

## BIGBURY PARISH COUNCIL

Minutes of the Bigbury Parish Council meeting held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 8<sup>th</sup> March 2017 at 7.30pm.

PRESENT: Cllr B Carson (in the chair), D.Cllr B Huntley, Cllrs: G Rosevear, R Owen, C Case and Clerk R Matthews. Eleven residents were present.

### 12.0 Casual vacancy for the office of Councillor:

Ms. Hannah Getley had applied for the Parish Councillor casual vacancy and Cllr Carson proposed she be accepted to the position. This proposal was seconded by Cllr Rosevear and was unanimously agreed by the members. Ms. Getley read and signed the declaration of acceptance and was given a copy of the Code of Conduct adopted by the Parish, which is a sub section of the schedule of documents, policies and procedures followed by Bigbury Parish Council. Ms. Getley then joined the other council members for the duration of the meeting.

### 11.0 St Lawrence Church – repair of gates:

Cllr. Carson declared an interest in this agenda item and did not take part in the discussion.

### MISC Appointment of District Councillor:

Cllr. Carson congratulated D.Cllr Huntley on winning the recent election for District Councillor.

### 1.0 Apologies for absence:

There were no apologies received

### 2.0 Minutes of previous meetings held on February 8<sup>th</sup> 2017:

The minutes of the meeting held on February 8<sup>th</sup> 2017 were approved - proposer Cllr Rosevear, seconded by Cllr Huntley and unanimously agreed by all Councillors. These were duly signed by the Chairman.

### 3.0 Matters arising (actions) from last meeting and not covered in this month's agenda:

Playground – Clerk confirmed that one quotation had been received for repairs but because of the high value a second quotation was to be obtained before an order was placed for the repairs to be done. **Action Clerk**

Parkdean – D.Cllr Huntley raised concerns about the traffic flow to the caravan site and damage caused by lorries going in and out of the area. After discussion it was agreed this was best taken up with Highways.

Parkdean – Clerk confirmed that all Council members had agreed to accept the offer of Mr Radford to repaint the Bigbury-on-Sea bus shelter.

The Warren – It has been established that the SHDC lease on the Warren expires in one year. In terms of corrective repair work on the land, the Clerk advised that an SHDC representative would be prepared to meet with Council members on site to discuss what needed to be done. This meeting was to be organized. **Action Clerk**

Folly Hill flooding – Mr Watts advised that submissions for funding under the 'Communities Highways Enhancement Fund' were subject to a deadline on March 30<sup>th</sup>. As no chapter eight training had yet been scheduled (four applications had been submitted to DCC), it was unlikely the deadline would be met. Date for training to be requested from DCC. **Action Clerk**

Road salt- Clerk confirmed the cost of removal for storage on another site was greater than the quotation (£300 vs £200). After discussion Cllr. Rosevear proposed the fee be accepted for payment and Cllr. Smith seconded the proposal. Cllrs unanimously agreed to accept this charge

Road salt – Clerk has been advised by Mr Davies that the ground around where the salt was stored is contaminated. He expects the council to dig up the affected area, dispose of the contaminated material and in-fill with 'virgin' material. Cllr Carson advised this would be at significant cost to the local community. Three actions were therefore initiated:

Write to Mr Davies asking for confirmation of his expectations.

**Action Clerk**

Advise the Council's insurers of a potential claim.

**Action Clerk**

#### 4.0 Open session

One specific topic was raised although it is in respect of agenda item five and is therefore included below.

#### 5.0 Neighbourhood plan – Valerie Scott

Valerie Scott gave a detailed report on the neighbourhood plan process and current status. Full details of Valerie's update can be found: a) on the Bigbury Community website, b) in the next edition of Bigbury News and c) hard copies placed in Holywell Stores. The Chairman thanked Valerie for providing such an informative update.

Community assets were an integral part of the neighbourhood plan and Valerie raised the topic of the Bay Café adding a residents / community meeting had recently taken place with the outcome to ask the Parish Council if they would be prepared to consider registering the Bay Café as a Community Asset. Although this could be done by a group of at least twenty one residents (this was achievable) it was considered that a submission from the Parish Council would carry more gravitas.

After debate, Cllr. Rosevear proposed the Parish Council undertake to complete and submit the registration documents. Cllr. Smith seconded this proposal and with just one Councillor abstaining, the proposal was agreed.

**Action Clerk**

#### 6.0 County Councillor's report:

C.Cllr Hosking was absent from the meeting and no update was provided

#### 7.0 District Councillors report:

D.Cllr. Huntley commented that much of what she needed to say had already been covered by the neighbourhood plan update (point 5 above) and the previous discussion in respect of the Warren. However, D.Cllr. Huntley added it had been a momentous week at SHDC last week. The long awaited JLP Joint Local Plan was launched and accepted by a majority in council. All Conservatives voted for it, everyone else bar one Green against.

It suggests that there be 26,700 new houses in the Plymouth/South Hams/West Devon area to accommodate the new individuals Plymouth are hoping to encourage to come work in this area. 6,600 should be affordable housing. Plymouth itself will take 19,000 of which 4,550 should be affordable and the so called Thriving Towns and Villages will take the rest. The JLP says it is "about empowering local residents to create good communities...policies should meet local need not what the developer thinks he can get". It will go out to consultation on March 15th for SIX weeks only.

It is essential that all comments/objections/reclassifications are put forward during this six week period, after April 26th the opportunity will be lost. To help explain the JLP, SHDC are holding exhibitions throughout the South Hams.

Our local exhibition is on March 23rd at Modbury Memorial Hall 3-7pm.

There will be two SHDC officers in attendance and it is important you ensure they make a note of your comment. If it were me objecting, I would email beforehand, then object on the day, then email afterwards to remind them I had placed an objection. All objections must be evidence based. The email is [Strategic.Planning@swdevon.gov.uk](mailto:Strategic.Planning@swdevon.gov.uk). who authored the work. Put your village name in the subject line.

It is possible to change things at this stage. Matters of building land allocation will be dealt with directly by the Inspector. If, for example, developers want housing on one particular field and the residents think it would be preferable on an alternative field, mention this in emails and at the exhibition before April 26th in the knowledge it will be dealt with at a later date.

LACC: Local Authority Controlled Company. SHDC planned to make up the forthcoming deficit of £600,000 in its future budget by selling its expertise to other authorities. In researching and consulting on this they spent over £100,000. They have now decided to cancel this on a pension issue. Future research for alternative projects to make money has now been capped at £20,000 per project.

DMC: Development Management Committee. The Councillors will visit Burgh Island on a site visit on Monday and debate the proposed new dwelling on Wednesday 15 March. It is anticipated but not yet definite that Waves Edge in Challaborough will be debated at the next DMC meeting on April 12th. The Planning Officer has been told that it is the Height that is the issue here.

The Warren is up for lease next year. SHDC are coming out to take photos of the erosion and maybe seek a solution. It costs them £100,000 a year to rent. The Head of Assets mentioned if SHDC do not retain the lease it may go out to another parking company.

A new SHDC Website was launched on Monday. Hopefully it will be an improvement on the old. Should be user friendly and does not require a login.

#### 8.0 Planning applications: The following were discussed:

- a. 0265/17/FUL Addition of pavilion to create indoor seating area in existing outdoor seating area of take away – Bigbury-on-Sea café (Venus).  
The council considered this to provide an improved environment for visitors to the beach area and agreed unanimously to support the application.
- b. 0011/17/HHO Application for first floor balcony/terrace formed within existing external envelope of walls and roof, and new external cladding to elevations – Wavelet, Cliff Lane, Challaborough  
The council considered this proposal was in keeping with adjacent properties and had no negative impact to the area. Support was unanimously given.
- c. 0346/17/HHO Application for porch extension – Bantavon, Clematon Hill, Bigbury-on-Sea  
The council considered this proposal to be a straight forward and supported the application unanimously.

#### 9.0 Statement of finances:

Previously discussed under matters arising, the approved payments are:

£300.00 – Freedom Garden services – removal and relocation of road salt

£38.28 – BT group – rental cost line and broadband Memorial Hall Paid by direct debit

A bank statement to cash book reconciliation had been completed as of March 1<sup>st</sup> and the balance in hand was £14296.47 of which £2340.06 was held as restricted funds for specific projects, with a further £1,000.00 allocated to remedial work on the Warren.

An overview of expenditure and usage of the broadband was also given by the Clerk.

10.0 Lay-by Bigbury-on-Sea:

Possible improvements to / change of use were discussed and it was agreed that Cllrs. Carson, Rosevear and Case would form a small committee to consider the options and bring a proposal to a future meeting.  
**Action Cllrs. Carson, Rosevear and Case**

11.0 St Lawrence church – repair of gates:

Clerk had received a letter for the Church Parochial Council asking for support in repairing the church gates and the perimeter wall. Parish Council agreed to consider this further once the CPC had decided on both the organization to undertake the work and the associated cost. It could be expected that the CPC would require a minimum of two written quotations in order to make this decision. Clerk to send an appropriate letter.  
**Action Clerk**

12.0 Casual vacancy for office of Councilor

See first entry item at the start of these minutes

13.0 Broadband – an overview of service options:

Mr John Allan of MazingTree, service providers and IT specialists of Plymouth, provided an update on the roll out of the Devon and Somerset broadband initiative and the contractual arrangements with Gigalclear, whom he considered to be a solid partner. Those members of the public present found the information extremely useful.

14.0 Correspondence:

The following correspondence had been received:

- a) Villages in Action. A letter to confirm that due to lack of funding VIA were no longer able to continue to provide performances.
- b) St Lawrence Church – repair of gates (see agenda item 11 above)
- c) SHDC Development Management Team – notice of a site inspection of the Burgh Island planning proposal on Monday 13<sup>th</sup> March. See planning application 2879/16/FUL

Meeting closed 09:45 pm

DATE OF NEXT MONTHLY MEETING; WEDNESDAY April 12th at 7:00 p.m (EARLY START)  
Followed on the same evening by:  
Annual Parish meeting (time to be confirmed)

Signed.....

Bryan Carson, Chairman, Bigbury Parish Council