

BIGBURY PARISH COUNCIL

Minutes of the Annual General Meeting of Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 14th May 2014 at 7.30 p.m.

PRESENT: Cllrs M Baker, T. Boys, B. Carson, P. Cook, A. Klidjian and S. Watts. Mr Colin Pound (Post Office) also present along with 5 residents.

1 APOLOGIES FOR ABSENCE were received from Cllr R.Owen

2 ELECTIONS:

a: Chairman: Cllr S Watts: proposed by Cllr Klidjian, seconded by Cllr Baker and agreed. Cllr Watts then took over chairing the meeting.

b: Vice-chairman: Cllr B Carson: proposed by Cllr Boys, seconded by Cllr Cook and agreed.

3 APPOINTMENTS TO COMMITTEES

Memorial Hall: Cllr Boys

CPRE: Cllr. Carson

DALC: Cllr Watts

D.Play.F.Assc. Cllr Klidjian

4 POLICE REPORT PCSO Paul O'Dwyer reported there had been three crimes reported in the last 60 days – one drugs Class A; one theft of a battery from a SHDC car park cash machine and one vehicle taken without consent. He said that he had taken over in December when Rachel Ward was moved to another station but she will be returning to Kingsbridge very soon. Speed checks have been carried out within the parish recently and these will continue. Reference was made to a recent accident whereby a child was knocked down upon exiting the Memorial Hall car park and PCSO O'Dwyer stated that, if required, it is possible for about six residents in a community to be given training for speed checks. After reporting on Katie Boys becoming High Sheriff Cadet in Devon PC O'Dwyer left the meeting.

5 CLOSURE OF BIGBURY-ON-SEA POST OFFICE STORES. Mr Colin Pound, speaking on behalf of the Post Office, reported that the Bigbury-on-Sea Post Office will be closing about the 20th June. There is an obligation for the Post Office to find an alternative site within the same area if at all possible. If successful, it would be possible for Mr Vanstone to attend the new site a few sessions a week. If an alternative site could not be found, then it would be possible to extend the hours at the existing facility at Holywell Stores.

6 MINUTES OF APRIL PARISH COUNCIL MEETING AND ANNUAL PARISH MEETING were approved for signature.

7 MATTERS ARISING – numbers in parenthesis relate to April's minutes

7.1 (4.1) Millennium Steps: Mr R Harkness (SHDC) had informed the clerk that he was hoping to leave repairs of the steps and viewing area until the end of the summer. He had agreed to visit within the next few days and arrange for any dangerous areas to be repaired.

7.2 (4.4) Beach clean: the proposed date had been changed a few times because of the organiser's exam timetable. Clarification on timing will be sought. **Action: Cllr Carson**

7.3 (5.2) Planning consultation timetable: Cllr Carson stated that SHDC have a commitment to decide about planning application within 8 weeks. Moves are afoot to improve the timing of listings on the SHDC website.

7.4 (8.1) DCC out of hours telephone number. There is no number available for reporting parking infringements. However, if the matter is one of obstruction, then the police should be informed.

7.5 Royal Oak update: Cllr Watts reported there have been 3 meetings of the Steering Group to date. At the most recent, the owners had produced plans for a scheme for the construction of 2 affordable homes and 4 cottage-style properties for sale, with the pub being reopened on a rental basis. It was clear that with the reduced car park area, residents in the adjoining three cottages would have to find alternative parking arrangements.

7.6 (8.2) Bigbury Golf Club: Letters of appreciation had been sent from Nigel Blenkharne (Director of Golf) and Richard Adcock (Chairman) for the Clerk's letter expressing the parish council's support for the club's proposed purchase of its land.

8 OPEN SESSION

8.1 A resident sought clarification on the new arrangements for the dog ban on the beach. See 11.4, below.

8.2 Another resident asked if the owners of the Royal Oak could be forced to open the pub. Cllr Carson declared an interest. Cllr Watts replied that the answer is 'no' but he is in contact with the owners and believed they are acting in good faith with their declaration that the pub would re-open as soon as possible. Another resident asked if the Bigbury Village Shop closed would it be possible to include a shop outlet in the pub should the Royal Oak be re-opened. Cllr Watts replied that it would be for the tenants to decide how to operate the pub under the prevailing circumstances.

8.3 Mr Vanstone stated that he was willing to deliver bread, papers and milk to Bigbury on Sea together with a free delivery service for other items before 9.00am once the shop there has closed. He had already held talks with Mr Pound regarding the possible extension of the Post Office service at StAnn's Chapel after the closure at Bigbury on Sea.

8.4 A resident asked if it was possible to have the Open Session after the Planning item on the agenda. The Chairman replied that the current arrangement was intended to save residents having to sit through the entire meeting to raise issues of concern. However, salient points from the floor could be taken at any time at his discretion.

9.0 PLANNING

Decision notices received:-

9.1 0311/14: Mrs K Jones – Wavecrest, Marine Drive, BoS GRANTED

9.2 0369/14 Mrs D Meene – Avon Court, Folly Hill, BoS. GRANTED

9.3 0483/14: Mr & Mrs Case – Willings Farm, Bigbury. GRANTED

9.4 Oyster Shack: complaints had been made to the Chairman regarding a sign on the Tidal Road for the Oyster Shack. The sign had subsequently been removed.

Two new planning applications had been received and the plans available for inspection at the meeting:-

9.5 1038/14: Mrs Braithwaite – fencing panels at Upper Willings Farm, Bigbury.

9.6 1040/14: Mr S Chapman – erection of external walls to existing picnic area.

9.7 SHDC has announced a 12-month trial period for parish councils to be able to participate in Development Management Committee meetings about planning matters.

10 FINANCIAL

10.1 It was proposed by Cllr Klidjian, seconded by Cllr Carson and agreed that the following cheques be drawn:-

£40 to Bigbury Memorial Hall for hire; £18 to Cllr Watts for travelling expenses to Follaton House; £14 to the Clerk for pack of files; £66 to Mr Andrew Davies for repairs to mirror at St Ann's Chapel; £125 to Mr A Knapton for internal audit fee; £205.33 to Community First for insurance.

10.2 Clerk's computer: Cllr Carson proposed, Cllr Klidjian seconded and it was unanimously agreed to purchase a new laptop computer for the Clerk at a cost not exceeding £500, to include transfer of historical files to the new computer. **Action: Clerk**

10.3 Parish skip: South Hams Containers will supply a skip for 11th October. There is a chance that he could provide a skip for August – Cllr Boys will liaise with the Memorial Hall to see which Saturday would be free. **Action: Cllr Boys**

10.4 Burial Ground grant: Cllr Carson had sought permission from the Monitoring Officer to speak on this matter as he is Church Warden. He explained that the Burial Ground wall is in a bad condition and needs maintenance work to be carried out. The current grant of £450 p.a. was insufficient to cover the full costs of the upkeep of the burial ground. Councillors stated they would be sympathetic to a request for additional funds but would await a copy of the St Lawrence Church accounts before making a decision.

10.5 TAP fund: a grant of £4000 had been received to pay for community skips in Bigbury and Ringmore (50:50 split). Further TAP funding had been received for additional Lengthsman services for the Charterlands parishes – details to be decided (see 12.1, below).

10.6 The Internal Auditor's report was received and the Annual Report signed for submission to the External Auditors.

11 CORRESPONDENCE

11.1 SHDC Play Area Agreement subject to renewal – signed

11.2 'Our Plan' notes from a meeting at Follaton House had been emailed to councillors by Cllr Watts with a request to look at the SHDC website for more information. This important item will appear on the June Agenda. **Action: Clerk**

11.3 Burgh Is. Footpaths: The main path is in a bad state and arrangements have been made for a meeting with Ros Davies (DCC Public Rights of Way), John Simes (parish footpath warden) and the Chairman. It was agreed to invite Mrs Davies to the June parish council meeting to discuss footpath plans for the parish. DCC Ros Davies **Action: Clerk**

11.4 SHDC; Dan Antill – new dog ban times on beach at Bigbury-on-Sea which revert to same system as in previous years i.e. no dogs on 'family beach' at Sedgwell Sands. May - September. Dogs allowed left of Sedgwell Slipway and right of Tom Crocker slipway. Cllr Watts referred anybody interested to the detailed information on the SHDC website and the beach notices.

11.5 DALC Community News Round-up emailed to councillors

11.6 Sandbags – it was felt there was no call for a central store in the parish.

12.0 DISTRICT COUNCILLOR'S REPORT Cllr Boys left the meeting at this point

12.1 Steve Mason (SHDC) will attend the next Charterlands Cluster Meeting and it is expected to include the subject of the Lengthsmen Service to the parishes in our ward. The meeting is due to be held in Ringmore towards the end of June. Cllr Carson will attend to the arrangements. **Action: Cllr Carson**

The new chairman at SHDC is D.Cllr Bill Hitchins.

13.0 ANY OTHER BUSINESS - nil

14.0 Meeting closed 9.40