

Richard Matthews - Clerk, Bigbury Parish
Council

Bigbury Parish Council

Council meeting St Ann's Chapel
14th December 2016

Agenda - Bigbury Parish Council meeting December 14th 2016

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Open session (*members of the public are welcome to participate during this agenda item and may submit their views on any planning matter on the agenda*)

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Planning

2879/16/FUL Erection of standalone hotel suite on Burgh Island

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Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting.

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Minutes

These minutes are a true and accurate record of the meeting of November 9th 2016.

Proposed by.....

Seconded by.....

Chairman to sign minutes for Parish records

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BIGBURY PARISH COUNCIL

MINUTES OF A MEETING HELD ON 9th NOVEMBER 2016 IN THE MEMORIAL HALL, ST. ANNE'S CHAPEL, AT 7.30 PM

Present:	Cllr Bryan Carson - Chair	BC
	Cllr Rose Owen	RO
	Cllr Sharon Smith	SS
	Cllr George Rosevear – Vice chair	GR
	District Cllr Lindsay Ward	LW – Arrived during the evening.
	County Cllr Richard Hosking	RH – Arrived after an early meeting finish.

Acting Clerk: Cllr George Rosevear

Members of the Public present 7

1 / Apologies: Cllr Cathy Case	CC
Cllr Beth Huntley	BH

2 / MINUTES OF THE PREVIOUS MEETING – OCTOBER 12TH

the minutes having been previously circulated were taken as read. Proposed SS, seconded by RO and approved unanimously for the Chairman to sign.

3 / MATTERS ARISING

Several matters were raised, as follows:

Minute 4: the visit of Steve Radford has been deferred.

Minute 4: the Royal Oak site looks set to have four houses. It is unlikely the Public house side will re-open, but the owner has thoughts about Guest house facilities. A counter idea was to make the facility more commercial all the year round, rather than a guest house in the season. Also, it would be appreciated if currently the site was kept tidy and clean.

Minute 4: The Green. Recent work on and around the Green had left it somewhat untidy. The Parish was asked to look into the ongoing maintenance of the Green.

Minute 6: Locality Fund £400.00. Projects were still needed to be brought forward to take advantage of this fund. Ideas, please.

Minute 9: Parish Council Standing Orders and Financial Regulations. These would be tabled afresh on the December 2016 Agenda.

Minute 10: GUTS (Get Up To Speed) After discussion it was agreed that RO would look into this further so that any FOC IT training was capitalized on, but did not cut across the local independent specialists work scope. **Action Chairman.**

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4 / OPEN SESSION:

Resident A: asked, in respect of the Bay Café site, whether it was known if the landowner intended to Appeal and what scope did the Parish have to play a roll. It was suggested that a channel be opened to the landowner and his architect, with a view to persuading them to provide some form of Café facility. **Action Chairman.**

Resident B: Commented that there was, in their view, no conflict between the GUTS IT programme and the local provider.

Resident C: Wished to have recorded a thank you for the recent skip provision.

Resident D: Noted that in some places, adjacent to sheep fields, where hedges had been cut recently, they had been overcut, risking a loss of vegetation and sheep/lambs able to escape.

Resident D: continued confirming that the fence on Cleveland Drive would be re-aligned with its original boundary line, with the cooperation of the land owner. **Action Rose Owen.**

Cllr Rose Owen: reported the possibility of using a specialist Hawk Team to be used to persuade Gulls to move on. This approach has been used successfully elsewhere. **Follow-up Action Rose Owen.**

Cllr Rose Owen: The litter bin at the top of the Cliff path has been removed, but the remaining brambles had enveloped the seat. It was agreed to have the area cleared. **Action Rose Owen.**

Items 5 and 6 taken where they arose.

7 / PLANNING

There were no applications. The following was noted.

Burgh Island application. Any response needs to be considered at the next meeting, unless the deadline dictates otherwise.

8 / MEMORIAL HALL IT TRAINING

This, in effect, been covered in Matters arising and the open forum. No further comment.

9 / FINANCE

There were no prior prepared payments presented for approval and signature.

Lloyds Bank no longer offer “rotating linked” deposit accounts.

On presentation, It was approved unanimously to donate £100.00 to the RBL.

On presentation, It was approved to make the payment to Auditors Grant Thornton of £120.00

10 / CORRESPONDENCE

The following items were covered:

There was to be a Wind Surfing event on 5-7 December, (West side of the river mouth), for which the group concerned would secure clearance from SHDC and not BPC.

Water Meet dwelling. Enforcement had confirmed that the building was in line with the consent granted in April 2010.

Town event Wednesday 30th November 6:30 p.m. attendance to be notified by 25th November. **Action Clerk.**

6 / DISTRICT COUNCILLOR LINDSAY WARD

The following items were reported:

NHP Workshop in the Memorial Hall was set for Saturday 26th November from 10:45 to 12:45 and the Agenda would be in two parts.

A thank you was recorded for those who attended and supported the Planning Training event, given by a SHDC planner.

The IT Digital Workshop planning would await the Clerk’s return.

Joint Local Plan (JLP). Shortly there would be a “Topical Paper” published by SHDC to report on the progress of the JLP to date and advise on its *direction of travel*. Links would be provided to both the Clerk and the NHPG Chair Val Scott.

Questions taken:

The Topical paper would be concentrating on the local Parishes

The Kingston site: Following the local consultation the site had not moved to a planning application yet.

7 / COUNTY COUNILLOER RICHARD HOSKING

Cllr Hosking arrived after the meeting closed, but stayed awhile to talk informally to parishioners and parishioner councillors.

11 / ANY OTHER BUSINESS/BUSINESS FOR THE DECEMBER AGENDA

The following were noted for the December agenda:

Use of Hawks as a gull deterrent.

NHP Up-date.

A questionnaire and Housing Needs Survey would be in circulation by the end of November in tandem with the Bigbury News.

12 / DATE OF NEXT MEETING

The next meeting is scheduled for Wednesday 14th December 7.30 pm at the Memorial Hall.

There being no other business the meeting closed at 9.00 pm.

Signed.....

Cllr Bryan Carson - Chair

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Payments for processing

B Cole Skip hire and removal £871.21

Proposed by.....

Seconded by.....

Cash book entries 1st October 2016 – 1st December 2016

04.10.16	Precept				5000.00				21118.20
06.10.16	Rattery Saw Mill (bench)			1074			220.60	44.12	20853.48
08.10.16	BT group - Memorial Hall			DD			31.90	6.38	20815.20
10.10.16	Lloyds - interest received				0.65				20815.85
12.10.16	Clerk salary for quarter			1075			486.00	0.00	20329.85
12.10.16	Clerk expenses for quarter			1075			231.99	34.00	20063.86
12.10.16	Memorial Hall Hire			1078			20.00	0.00	20043.86
12.10.16	AV Group (audio/visual)			1077			2084.00	416.80	17543.06
12.10.16	CPRE			1079			36.00	0.00	17507.06
18.10.16	Locality funding (Audio)				1600.00				19107.06
09.11.16	Grant Thornton audit fee			1080			100.00	20.00	18987.06
09.11.16	Royal British Legion			1081			100.00	0.00	18887.06
09.11.16	BT group - Memorial Hall			DD			31.90	6.38	18848.78
09.11.16	Lloyds - interest received				0.69				18849.47

Bank statement to Cash Book reconciliation

Bank reconciliation as at Dec 1st 2016				
16673.62	Deposit account statement			
2431.85	Current account statement			
36.00	Cheque 1079 not cashed			
120.00	Cheque 1080 not cashed			
100.00	Cheque 1081 not cashed			
18849.47	Total Oct 1st 2016			
18849.47	Cash Book (see above)			

Cash forecast and restricted funds

Cash Forecast as at Dec 1st 2016														
							Analysis of restricted funds as at December 1st 2016							
18849.47	Total cash available													
1228.11	Restricted funds					1228.11	TOTAL	Breakdown below						
5000.00	Six months precept expenditure													
						500.00		DCC Public Rights of Way b/f 2015/2016						
12621.36	Surplus													
						405.02		SHDC Neighbourhood Plan b/f 2015/2016						
						323.09		P3 funding b/f 2015/2016						

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Mr R Matthews
10 Lower Brook Park
Ivybridge
PL21 9TZ

County Treasurer
County Hall
Topsham Road
Exeter
EX2 4QD
Tel: 01392 383361
Email: investindevon-mailbox@devon.gov.uk

09 December 2016

Dear Mr Matthews

Re: INVESTING IN DEVON GRANT
Project No 1386 – Bigbury Parish Council, installation of hearing loop in Memorial Hall

The County Council has agreed to award grant of £200 towards the cost of the above project. The grant is subject to the following conditions:

- ✓ 1. That it shall only be used for the purpose of the project.
- ✓ 2. That following completion of the project you will arrange appropriate local publicity, to include the support provided by the County Council by means of the grant.
- ✓ 3. The grant will only remain available until 3rd May 2017 following which no payment will be made. A request for payment of the grant must be made to the County Council not later than 9th March 2017 to ensure that the final payment date can be met.
- ✓ 4. You are required to produce a quotation/estimate at this stage, and in due course to qualify for payment of the grant, a copy of the invoice for the cost of the project to the County Council.
- ✓ 5. No asset purchased by means of the grant paid under the terms of this letter shall be sold or otherwise disposed of within five years from the date of letter without the written consent of the Council, and such consent may be conditional requiring repayment to the Council of the grant or part of it.

If the above terms are acceptable to you, please complete the acknowledgement at the foot of the accompanying copy of this letter and return to me at Room 180, County Hall, Topsham Road, Exeter, EX2 4QD. If the project has already been completed the invoice can be sent at the same time if you wish.

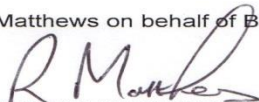
Yours sincerely



Louise Draper
for County Treasurer

I Richard Matthews on behalf of Bigbury Parish Council accept the above terms and conditions.

Signed



Dated

12th December 2016

Recycling & Waste collections over Christmas & New Year

Week beginning 26 December

All collections will run **two** days late except Friday collections which will be collected the following Tuesday

Week beginning 2 January

All collections will run **two** days late except Friday collections which will be collected the following Monday

Week beginning 9 January

All collections will run **one** day late

Week beginning 16 January

All collections return to normal

Please ensure all recycling and refuse is out by 7am

Christmas Trees
for recycling can
be left next to
your brown bin



 **recycle** for the South Hams

www.southhams.gov.uk

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THANK YOU