

BIGBURY PARISH COUNCIL

Minutes of a meeting of the parish council held in the Memorial Hall, St Ann's Chapel on Wednesday 13th JUNE 2012 at 7.30 p.m.

PRESENT: Cllr S Watts (Chairman), Cllrs. B Carson, J Grace, A Klidjian, J Simes and R.Owen. There were 2 residents present along with PC Rachel Ward.

1.0 APOLOGIES FOR ABSENCE Cllr T Boys

2.0 MINUTES OF PARISH AGM AND ANNUAL PARISH MEETING were both signed after amendment of 5.4 to read Mr Martyn Brown instead of Mrs Linda Brown, presented Bigbury Fayre report.

PC RACHEL WARD reported that on 26th May there had been a non-crime incident in the parish and on 28th May there had been an incident of a vehicle partially parked on the pavement in Folly Hill. Other than those two incidents, the crime figures were as reported at the May meeting. PC Ward then left the meeting

3.0 MATTERS ARISING FROM MINUTES

3.0 Affordable Housing: Cllr B Carson had obtained an Archaeological Report, prepared in September 1986, which gave details of barrows on the site of the proposed affordable homes development. If the Parish Council wished to proceed with this site, it would have to arrange for its own archaeological report as no developer had yet expressed an interest.

Cllr Carson would obtain estimates from his list of surveyors.

ACTION: BC

Cllr Carson reported that there has been a minor change to the Village Housing Initiative scheme in that in exceptional circumstances, in a development of 14 houses, 4 could be allocated for the open market in order to increase interest in the building contract.

3.1 Allotments: Cllr Boys had reported that only two people have expressed an interest in an allotment, to date.

3.2 Notice boards: Cllr Grace reported that a trade contact had costed the notice boards and had expressed an opinion that the existing quotation was fair. It was proposed by Cllr Simes, seconded by Cllr Grace and agreed that the Parish Council should ask the original carpenter to construct the three notice boards.

ACTION: Clerk

3.3 Cluster Meeting 20th June: Cllr Carson is preparing an Agenda.

ACTION: BC

The Parish Council will pay the costs incurred as each parish in the cluster is taking turns to host the cluster meetings.

3.4 Seagull Posters: Cllr Klidjian reported that the laminated posters had been damaged by rain. He felt metal notices would be best but as there are already signs above the rubbish bins, it was agreed to leave the matter for the time being.

4.0 OPEN SESSION:

4.0 A resident enquired about the progress of a planning application for Avonmouth, Folly Hill. No decision has been made to date and it was not scheduled for discussion at the June Development Control meeting, according to Cllr Carson.

5.0 FINANCIAL

5.0 The Annual Internal Audit has been carried out and it was proposed by Cllr Grace, seconded by Cllr Klidjian and agreed that the Annual Audit Return be approved and signed for forwarding to Audit Commission.

ACTION: Clerk

5.1 It was proposed by Cllr Grace, seconded by Cllr Klidjian and agreed that cheques be drawn as follows:-

i: A J Knapton: fee for internal audit £100

ii: SHDC: playground inspection fee: £120

iii: T Go Web Services: computer problems £70

iv: Clerk's fee and expenses: £388.55

v: Viking: stationery £58.34

- Cllr Watts had compiled an expenses form for the use of councillors. It was agreed that the clerk will purchase a book to log her expenses for a whole quarter instead of her current monthly Petty Cash book
- 5.2 Cllr Rose Owen reported that the Bigbury News had formed a committee to investigate the possibility of obtaining a printing machine for Bigbury News. Grants might be available.
- 5.3 The clerk reported that she is still endeavouring to secure dates for the autumn for skip provision at St Ann's Chapel and Bigbury Village/Challaborough. **ACTION: Clerk**
- 5.4 Play equipment repairs: SHDC had submitted a quote for repairing the equipment as specified in their report. It was agreed to ask them for a price to treat the wooden surfaces in the children's play area with presewrvative. Cllr Carson will obtain another quotation for comparison. **ACTION:Cllr Carson**
- 5.5 BoS Car Park Viewing Gallery: the Clerk reported that the railings at this spot are in an extremely poor state, with one completely missing. She felt there should also be a rail situated lower down for the length of the fencing. People have formed a new path (under the railings) going to the lower car park level and this had eroded the viewing gallery surface into a dangerous hole. Cllr Grace confirmed this and it was agreed to ask a local contractor if he would be able to carry out the repairs. **ACTION: Clerk**
- 5.6 Dog signs - Memorial Hall playing area. It was agreed to purchase two more signs. It was further agreed to ask SHDC if they could put a self-closing fixture to the gate of the children's play area. **ACTION: Clerk**
- 5.7 The clerk reported that HMR&C had refunded VAT to the Parish Council for £880.44 and also DCC had sent a cheque reimbursing £1525 for the defibrillator bought by the Parish Council in 2011.
- 6.0 PLANNING
Nil
- 7.0 CORRESPONDENCE
- 7.0 DCC In Touch magazine: for circulation
- 7.1 SHDC: Information on Reducing Crime Rate - circulation
- 7.2 DCC P3 newsletter – circulation
- 7.3 SHDC: Business Voices – circulation
- 7.4 DCC: Modification document to Footpath 27
- 8.0 BLUE FLAG
Cllr Grace reported on recent media coverage following the non-renewal of the Blue Flag for Bigbury on Sea. In the past Venus Café had applied for the flag but new arrangements are now in place making application very expensive and also stating that a commercial outlet can no longer apply for the flag. Cllr Simes stated he would undertake to discuss the issues with some of the commercial outlets and produce an article for the Bigbury News. Some people were under the impression that Bigbury had 'lost' its blue flag status – which was untrue. We also need to hear more views from residents. **ACTION: Cllr Simes**
- 9.0 LITTER PROVISION BIGBURY ON SEA BEACH
There had been a problem with much rubbish being left outside the bins in the car park during the first May Bank Holiday Saturday. Cllr Carson reported that there are now fresh arrangements whereby a new store is to be constructed in the car park and SHDC staff serving the car park are being issued with bin bags to pick up excess litter, to be placed in a new store. The store will be emptied as soon as it is full.
- 10.0 HM the QUEEN'S DIAMOND JUBILEE
The chairman extended congratulations and the thanks of the Parish Council to the Jubilee Committee on such an excellent Jubilee Party which had been attended by over 550 people. Cllr Grace stated that the Jubilee Committee had met immediately prior to the Parish Council Meeting and issued the following report:
Given the somewhat unexpected financial success of the Jubilee Beacon Party at Mount Folly Farm, the Jubilee Committee – comprising representatives from the Memorial Hall, Bigbury Fayre, the Parish Council and the community at large – have decided NOT to draw down any of the sum of £500 generously gifted by the Parish Council.

However, the Committee hopes that the Parish Council will see fit to set aside some monies for the planting of trees, either by each of the children in the parish, to create a Jubilee Wood or perhaps a parish orchard, linked to either the affordable homes initiative or the suggested allotments. This idea was adopted by the Committee as part of the year's celebrations, but was not deliverable in the time available. The trees would provide our community with a lasting commemoration of the Queen's Diamond Jubilee.

The Jubilee Committee would like to take this opportunity to thank all those who helped, both in the run up to the day, and during the evening itself. It was teamwork at its best. Thanks are also due to everyone who attended on the night for their generosity, their good mood and their community spirit.

And finally – any profits, after the deduction of costs, from the party will be distributed as previously stated to the Devon Air Ambulance and to local groups or initiatives for the benefit of our community. Details to be published in the Bigbury News.

Appreciation was expressed to Cllr Grace for representing the Parish Council so efficiently on the Jubilee Committee and it was agreed that a letter of appreciation be sent to the Committee.

ACTION: Clerk

It was agreed that £500 should be set aside, as suggested, for a Diamond Jubilee commemoration. Cllr Klidjian reported that there are seats commemorating Her Majesty's Silver and Golden Jubilees in the children's play area behind the Memorial Hall and suggested perhaps a seat be constructed around a special commemorative tree. It was agreed to consider this proposal in more detail in due course.

ACTION: All

11.0 DISTRICT COUNCILLOR'S REPORT

D.Cllr Carson expressed his appreciation and that of his wife for having been nominated to attend the special Jubilee Service in Exeter Cathedral on behalf of the parish.

12.0 ANY OTHER BUSINESS

12.0 A request was made to put Footpaths on the July agenda and to ask the Parish Footpath Warden if he could submit a report on the condition of the footpaths for that meeting. The Chairman suggested that the Parish Councillors should walk some of the footpaths. Cllr Rose Owen reported that the steps just past the entrance of the car park which lead down to Sedgewell Sands slipway, had become difficult to use due to overgrowth of vegetation. The clerk had mentioned this to Mr Hammett who had said he would attend to them when he next cut weeds around the viewing gallery which would be shortly.

12.1 Cllr Grace requested that an item be placed on the agenda to discuss Parish Council communication protocol. DCC would be asked if they have a leaflet covering the subject.

ACTION: Cllr Grace

12.2 Cllr Watts reported that an interpretation board for the Avon Estuary will be placed near Milburn Orchard under an AONB initiative.

12.3 It was reported that there had been isolated incidents of overnight parking on the Warren.

13.0 DATE OF NEXT MEETING Wednesday 11th JULY at 7.30 p.m .

Meeting closed 9.20 pm