

BIGBURY PARISH COUNCIL

Minutes of a meeting of the Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 9th DECEMBER 2015 at 7.30pm

N.B. SUBJECT TO APPROVAL BY COUNCILLORS

PRESENT Cllr B Carson (in the chair) Cllrs, C Case, B.Huntley, S Smith. D.Cllr L.Ward and C.Cllr R.Hosking attended for part of the meeting. Eleven residents were also present.

- 1.0 APOLOGIES FOR ABSENCE: Cllrs G.Roseveare, I.Couper and Mr J Simes (Footpath Warden)

2. OPEN SESSION
 - 2.1 Following a request from Cllr Huntley asking that comments should be light, D.Cllr Ward stated how delighted she was to see the Christmas lights at St Ann's Chapel which were put up by Dane and Hilary Vanstone. Their efforts have been greatly appreciated by residents and visitors to the village. Other residents expressed their appreciation that various other residents have made an effort to put up Christmas lights.
 - 2.2 Resident A expressed her appreciation to the Parish Council, D.Cllr Ward and Mrs Val Scott for the Neighbourhood Plan public meeting which was attended by several residents.
 - 2.2 Resident B reported on the subject of jet-skis which are coming into the bay and acting very dangerously by going too close to other people in the water. He asked if action could be taken to curb the use of jet-skis at Bigbury on Sea.
 - 2.3 Resident C raised the matter of a Certificate of Lawfulness application relating to Mount Folly Farm. The Chairman stated that he and Cllr Case would declare an interest and would leave the room during discussion of this matter under item 5 Planning on the agenda. He gave permission to the resident to speak under that item.

- 3.0 MINUTES OF NOVEMBER MEETING were approved and were signed accordingly.

- 4.0 MATTERS ARISING (*minute numbers relate to November minutes*)
 - 4.1 (2.3) End of Cleveland Drive between Charterlands and Quarterdecks (formerly Farthings). A site meeting had taken place since which the former owner of Farthings had sent Land Registry documents to the clerk and had stated that the hedge had gone straight down from the front small angled-gate to the rear of the lane apart from the last 6ft when it had cut in towards the telegraph pole.
 - 4.2 (4.1) Large advertising hoardings: the clerk had been in further contact with SHDC Locality Officer, Dan Taylor, who has assured her that the hoardings will be coming down very soon.
 - 4.3 (8.1) Website: Mr S Watts had arranged for the Bigbury Community Website to be updated with the invoice arising under Financial. Mr Charles Harrington (Chairman Bigbury Memorial Hall Committee) had responded to Cllr. Carson's suggestion for wi-fi to be available in the hall stating that the committee members were not in favour but if the Parish Council was willing to pay for the installation and meet all further costs in running it, the Committee would then give permission.
 - 4.4 (2.1 Oct) Granite seat on public footpath – nothing further since SHDC confirmed that if the Parish Council installed the seat, no planning permission is required, but if a landowner installs one, they need planning permission.
 - 4.5 (14) Boat in bus lay-by, BoSea. It was agreed that views were varied on the matter and to discuss in the New Year.
 - 4.6 Letters of appreciation had been sent to Mrs. Nina Stanesby for her work as councillor and to Mr Stuart Watts for his work as Snow Warden.

- 5.0 PLANNING
 - 5.1 05/2469/15/F: Mr & Mrs Howell, Thornbury, Parker Rd, BoS: further windows on south elevation: A site meeting had taken place as a result of which councillors expressed their

- disapproval of the proposals. It had been noted that work had been carried out despite a Planning Inspector's report stating the reverse. AGREED: Recommend Refusal.
- 5.2 05/2457/15: Mr & Mrs S Marshall: – erection of agricultural livestock building on land at SX 668 471 Easton: No objections
- 5.3 05/2454/15: Mr D Hext: erection of agricultural building on land at SX 663 475 – no objections.
- 5.4 Mount Folly Farm Certificate of Lawfulness; *Cllrs Carson and Case declared an interest and left the room.* Cllr Huntley chaired for the duration of this item. She had received some residents' confirmations as to the camping situation at the farm. Mr Sail (having been given prior permission to speak) stated that nobody is denying that camping has been taking place at the farm, but that it should only have been taking place for the permissible 28 days per year. He felt that camping had not been taking place in all the back fields shown on the accompanying plan for the length of time stated in the application. His concern was that there should not be camping throughout the many fields of the farm and he was anxious, as were many residents, to contain the camping to a limited site. His views were backed by another Bigbury on sea resident but she was unable to continue as she had not been previously given permission to speak in this item. Mr Sail asked that the Parish Council retract the heading "Revised Plans" in its earlier response to the District Council.
Cllrs Carson and Case returned to the meeting with Cllr Carson resuming the chair.

6.0 DISTRICT COUNCILLOR'S REPORT

Cllr Lindsay Ward reported that the District Council's 'Our Plan' has been frequently referred to. Different ways in which Affordable Housing can be provided are still under discussion. She referred to the Village Initiative and ways of financing community housing needs such as helping with starter costs for which finance has already been set aside. Cllr Ward referred to the Neighbourhood Plan and suggested that residents could start by taking photographs of the area in which they live and stated she also had some documents which could go onto the Bigbury Community website. She was thanked by the Chairman.

7.0 NEIGHBOURHOOD PLAN

Cllr Carson had chaired the Neighbourhood Plan public meeting on 5th December with D.Cllr Ward, Mrs V Scott and the clerk and 31 residents in attendance. Several people had indicated their willingness to serve on the Steering Group. It was confirmed that Mrs Val Scott will be the Leader with two parish councillors and the parish clerk on the Group. A resolution was proposed by Cllr Carson, seconded by Cllr Smith and unanimously agreed that the whole of the Bigbury Parish be included in the Plan. Terms of Reference will be agreed along with other items to be confirmed by the Steering Group and a formal application for a Neighbourhood Plan for Bigbury will be submitted by the Parish Council Chairman.

8.0 FINANCIAL

- 8.1 It was proposed by Cllr Carson, seconded by Cllr Case and agreed that the following cheques be drawn:- £150 to Kingsbridge Websites for update of community website; £393.77 to Mrs P Trundle for quarterly fee plus expenses; £490.72 to South Hams Skip Hire for skip in Bigbury Village/Challaborough; £ 336 to South Hams Newspapers for advertisement for clerk's job; £500 grant to Bigbury News; £100 donation to South Hams CAB; £25 donation to South Hams CVS; £48.56 to Viking for stationery.
- 8.2 It was agreed to consider the precept for 2016-27 at January meeting at which various grants including Bigbury News should be considered and to take into consideration that extra finance may be needed towards the cost of the Neighbourhood Plan. Cllr Ward stated she had £500 available for Bigbury from her Locality Budget towards its cost and it was proposed by Cllr Carson, seconded by Cllr Huntley and agreed that £300 be set aside from the Parish Council funds to be added to this sum. Also there are some Section 106 funds which could go towards the cost of the Plan. It was considered that any work to the Warren should be paid for by SHDC as it receives income from the parking fees. Cllr Ward will raise the matter with Mr Chris Brook at SHDC.

8.3 Villages In Action: A request had been received from Mrs S. Watts for an annual grant to Villages In Action to fund the work they do in the community. Councillors agreed that the sum of £200 be paid every year to this fund.

9.0 CORRESPONDENCE

9.1 Lord Lieutenant of Devon: Patron's Lunch on Sunday 12 June 2016 ending a celebratory weekend for the Queen's reign. He hoped that local communities will host similar events to celebrate Her Majesty's long service to the country. AGREED: agenda item for the new year.

9.2 Mr S Watts had emailed details of the role of Snow Warden and a request had been made in Bigbury News for a volunteer to take over.

9.3 Devon Communities: Guidance for Outdoor Sport and Play – forwarded to councillors

10.0 COUNTY COUNCILLOR'S REPORT

10.1 C.Clr Richard Hosking referred to the earlier discussion about The Warren and stated that if SHDC hold the lease, there should be a maintenance clause within it whereby they would be responsible for the upkeep and maintenance. He stated that the Support Grant for the next year is being cut by £35m and it is possible that there will be a decision on the budget in January. Further devolution powers have been applied for. The supply of broadband is going out to tender and BT are at present carrying out work on boxes which will connect more localities to the faster broadband. There is a likelihood that such work may include a mobile signal facility. Cllr Hosking referred to the Transparency Act and also to the Community Car Scheme. He stated that some local volunteers are awaiting a date for Chapter 8 training. Referring to the Parish Council request for improvements to the B3192 Harraton to Kitterford Cross, he suggested that the Parish Council should continue regularly to request DCC to take action on improvements.

Cllr Hosking was thanked by the Chairman and left the meeting.

11.0 VACANCIES

11.1 **Councillor** –the legal notices have been displayed on the notice boards and SHDC confirmed that 21st December should be the cut-off date for ten or more electors to request an election. Failing any such request the Parish Council are then empowered to co-opt a resident to fill the vacancy.

11.2 **Snow Warden** – nobody has yet volunteered to fulfil the role.

11.3 **Parish Clerk:** Following an advert submitted by the Chairman in the Kingsbridge Gazette, three applications had been received, one of which could not start until 1st July which, unfortunately, would not be possible to pursue as the clerk had stated she would retire on 1st January. The Chairman would be in contact with the remaining two applicants. For a short interim period, the clerk stated she would continue until a new clerk is appointed, but this would be on an hourly basis at the advertised rate of pay.

12.0 JETSKIS

12.2 A Bigbury on Sea resident had reported that he had witnessed a jet-ski having a very near miss with a child in the water and considered that they should be banned from the bay. It was understood that there was a ban already forbidding jet-skis in the bay but there were no notices to this effect. Since the RNLI had taken over the beach patrols, no action had been taken against jet-ski users. It was agreed that SHDC must liaise with RNLI on the matter and Cllr Carson undertook to contact SHDC on the matter. **ACTION:** Cllr. Carson

13 REPORTS OF MEETINGS ATTENDED BY COUNCILLORS

13.1 Cllr Case had attended the Development Control site meeting at the Old Vineyard following which the matter will go back to the Development Control meeting on 16th December.

14 TOPICS FOR FUTURE MEETINGS

BoS bus layby - boat
Precept

15 ANY OTHER BUSINESS

- 15.1 Mr Watts had asked for the councillors' views on adverts being placed on the website. Cllr Smith felt that the ratio of the number of adverts to content should not be top heavy and use could be made of an 'What's on in the area' column. Cllr Carson felt something could be gained from adverts and Cllr Case liked the suggestion of a small number of them. It was agreed to keep the matter under review.

16.0 DATE OF NEXT MEETING;

Wednesday 13th January at 7.30 pm.

The clerk asked the Chairman to ensure he secures somebody to take the minutes of the January meeting due to her retirement on 1st January. Cllr Case proposed a vote of thanks to the clerk for her 42 years of continuous service as a parish clerk. This was seconded by Cllr Huntley and agreed.

Meeting closed 9.42pm

Meeting closed at 9.45 pm