

## **BIGBURY PARISH COUNCIL [BPC].**

### **MINUTES OF A MEETING HELD ON 8th NOVEMBER 2017 IN THE MEMORIAL HALL, ST. ANNE'S CHAPEL, AT 7.30 PM**

<b>Present:</b>	Cllr Bryan Carson - Chair	BC
	Cllr Sharon Smith	SS
	Cllr Beth Huntley [SHDC DC}	BH
	Cllr Cathy Case (arrive 7.35)	CC
	Cllr Hannah Getley	HG
	Cllr George Rosevear – Vice chair	GR
 Acting Clerk:	 Cllr George Rosevear	 19 Members of the Public present.
 <b>1 / Apologies:</b>	 DCC Cllr Rufus Gilbert	 RG

#### **DECLARATIONS OF INTEREST**

The chairman BC declared an interest in matters related to the Royal Oak.  
No others declared an interest at this juncture, but declarations could have been taken during the course of the meeting.

#### **2 / MINUTES OF THE PREVIOUS MEETING – OCTOBER 11<sup>TH</sup>**

The minutes having been previously circulated were taken as read. Proposed SS, seconded by BC and approved unanimously for the Chairman to sign.

#### **3 / MATTERS ARISING**

Several matters were raised, as follows:

Minute 3: following a formal visit by the Clerk and Cllr GR to SHDC Section 106 lead Robert Sekula, it was clear that the playground project would qualify for a contribution from the section 106 Open Spaces Sports & Recreation (OSSR) fund, subject to a satisfactory application. **Action Clerk & Cllr Rosevear.**

Minute 3: SHDC operative strimming damage to supports to the playground equipment, awaited a report from District Councillor BH as to what, if any compensation the SHDC might make relating to the damage. **Action D Cllr Huntley.**

Minute 8: following Phil O'Shea's IT presentation at the last BPC meeting, it was confirmed that the first session of the autumn would be on November 9<sup>th</sup> 1.00 p.m. for two hours.

Minute11: Options for the use of the Layby at Bigbury-on-Sea were requested to be presented, with costings at the 13<sup>th</sup> December Parish Council meeting.

#### **4 / Devon Air Ambulance (DAA) night landing site(s) – presentation Toby Russell:**

Toby Russell outlined the state of the various potential sites within the Parish. At present, only the site at the Bigbury Golf Club met all of the DAA night landing site requirements. Given the clear support for this site and to take advantage of the opportunity to apply for support from the TAP fund, before it closes in December the

following motion was proposed by the chairman BC, seconded by SS and carried unanimously:

*“That the BPC make an application to SHDC TAP fund for the maximum support available towards the costs of providing the necessary equipment to allow the DAA night landing site at the Bigbury Golf Club to be commissioned and operative at the earliest opportunity.”*

After further discussion, it was agreed to conduct further research and enquiries to see whether the additional two possible sites could be made compliant at (i) St Ann’s Chapel Memorial Hall Playground and (ii) Tucker’s Camping site at Folly Farm. **Action Cllr CC and Cllr BC respectively.**

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### **OPEN SESSION**

#### **Royal Oak Application for a Variation to the existing Consent.**

Val Scott Chair Neighbourhood Planning Group [NHPG], following today’s open meeting, which was attended by 21 local residents, all of whom were opposed to the application, gave a detailed resume’ of the objections to the scheme’s revisions, contained in the variation application. This resume’ is attached to the minutes and form part of the minutes of the meeting. They would also form the substance of the objections to be submitted by BPC to SHDC Planners.

#### **St. Ann’s Chapel Applicants’ Appeal.**

Val Scott first of all, informed the meeting that the Appeal was still open to receive comments, objections or otherwise.

#### **Bigbury Parish Neighbourhood Plan Address.**

Val Scott, through a written statement, which she read out, gave a comprehensive update on the BNHP’s progress. This report is attached to the minutes and forms part of the minutes of the meeting.

Contained within the report is the need to appoint a suitably qualified Transport Consultant and to ensure that their report can be presented within the required time frame. After research, a suitable consultant [JUBB] had been identified at a cost of £1400.00 plus VAT that was considered competitive.

Therefore, it was collectively agreed to set aside standing orders and treat as part of 8d the following motion proposed by the chairman BC and seconded by SS and carried unanimously:

*“Since time is of the essence, Transport Consultants JUBB be engaged at a fixed fee, inclusive of disbursements of £1400 plus VAT to make a report to be incorporated with the Neighbourhood Plan.”*

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### **DEVON COUNTY COUNCILLOR’S REPORT**

DC Cllr Rufus Gilbert was not present and no report had been lodged. It was later learnt that he did not leave another Parish meeting until after 9.00 p.m. He agreed to hold over his report to the December meeting.

**SHDC COUNCILLOR'S REPORT.**

SHDC D. Cllr. Beth Huntley reported as follows:

The proposed merger of SHDC and West Devon Borough Council (WDBC). This was voted upon at the last SHDC meeting. Of the members present, 19 voted for the motion, 8 against the motion and 3 abstained and one member was absent. The merger was approved by SHDC. WDBC, however voted against the merger 13 to 18 so the merger will not now go ahead.

Anecdotally some 81% of Town and Parish Councils in the areas affected voted against the merger and of the 3% of the public, who chose to respond 86% voted against the merger.

Bay View Café Appeal Hearing. This has been moved from Totnes to Bigbury Memorial Hall and will be held on Tuesday 19<sup>th</sup> December starting at 10.00 a.m.

St. Ann's Chapel Appeal Hearing. This is to be decided by written representations, rather than a Hearing. Your letters of representation need to be submitted by Tuesday 23<sup>rd</sup> November at the very latest.

National Trust (NT) Footpath Clematon Hill. Following consultation and site meetings, the NT has decided to create a "looped" route at the location to avoid the use of the unacceptably steep steps, which will be removed.

Neighbourhood Watch Posters. These are being made available for use in the required locations within the community.

Bigbury on Sea Layby Refreshment Caravan. Should it prove desirable and acceptable to DCC Highways, Cllr Huntley would make available a redundant two berth caravan, which could be converted for refreshment use in the Layby.

**PLANNING APPLICATIONS AND RELATED MATTERS**

The following matters were dealt with:-

- (a) 3516/17/VAR Royal Oak site, Bigbury TQ7 4AP – variation of condition 2 following grant of conditional planning permission 05/2313/14/F; to allow changes to the approved plans. Following discussion and the reading of the objections set out by Val Scott the following motion proposed by CC and seconded by SS and approved unanimously. *"That this Council objects to the variation application for the reasons set out in the summary reply and amplified in the detailed reply appended to the response."*
- (b) 1667/17/FUL Merrylees revised plan for demolition of existing dwelling and replacing with a new dwelling. This matter had been dealt with at the previous meeting and was contained under minute 4.0 of the 11<sup>th</sup> October meeting.

- (c) 3029/17/HHO Dolphin House Folly Hill Boundary Wall alterations to form opening for a new access gate. This matter had been dealt with at the previous meeting and was contained under minute 9.0 of the 11<sup>th</sup> October meeting.
- (d) Appeal start notification Site at SX663 471 St Ann's Chapel Bigbury TQ7 4AP (proposed site allocation). This matter had been dealt with as minute 5.
- (e) 3368/17/FUL – Bigbury Court Farm buildings Bigbury TQ7 4AP – Up-date grain store by adding an extra bay to that existing. Raise and replace the current roof and add a small building next to the grain store to house the grain dryer.  
Following discussion the following motion to support the application was proposed by CC and seconded by SS and approved by all; but with D.C. Beth Huntley abstaining:  
*"That this Council supports the application".*

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#### **NEIGHBOURHOOD PLAN**

Val Scott's report, together with the Council's motion to engage a Transport Consultant, was covered under the Open Session and the detailed report is attached to the minutes and form part of the minutes.

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#### **BIGBURY NEWS**

In recognition of Rose Owen's impending official retirement after the December edition, the editor elect Louise Wainwright led the advance guard's thank you to Rose for all her work as editor over the years. Louise also wished to thank the community for the way in which they had welcomed her and her husband when they moved in, as well as for the support she has already received in her putative new role as editor.

She thanked and acknowledged the support received from Trudy Smith and then introduced her new assist editor Mia Morris. Mia outlined her role as one in which she would cover local events and in particular, being one of the Social media generation, the social media content for the Bigbury News, which is likely to be an increasing feature of the publication's future.

Louise and Rose also wished to extend their thanks and appreciation to the "distribution crew", many of whom had been in post for up to 30 years. In these changing times the publication will benefit from state of the art printing equipment. The new copier was all singing and dancing, able to, not only print full colour, but to take the A3 sheets, format them to A4 collate and staple them. However, a mere human still had to load the paper.

Louise was also hoping to add features, such as contributions from local groups and advertisers, in addition to any advertisements; look to the possibility of having groups or businesses sponsoring a page, so that they would be the only advertisement and the page would be filled with local content and editorial. It does mean that with the new leased copier and ambitious content, it will be necessary to revise the advertising rates and to assist uniformity the presentation sizes of the adverts. So it is very much a case of "watch this space".

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#### **FOOTPATH AND TREE WARDEN'S REPORT.**

Norman Huntley made his maiden report, as follows:

- (i) He and John Cullen had met with Peter Guy DCC's Rights of Way Warden and looked to improve the signage of "Doctor's Wood.
- (ii) Also, there is to be a programme of replacing some of the Parish's existing styles with Swinging Gates; there are funds available for this programme.
- (iii) The poor condition of the Challaborough footpath was duly noted for future action.
- (iv) Norman said that he and Trish Bagley would be attending a training session on how to successfully complete the various forms required in their work.

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### **FINANCE**

The following two cheques were approved for signature and distribution:

Royal British Legion Modbury Branch – Donation of £100.00

Richard Matthews Clerk net salary cheques £270.92.

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### **PARISH COUNCIL – COUNCILLOR CASUAL VACANCY**

There remains a casual vacancy for the seventh Parish councillor.

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### **HIGH VIZ WAIST BELT COME SHOULDER STRAPS – WALKING IN THE DARK.**

Following a rumbustious discussion between all present, standing orders having been dropped, the following motion proposed by BS seconded by SS and approved by all; but with D.C. Beth Huntley abstaining.

*"That this Council purchase the minimum quantity break of High Viz straps (thought to be 20sets) at the discounted price of £3.50 plus VAT per set; i.e. £4.20 per set and that these sets to be offered at the discounted price to local residents, dog walkers or otherwise, in the interest of road Safety at night."*

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### **CORRESPONDENCE.**

The following correspondence was dealt with:

- (i) John Little's letter and evidence of Royal Mail box contamination by snails, regardless of screening. Agreed to be referred to the Royal Mail.
- (ii) Waves Edge Appeal. Ref: APP/K1128/W/17/3176134.  
It was noted and reported that the Inspector has dismissed the Applicant's Appeal and also dismissed their application for costs against SHDC.

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### **PROPOSALS FOR THE AGENDA 13<sup>TH</sup> DECEMBER 2017.**

The following were requested to be added to the forthcoming meeting's agenda:

- (i) Detailed and costed proposals for the Bigbury on Sea Layby.
- (ii) Signage improvements for the Toilets & Café' at Bigbury on Sea.
- (iii) Bigbury News – Bigbury Parish Council donation (Accounts required).

There being no other business the meeting closed at 9.45 pm.

Signed.....

Cllr Bryan Carson - Chair