

BIGBURY PARISH COUNCIL

Minutes of a meeting of the parish council held in the Memorial Hall, St Ann's Chapel on Wednesday 11th JUNE 2008 at 7.30 p.m.

PRESENT: Cllr T Edgecombe in the chair and Councillors G Davis, C Heath, K Lawrence and J Owen. 2 residents also present

- 1.0 APOLOGIES FOR ABSENCE: Cllr A Best and D.Cllr Carson

- 2.0 MINUTES OF PREVIOUS MEETING: approved and signed by the chairman

- 3.0 MATTERS ARISING
- 3.0 Skips have been booked for Bigbury on Sea The Warren car park on 21st June 10.am – 4pm (SHDC have given permission), Bigbury Village Green 10am-1pm and Challaborough 1pm-4pm on 5th July and Memorial Hall car park St Ann's Chapel on 12th July 10am-4pm. The manager of Park Dean is to be asked if the skip for Challaborough could be sited in the small car park opposite the site entrance.
- 3.1 DCC: a breakdown of the costs of cutting the parish footpaths had been received from DCC

- 4.0 OPEN SESSION
- 4.0 Dr S Watts showed plans for a proposed coastguard unit in the car park at the Memorial Hall.

- 5.0 DISTRICT COUNCILLORS REPORT (D Cllr unable to attend)

- 6.0 PLANNING
- Notices received from SHDC
- 6.0 nil

- 7.0 CORRESPONDENCE
- 7.0 Land Registry: letter received inviting parish councils to register any land they own. Response to be sent to state this is already registered.
- 7.1 DCC: BT telephones. Letter to be sent to BT that the parish council does not wish to lose any of its phone boxes and to point out that due to poor mobile signals in the area the phone boxes are vital to the community. Also that we had previously been given an assurance that we would never have the modern boxes as due to the surroundings the red boxes were in keeping with the area.
- 7.2 Tor Homes Estate Walks June-December: schedule received.(none in our parish)
- 7.3 SHDC: letter stating a consultation is taking place with the Post Office regarding proposed post office closures.

- 8.0 FINANCIAL
- It was proposed by Cllr Owen, seconded by Cllr Davis and agreed that the following

cheques be drawn:.

A: Viking Direct £56.58 for parish plan stationery

B. A.J.Knapton £85.00 for internal audit fee

C: Parish clerk £354.62 for fee and expenses

D: DCC: £692.78 for cutting public footpaths y.e. 31.3.2008

- 8.1 The clerk reported she had banked a cheque for £400 from Cllr Mumford's Locality Fund to be spent towards the costs of renovating the footpaths at the end of the close at bottom of Folly Hill.
- 8.2 A cheque had been received from the daughter of Mrs Sally Mitchell as a contribution towards the costs of installation of toddler swings in the children's play area. A letter of appreciation would be sent to Mrs Boon. She would also be informed that the parish council would like to install a plaque in the children's play area in her mother's memory.
- 8.3 A different quote for a website had been obtained by Cllr Carson and passed to councillors. Cllr Lawrence stated she had inspected the details of this new quote and was totally against acceptance of it. Cllrs Heath and Owen also supported her and Cllr Owen reported that Cllr Best had asked him to reflect his opposition to the new quote. It was then proposed by Cllr Lawrence, seconded by Cllr Owen and unanimously agreed that the quote supplied by Mr Phil Shea of £400 set up charge with £44.30 hosting set-up charge with monthly charge of maintaining the website of £20 should be accepted. Cllr Best had asked Cllr Owen to report his assent to this proposal.
- 8.4 It was reported that the clerk's computer was very old and out-dated and following preliminary discussions it was agreed that a new computer be purchased. It was therefore proposed by Cllr Heath, seconded by Cllr Lawrence and agreed that a new computer should be purchased and that Mr. Shea's quotation should be accepted. It was agreed that Mr Shea should also set up a Broadband package with the computer with a direct debit coming out of the parish council account.
- 8.5 The clerk reported that Mr Knapton had carried out the internal audit. The Annual Return was presented to those present and was agreed. The chairman and clerk signed the statement.

9.0 PARISH PLAN

- 9.0 Cllr Heath reported that 35 people had attended over the 2 open days held in the Memorial Hall. As yet any responses left in boxes in outlets in the parish were to be collected. She thanked the steering group for the work carried out and reported that Dr Stuart Watts is now doing a draft questionnaire. Kingston had produced a Terms of Reference and councillors present agreed to adopt one for the Bigbury Parish Plan. Cllr Owen asked if second-home owners were being consulted and offered to place any paperwork relating to the parish plan to second-home owners who received their Bigbury News by mail.

10.0 MATTERS OUTSTANDING

- 10.0 Maintenance work to benches in the parish.- Cllr Edgcombe reported that he and Cllr Carson had inspected them finding that some were alright but some needed attention. All needed some protective coating such as Cuprinol. He had strimmed down the Millenium Steps and had shovelled a considerable amount of sand from the steps. It was agreed that he should purchase Cuprinol (or similar) and also chippings for the viewing platform and repair seats as necessary with the costs to be borne by the parish council. It was agreed that retaining wood around seats should be removed as people could easily trip over it.
- 10.1 Baby swings in children's playground
- 10.2 Mirror Pickwick crossroads – demisting coating required.

11.0 ANY OTHER BUSINESS

- 11.0 Cllr Edgcombe reported that the hedge along the playing field has not been cut for a considerable length of time. It was agreed that Cllr Edgcombe should contact Mr Turner with a view to getting it cut.
- 11.1 The chairman also reported that the playing field has not been cut, and that SHDC are only cutting playing fields six times a year. He understands that it is probable that from next year SHDC will not be doing any such cutting. After the last cut, Mr Vanstone had gone over it again. It was agreed that for the time being SHDC should continue the cutting with any extra cuts being carried out by a local person.
- 11.2 Cllr Owen asked if National Trust could be approached with a view to supplying some seats on Clematon Hill. It was agreed to write to National Trust with this request and also to ask them to cut the overgrowth away from alongside the highway down Folly Hill and thus expose the yellow lines which are mainly covered over.
- 11.3 Cllr Davis reported that there are some bad potholes down Moores Lane and at the same time DCC should be informed of potholes in Ringmore Drive, BoS.
- 11.4 Cllr Edgcombe reported that following the last meeting he had gone to Seven Stones and had washed the large directional sign there.
- 11.5 It was reported that there was a proposal to discontinue the Card Account which had replaced pensioners' yellow books. It was agreed to write to Gary Streeter asking him to fight the proposal. The pensioners in the parish find the Card Account very useful and it is another service which the local post offices can offer.
- 11.6 The clerk reported that the lady on the mobile library which comes to the parish has been nominated for Council Employee of the country and she is on the shortlist of three. The media were to be present at her visit to Folly Hill on 13th June and it was hoped that as many residents as possible could be present to support her as she is the only nomination on the short list in the west country.

12.0 DATE OF NEXT MEETING 9th July at 7.30pm

Meeting closed at 9.0 p.m.