

## **BIGBURY PARISH COUNCIL**

Minutes of a meeting of the parish council held in the Memorial Hall, St Ann's Chapel on Wednesday 11<sup>th</sup> JULY 2012 at 7.30 p.m.

PRESENT: Cllr S Watts (Chairman), Cllrs. A Klidjian, J Grace, T Boys and R.Owen. There was one resident present with Mr John Steven and Mr Mike Smith (Venus Café).

1.0 APOLOGIES FOR ABSENCE Cllrs B Carson and J Simes

2.0 MR JOHN STEVEN sought the views of the parish councillors on a proposal he and Mr Mike Smith (owner of Venus Café) had of providing a number of beach huts with a small retail outlet and a boardwalk from Sedgewell slipway to the bottom of the steps below the pillbox. He illustrated the suggestion with a large scale aerial view on which the proposal had been added. Mr Steven reported on expected financial income with a suggestion of a percentage being passed to the Parish Council.

MR SMITH explained he had the sole catering rights for the beach front and would be able to have a unit selling ice-creams, cold drinks, etc. near the beach huts.

Councillors agreed to discuss the matter further and seek the views of parishioners

**Action: All**

Cllr Grace thanked Mr Steven and Mr Smith for donating prizes for the Jubilee Raffle and they both then left the meeting.

3.0 MINUTES OF JUNE PARISH COUNCIL MEETING were signed as a correct record.

4.0 MATTERS ARISING FROM MINUTES

4.0 Notice boards: Neil Stone had provided a competitive estimate for making 3 new notice boards. The Chairman would contact Mr Stone to ask him to proceed with the job.

**Action Cllr Watts**

4.1 Allotments: Cllr Boys reported that four people had expressed an interest if land were to be found for the project. She will also submit another item for the September Bigbury News and will be manning a stall at the September Produce Show in the hope of stimulating more interest.

**Action: Cllr Boys**

4.2 Jubilee Party: A letter had been sent to Mr Dane Vanstone expressing appreciation and congratulations to him and his committee on the huge success of the Jubilee Party

4.3 Parking/planning problems at Bigbury on Sea: A letter had been sent to Malcolm Elliott on the matter but no acknowledgement received to date. Copies had been distributed by the Bigbury News team to all properties in Bigbury-on-Sea.

4.4 Dog Signs: 2 signs are on order at a cost of £40 for display in the grounds of the Memorial Hall with the permission of the Hall Committee.

5.0 OPEN SESSION:

5.0 The resident asked why the small flight of steps near the gift shop in BoS car park had been removed. It was explained that the steps had been subject to a Footpath Diversion Order; they had been dangerous and not in the ownership of the Parish Council.

5.1 The resident pointed out that there are various spots in BoS where vegetation is hanging over the road and growing over the yellow lines in some places. It was agreed that a letter would be sent to owners of properties in Folly Close where

there is a danger to pedestrians due to overhanging growth. In the case of the properties opposite the parking bay on Folly Hill a time limit of one month would be given before asking DCC to take action – in other cases, a 3-month notice period would be given. A notice will also be placed in Bigbury News.

**Action: Clerk**

- 5.2 The resident asked that a sign be erected at the western end of the Warren giving notice that a dog bin is sited at the eastern end, by the ticket machine. This was agreed.

**Action: Clerk**

6.0 FINANCIAL

- 6.0 It was proposed by Cllr Grace, seconded by Cllr Klidjian and agreed that cheques be drawn as follows:- Holywell Stores for Jubilee Party supplies £12.50; Kingsbridge Website annual fee £49; Cllr Boys for computer inks £28; Cllr Watts for playing field padlock and refreshments at the Charterlands cluster meeting £8.93; CPRE annual subscription £20; Bigbury Memorial Hall hire for 4 meetings £40; Malborough Messenger for printing letter sent to Mr M. Elliott (SHDC Planning); and to Hope Cove Lifeboat for donation £150

- 6.2 Children's Play area at Memorial Hall – it was proposed by Cllr Klidjian, seconded by Cllr Boys and agreed that a quotation of £220 + VAT be accepted for repairs to ramps. It was agreed to ask SHDC to justify a charge of £381.15 + VAT for power washing and treating timber before considering that quote further.

**Action: Clerk**

- 6.3 Viewing Gallery in BoS car park: it was proposed by Cllr Klidjian, seconded by Cllr Boys and agreed to accept a quotation for repairs to viewing gallery and Millennium Steps if the work could be done speedily.

**Action: Clerk**

- 6.4 The clerk had submitted a claim to SHDC for recycling credits for the BoS skip.

7.0 PLANNING

- 7.1 Southway, BoS: Application under consideration by Councillors  
7.2 Little Honeybrook, Bigbury: SHDC Granted permission  
7.3 Combe Barton Cottage: SHDC Granted permission for new driveway  
7.4 Watersmeet, Ringmore Drive, BoS: Appeal allowed

8.0 CORRESPONDENCE

- 8.0 Village Green magazine : for circulation  
8.1 Tally Ho Coaches: excursion schedule - circulation  
8.2 DCC Winter Service Review: questionnaire had been completed by Snow Warden – copy kept.  
8.3 Voluntary Vine magazine – circulation  
8.4 Clerks & Councils Direct magazine – circulation  
8.5 New SHDC Code of Conduct: It was proposed by Cllr Watts, seconded by Cllr Klidjian and agreed that the Parish Council adopt the new Code of Conduct. Councillors were informed that they must complete the new returns and send them to the Monitoring Officer within 28 days. It was agreed that the Monitoring Officer be asked to send the new forms in a hard copy format for completion.

**Action: Clerk**

- 8.6 Mr Vanstone had forwarded to the Parish Council a letter he had received from owners of the land adjacent to his property about possible development. It was agreed a letter be sent to the owners stating the Parish Council would consider any proposals through the normal SHDC channel.  
8.7 Email had been received regarding flooding. The clerk would send information to the Authority indicating areas where flooding had occurred in the recent rainstorms e.g. the road at Duke's Mill.

9.0 EMAIL COMMUNICATION PROTOCOL

Cllr Gracie introduced a discussion about the need for care and clarity in e-mail communications on Parish Council business. It was generally agreed that the

medium is very valuable for the exchange of ideas and information but that any decision-making should be finalised at the usual public council meetings.

10.0 FOOTPATHS

The Chairman opened the discussion by emphasising the importance of the extensive footpath network to parishioners. Alan George, the Parish Footpath Coordinator had produced an easy to read map showing the public footpaths in the parish. A copy was handed to each councillor. A request for volunteers to 'adopt' a nearby footpath and report any problems back to Alan George would be drawn up by the Clerk for Councillors comments before publication in Bigbury News.

**Action: Clerk**

It was reported that David Gay is updating his booklet, 'Walk On The Wildside', describing parish footpaths in the light of recent changes. Footpath details will be added to the website, in some form.

**Action: Cllr Watts**

- 11.0 DISTRICT COUNCILLOR'S REPORT : Cllr Carson had informed the Chairman that the subject of TAP (Town & Parish) funding had been raised at the last Cluster Meeting and it had been agreed to not extend the Cluster meetings beyond Charterlands boundary.

ANY OTHER BUSINESS

- 12.0 It was reported that Councillors considered the recent Councillors' Training Session led by Lesley Smith MBE (DALC) to have been highly successful. In total, 15 Councillors from local Parish Councils had attended, including 4 from Bigbury.

- 12.1 Cllr Grace reported that the "Village Only" sign at entrance to BoS car park needs replacing. This was agreed.

**Action: Clerk**

- 12.2 Cllr Boys reported that the village sign at St Ann's Chapel needs repair.

**Action: Clerk**

- 13.0 DATE OF NEXT MEETING Wednesday 12th SEPTEMBER at 7.30 p.m .

Meeting closed 9.50 pm