Action Clerk**

5.0 County Councillor's report

In respect of the Neighbourhood Plan, C. Cllr. Gilbert confirmed the S106 funds would be made available for the project and that Highways were actively involved in the review process.

It was acknowledged that the roll out of Superfast Broadband was behind schedule but C. Cllr. Gilbert confirmed that Bigbury Parish was still at the front of the queue for go-live.

The slippage and subsidence in the car park is of concern and C. Cllr. Gilbert confirmed the District Council were in contact with the land owner.

C. Cllr. Gilbert expressed concerns on behalf of the Highways Dept. in respect of repairs needed to the main road near Edmeston (Modbury). If it was necessary to close this stretch of road, the diversionary route would be tortuous.

C. Cllr. Gilbert kindly stayed longer at the meeting to join the discussion on the Neighbourhood Plan, which was moved up the agenda.

A question was raised about rubbish, collected as part of beach cleans, subsequently left at Cockelridge. C. Cllr. Gilbert commented that it would be collected by the refuse teams provided it was in a place accessible to the waste collection vehicles. Stuart Watts stated that in his opinion the best way of accessing this rubbish and removing it was by boat and he was prepared to talk to BE staff before a more complex solution was sought. **Action Stuart Watts**

6.0 Neighbourhood Plan

Cllr. Scott gave a detailed update, the full content of which is distributed with these minutes (appendices aa-af).

Clarification was sought from the Parish Council in respect of their preference for a road surface following the response from Devon CC Highways to the application for the community-led housing scheme at St Ann's Chapel. Richard Jackson of Devon CC Highways had expressed a preference for a tarmac surface, if it was being offered for adoption, but had advised that if the applicant or planning authority insists on a non-tarmac finish then concrete imprint would be preferred the preferred next option.

After much discussion it was agreed that the road should be adopted. The strong preference would be for permeable paving as currently proposed. If this could not be adopted the second option was a non-permeable paved surface. The concrete imprint would not be as attractive but would be better than a tarmac construction. It was pointed out by Cllr Carson that the estate needed to provide a child friendly area and a shared car/pedestrian road surface was required.

Cllr. Carson proposed this be permeable block paving with the over-riding consideration that this be adopted by the County Council. Cllr. Smith seconded this proposal which was agreed by all Councillors.

Cllr. Smith also stated that Bigbury Parish Council should not be held responsible for the cost of any future maintenance of this road. C. Cllr. Gilbert agreed to discuss this matter with Wendy Ormsby.

Cllr Scott asked the Parish Council if they could indicate their preferences for the mix of materials to be used for the external cladding as it was known that SHDC were now preferring new houses in the local area to be rendered or stone. The current proposals have a mixture of render, stone and natural timber cladding. The Parish Council considered that the present mix of materials provided an attractive appearance in keeping with the rural character of the area and would not want the houses to be mainly rendered. In this location the use of some stone and natural timber cladding, together with some render, was liked and should be retained.'

7.0 Open Session

Resident A asked about progress in respect of re-painting the white lines in the parking area at Sedgewell. Highways to be contacted.

Action Clerk

Resident A expressed concerns over the debris left on the pavements and roadways after hedges had been cut. SHDC were to be contacted to see if a road sweeper could be deployed to help with this.

Action Clerk

Resident B expressed concerns over the narrowing of roads around the 'Bay Café / Parker Road area'. This was a result of a slippage of the bank etc. Owner is to be contacted.

Action Clerk

8.0 Planning related topics

0464/19/HHO Stargazy, Folly Hill, Bigbury-on-Sea, TQ7 4AR – application for a replacement front and side protective balcony and new bi-fold door system to front elevation.

No issues were identified with this proposal, which would enhance the property. Cllr. Scott proposed this be supported, which was seconded by Cllr. Carson and agreed by all Councillors.

4214/18/FUL Land at Holwell Farm, St Ann's Chapel, TQ7 4AP - Residential development to provide #13 dwellings with associated access, car parking, public open space and landscaping.

This is the Neighbourhood Plan output and as such is already fully supported by the Parish Council.

Clerk to establish if formal letter of support is sought by SHDC Planning Dept.

Action Clerk

9.0 Finance: Approval of payments to be made and presentation of finance statement

Cllr. Rosevear proposed the financial statements and recommended payments presented be accepted which was seconded by Cllr. Smith and all councillors agreed. Clerk was to raise the following payments:

£350.00	Bigbury Youth Club (funds previously held as reserves)
£75.00	D Hammett – P3 related work
£50.00	Modbury Caring – annual donation
£1184.13	David Rogers - Emergency repairs to Millennium steps
	£359.13 Materials
	£825.00 Labour cost
£7920.00	Defibrillators – South West Ambulance Trust
£33.48	BT – line rental and broadband access Memorial Hall
	Paid by direct debit
£120.00	SHDC – annual fee payroll services – Paid by direct debit

Clerk showed a slide of the current cash book and bank reconciliation statement showing a balance of £31,410.31 as at February 28th 2019

Clerk showed a statement of restricted and reserved funding with a balance of £13,713.06

Clerk showed details of S106 funds held by SHDC - £162,771 for affordable housing projects and £24,194 for OSSR projects.

Clerk further confirmed the defibrillator replacement project was fully funded and the units would be ordered soon. **Action Clerk**

10.0 Play park update

Cllr. Case was unable to attend this meeting – carry topic forward to March. **Action Cllr. Case**

11.0 Aune River Patrol update

Stuart Watts shared the update in respect of the important matter and appendix b contains all details shared. Further updates would be provided as and when they were available.

12.0 Church Gateway scheme

Clerk confirmed the information requested at the last meeting had been supplied to Peter Cook.

A robust debate followed in respect of the cost of the various elements of the project. Cllr. Rosevear reminded everyone that at the previous meeting it had been discussed and agreed that the Parish Council would support this project.

Cllr. Carson stated it was a requirement that the Parish Council support schemes that enhance 'the street scene' and make the area generally more attractive.

Cllr. Rosevear added further detail to his proposal at the prior meeting – the Parish Council would provide financial support to the Friends of St Lawrence Church up to a total sum of £5,000.00 on the basis that this money is to be allocated to 'enhancing the street scene' through repair and renovation work to the walls and entrance pillars. This proposal was seconded by Cllr. Scott and agreed by all Councillors present.

13.0 SHDC elections

Clerk shared the official SHDC document titled 'Local Government Elections – Timetable of Proceedings Thursday 2nd May 2019. This can be found on the website.

Clerk confirmed that notices relating to election would be posted on March 21st and that nomination forms would be made available to anyone who requested one.

14.0 Correspondence received

Three documents were presented:

Citizens Advice South Hams – letter of thanks for donation

SHDC Planning – re-advertisement 4119/18/HHO Little Court. Confirmation that request made by Parish Council for timber cladding had been accepted.
Received after agenda was published

SHDC Planning – Burgh Island 0437/19/CLE.
Received after agenda was published

All documents are shown in full within the 'Information file' uploaded to the Bigbury Community Website (Parish Council / Meeting Minutes)

15.0 Agenda Items for next meeting

Play Park and funding for Bigbury News were to be included.

NOTE The supporting file is shown in the Parish Council section of the Bigbury Community website.

The meeting closed at 10:00pm.

The next meeting is to be held on Wednesday April 10th at 7:30pm

Signed.....B Carson, Chairman, Bigbury Parish Council