

Bigbury Parish Council

Council meeting St Ann's Chapel

July 11th 2018

Agenda - Bigbury Parish Council meeting – July 11th 2018

A Meeting of Bigbury Parish Council will be held in the Memorial Hall, St Ann’s Chapel on WEDNESDAY July 11th 2018 at 5:00 p.m. The agenda is as follows:

Declaration of Interest

Apologies for Absence

Approval of the minutes of the Parish Council Meeting held June 13th 2018

Matters arising from minutes of previous meeting held June 13th 2018

Open session (*members of the public are welcome to participate during this agenda item and may submit their views on any planning matter*)

District Councillor’s report including signs and car park update

Planning related matters (applications and update)

1925/18/VAR Merrylees, Ringmore Drive – Variation to conditions

1857/18/HHO Spring Garden – extension and summer house

2139/18/HHO Lincombe Barn, lane to Hexham Down – rear timber balcony and means of escape

Update on Neighbourhood Plan

Finance - Approval of payments to be made and presentation of finance statement

Finance – deposit and reporting of surplus funds from the disbanded Shrimps

Correspondence received

Agenda items for next meeting

The next Parish Council meeting is scheduled for Wednesday September 12th 2018 at 7:30 p.m.

Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting.

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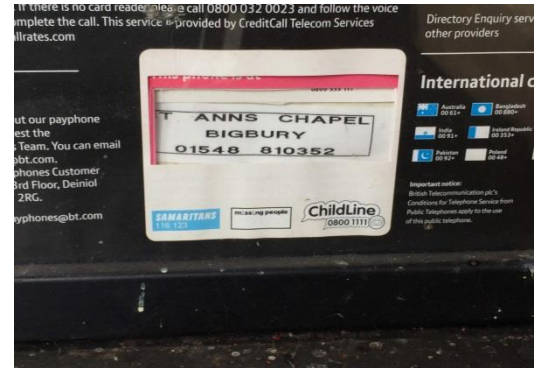
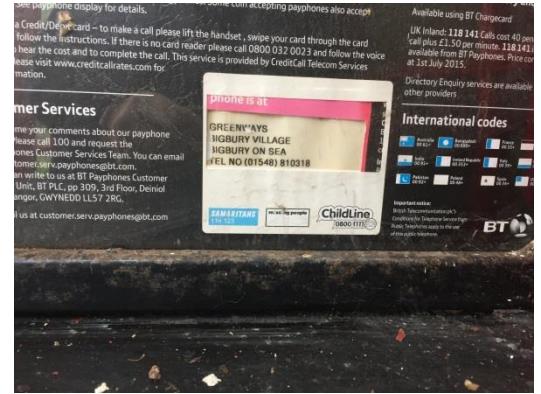
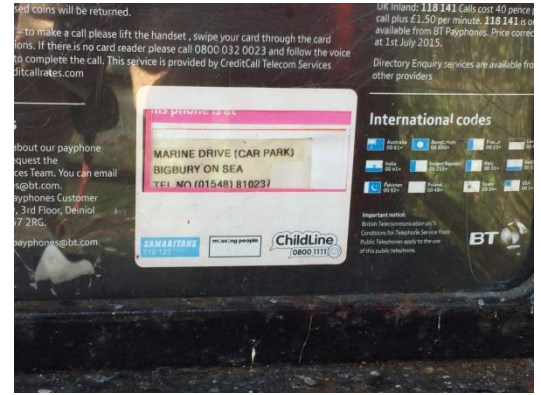
Matters arising from Parish Council meeting June 13th 2018 – page 1 of 3

Resident B expressed concerns about the 'state and condition' of the three phone boxes in the Parish.
Clerk to contact BT in respect of operational boxes and find a way of improving the condition of the remaining ones.

Action taken – BT require photographic evidence of poor condition of telephone boxes – see next slide.

If poor quality accepted BT confirm they will schedule refurbishment for May – Sep 2019

Clerk to follow up with BT



Richard Matthews - Clerk, Bigbury Parish Council

Matters arising from Parish Council meeting June 13th 2018 – page 2 of 3

VAS (Variable Average Speed)system for St Ann’s Chapel

Update from Adam Keay

We have records of a SCARF investigation that was carried out in 2010. The speed data were provided by the police’s Safety Camera Partnership and show fairly good although not perfect compliance – mean speeds were 30mph on average.

We could try to get some new speed data and resurrect the investigation. A marginal result might support the introduction of a VAS sign.

Richard – there is no record now of where the SCP collected their data. Where does the PC suggest we try to collect some and when? And to answer your last couple of questions. It could take 6 months to finalise the investigation. (It has taken even longer at times). If we can find the appropriate location, we will place a speed data recorder for up to two weeks (they operate 24/7).

Update – Asked Adam Keay to implement

Matters arising from Parish Council meeting June 13th 2018 – page 3 of 3

Rubbish removal in and around the beach and car park areas – see District Councillor's report

Air ambulance night landing site – installation scheduled for later this month (July 2018)

Playground replacement equipment - update from Cllr. Case

Signage in and around Bigbury-on-Sea car park – see District Councillor's report

BT contract renewal

Further to the meeting last week I have renewed the BT Broadband contract at the Memorial Hall on the following basis:

Contract start date 18th June 2018

Contract period 24 months

Monthly charge £26.90 excl VAT (current cost £31.90 excl. VAT)

Pay by direct debit - no change to current

Level of service - no change to current

Annual saving £60

There are no additional discounts available for either quarterly or annual payments

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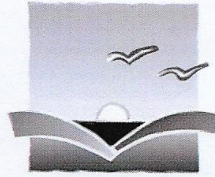
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South Hams
District Council

SOUTH HAMS DISTRICT COUNCIL PLANNING APPLICATION

TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND)
ORDER 2015, ARTICLE 13, 15(4) or (5) or ARTICLE 16 OF APPLICATION FOR PLANNING
PERMISSION and/or Planning (Listed Buildings and Conservation Areas) Regulations 1990

Notice is hereby given that the following application has been lodged with the Council by:
Mr & Mrs P Hilsley

App. No: 1925/18/VAR **Contact Name:** Ian Lloyd
For: Variation of conditions 1, 3, 6, 8 and 9 of planning consent 1667/17/FUL
(Demolition of existing dwelling and replacement with new single dwelling)
At: Merrylees, Ringmore Drive, Bigbury On Sea, TQ7 4AU

The site adjoins/affects a public right of way.

Members of the public can view the application details, plans and documents on our website
www.southhams.gov.uk

Anyone who wishes to make representations about this application is invited to submit them
online using the link on our website, www.southhams.gov.uk by

13 July 2018

This Council is committed to encouraging diversity. We therefore reserve the right to edit before publication, or not to publish at all, any responses to consultation on planning applications which contain material that could be perceived by others to contain material that is offensive, prejudiced, racist, or otherwise contrary to the principles of equality.

If you are commenting on either a Householder, Express Advert Consent or Minor Commercial development, in the event of an appeal against a refusal of planning permission, it will be dealt with on the basis of representations in writing, any representations made about this application will be sent to the Secretary of State, and there will be no further opportunity to comment at appeal stage.

Community of Practice Lead Officer. Development Management
On behalf of **South Hams District Council**

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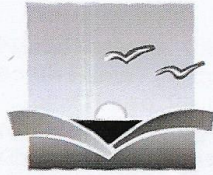
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Notice is hereby given that the following application has been lodged with the Council by: Ms
Lynfield

App. No: 1857/18/HHO **Contact Name:** Bryony Hanlon
For: Householder application for extension and summerhouse.
At: Spring Garden, Bigbury, Devon, TQ7 4AP

Application affecting a Conservation Area.

Members of the public can view the application details, plans and documents on our website
www.southhams.gov.uk

Anyone who wishes to make representations about this application is invited to submit them
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Community of Practice Lead Officer. Development Management
On behalf of **South Hams District Council**

Existing House Proposed Extension Proposed summer house position

Ordnance Survey (c) Crown Copyright 2015. All rights reserved. Licence number 100022432



Ordnance

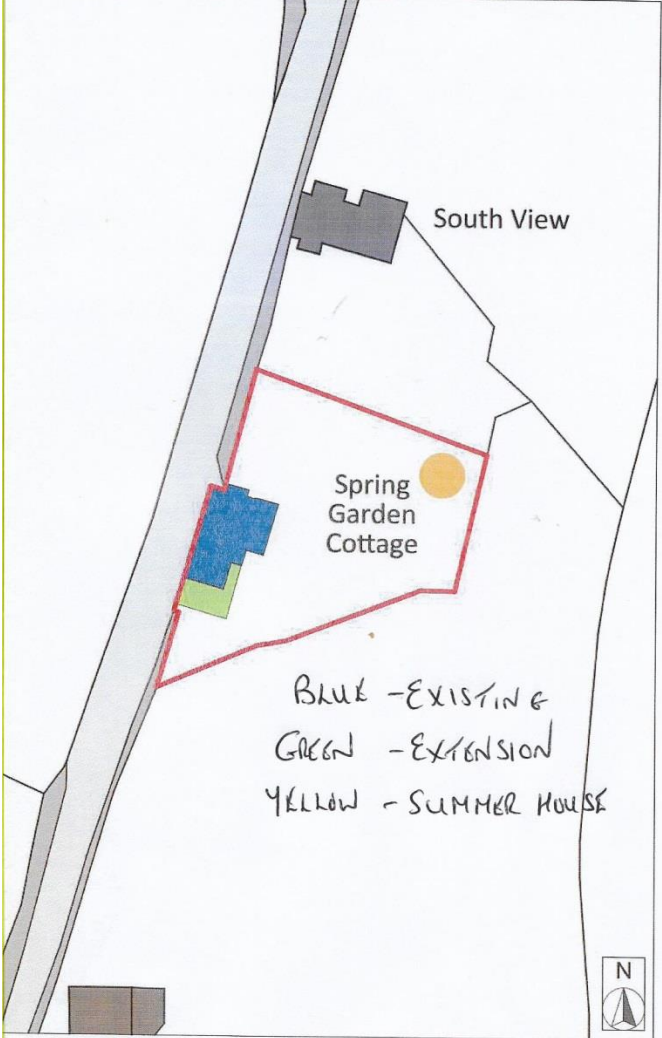


Site Location Plan
1:1250

Block Plan
1:500

1857/18/HHO SPRING GARDEN

Survey (c) Crown Copyright 2015. All rights reserved. Licence number 100022432



Disclaimer:
This drawing is subject to approval by the Local Planning Authority and shall not be used in any way other than for the purposes for which it is intended. The drawing is not to be used for any other purpose without the written consent of the architect. The architect shall not be responsible for any errors or omissions in this drawing or for any consequences arising therefrom. The architect shall not be responsible for any errors or omissions in this drawing or for any consequences arising therefrom. The architect shall not be responsible for any errors or omissions in this drawing or for any consequences arising therefrom.

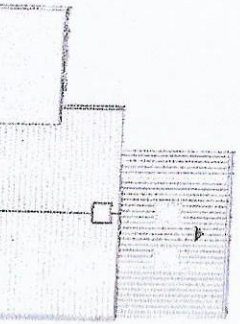
Client:
AMP
Residence

Project:
Extension and Alterations
Spring Garden Cottage,
Bilbury, Kingsbridge,
Devon,
TQ7 4AP
Client:
Ms M Lynfield

Drawing Title:
Existing Planning Drawings
Existing Block and Location Plan
Date:
08-Jun-18

Project of Scale:
Survey
Scale:
RLB 1:1250, 1:500
Sheet:
A3
Drawing No.:
1325-0201-03

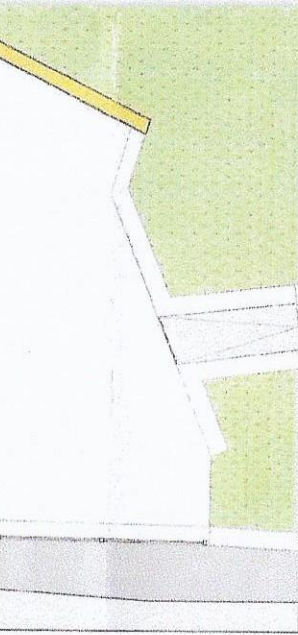




West Elevation
1:100



Proposed West Elevation
1:100



East Elevation
1:100



Proposed East Elevation
1:100

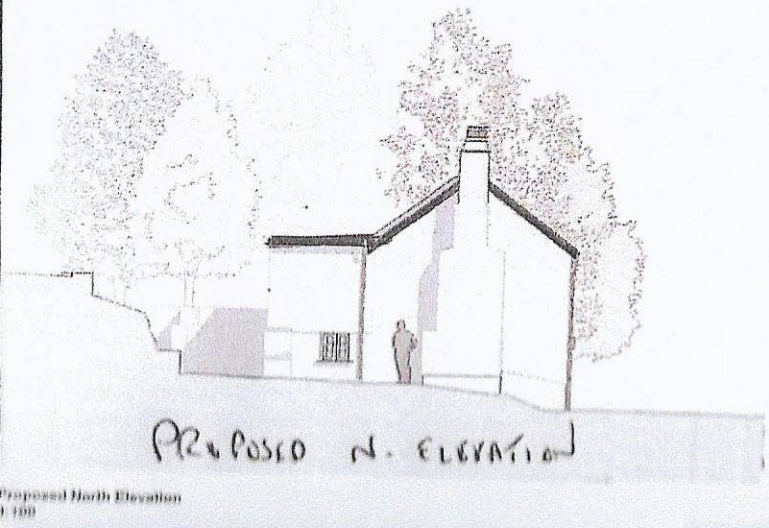


- Existing Materials**
- Walls - White render walls
 - Roof - Roof slates
 - Windows - Timber framed window glazed units.
Conservation Rooflights
 - Doors - Timber frame and door glazed units.
- Aluminium framed sliding double glazed units.





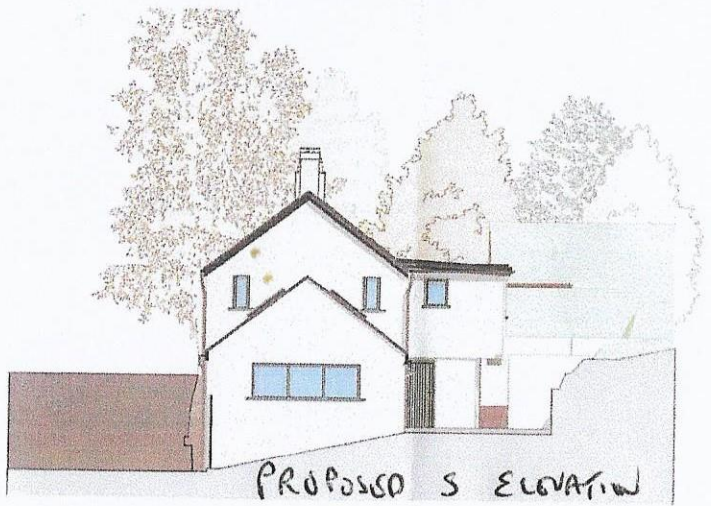
North Elevation
1:100



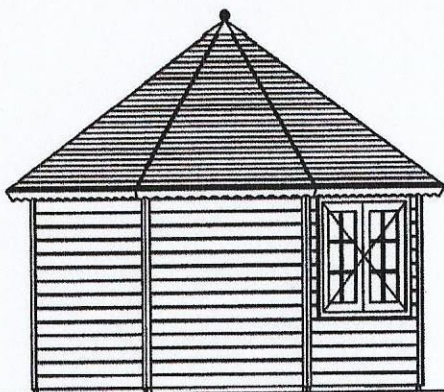
Proposed North Elevation
1:100



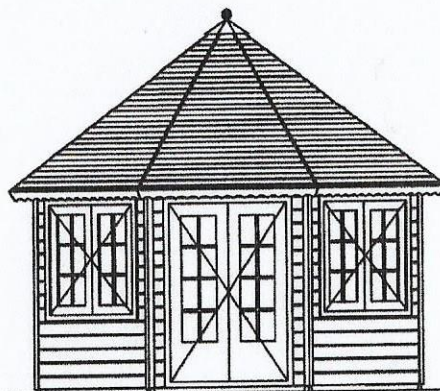
South Elevation
1:100



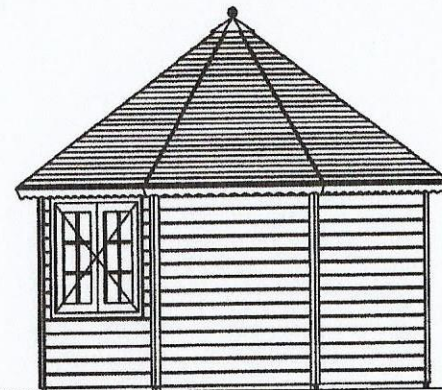
Proposed South Elevation
1:100



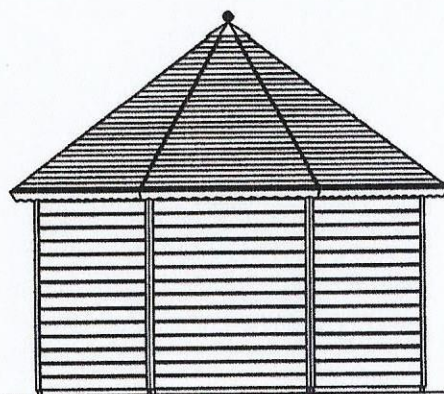
(L) Zijaanzicht / Side view / Seitenansicht



Vooraanzicht / Front view / Vorderansicht



(R) Zijaanzicht / Side view / Seitenansicht

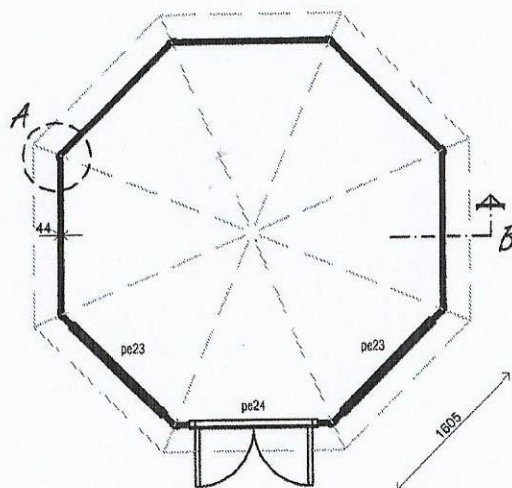


Achteraanzicht / Rear view / Hinterseite

3710+

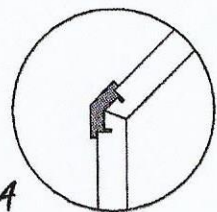
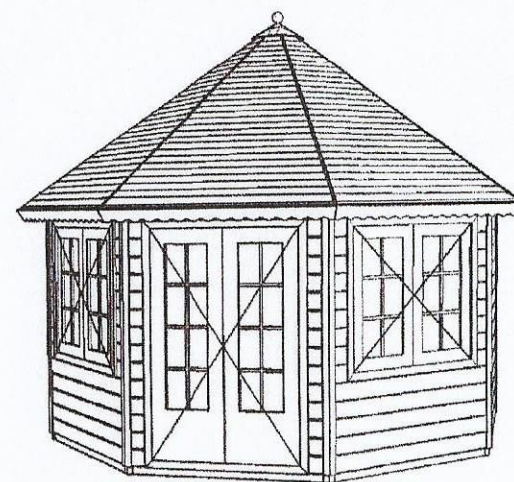
2050+

Pell 0+

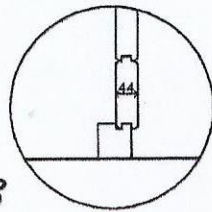


3855

Plattegrond / Plan



A



B

Prima Grand Four

Omschrijving / Description: PG12
 Order nr.: Order NR
 Onderdeel / Component: Schaal / Scale: 1:50
 Dealer: Dealer
 Lugarde: Lugarde
 Ref.: Ref.
 Ref: Ref.

LUGARDE
 LUGARDE® Laren Holland
 www.lugarde.com
 info@lugarde.nl

BLAD NR.: BT

Simply the best

D.D.: oktober 03, 2012

Formaat: A3 - RVH

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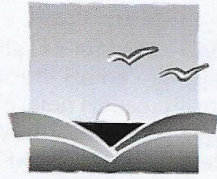
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Notice is hereby given that the following application has been lodged with the Council by: Margie Markwick

App. No: 2139/18/HHO **Contact Name:** Chris Mitchell
For: Householder application for proposed rear timber balcony and means of
escape
At: Lincombe Barn, Lane To Hexdown Farm, Bigbury, TQ7 4BD

The site adjoins/affects a public right of way.

Members of the public can view the application details, plans and documents on our website
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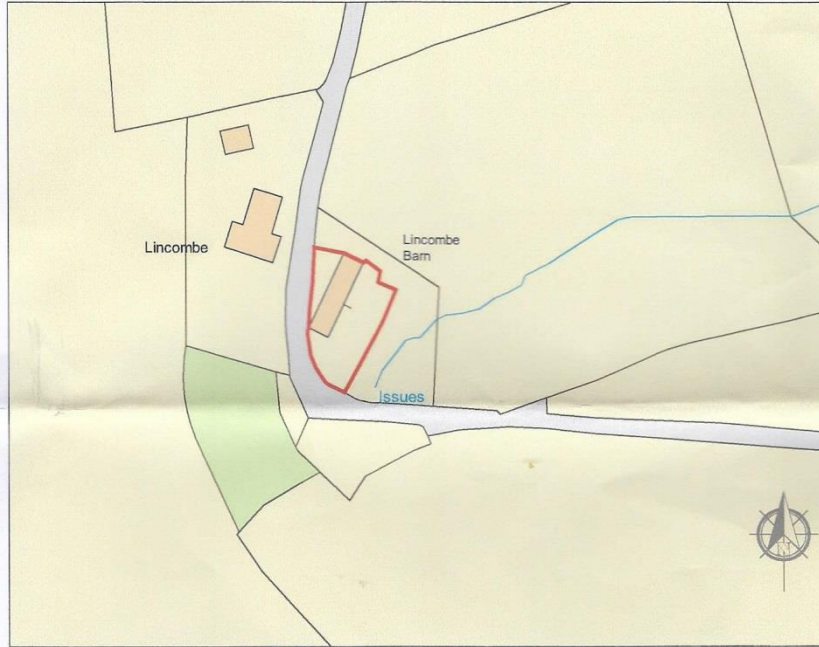
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On behalf of **South Hams District Council**



Grid reference - SX 66931 45448
 X (easting) - 266931. Y (Northing) - 045448.

Site Location Plan
1:1250

PROPOSED

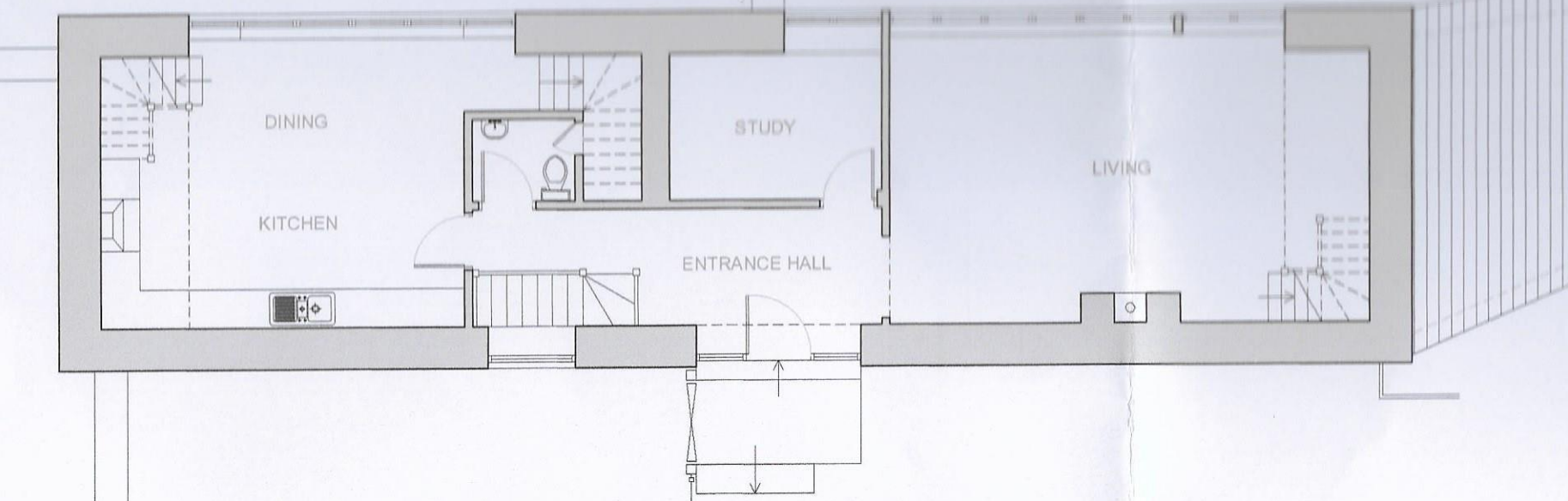
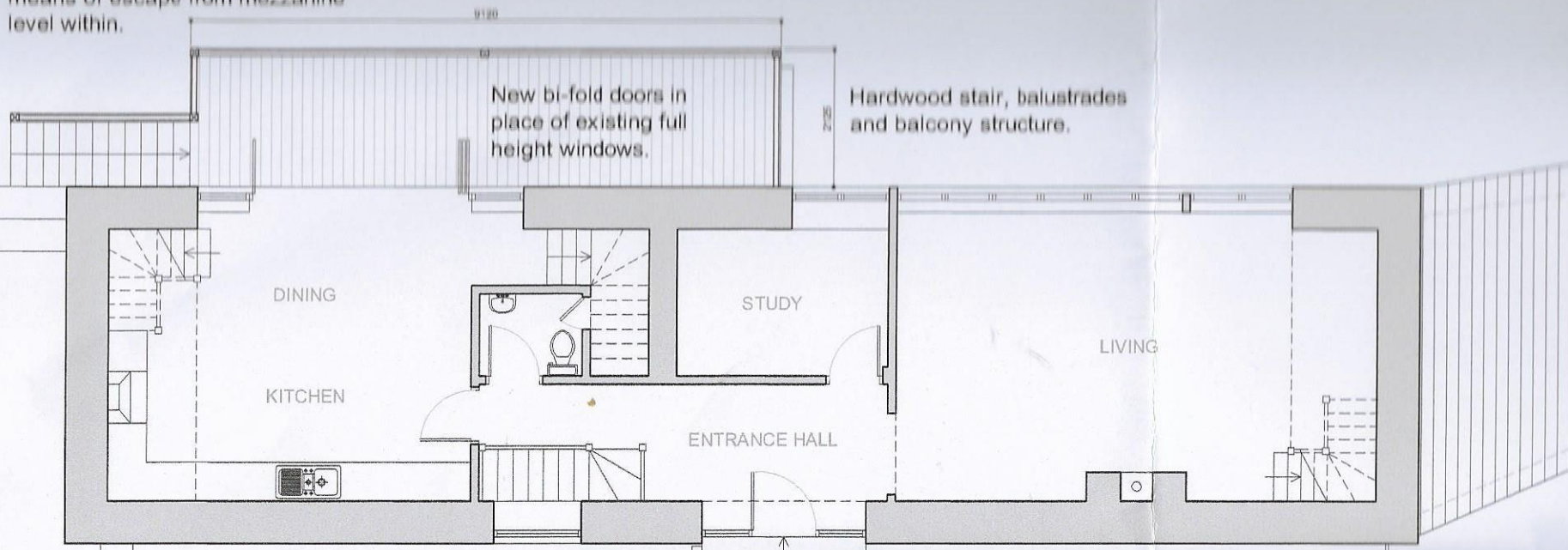
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		REVISIONS	

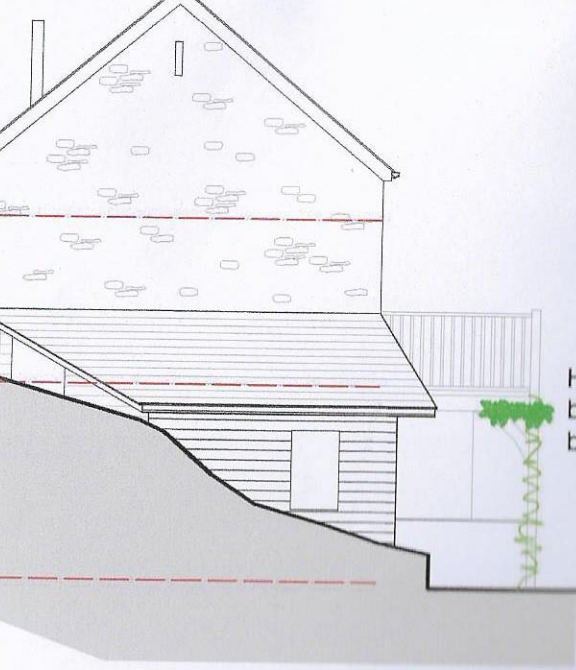
means of escape from mezzanine level within.

9120

New bi-fold doors in place of existing full height windows.

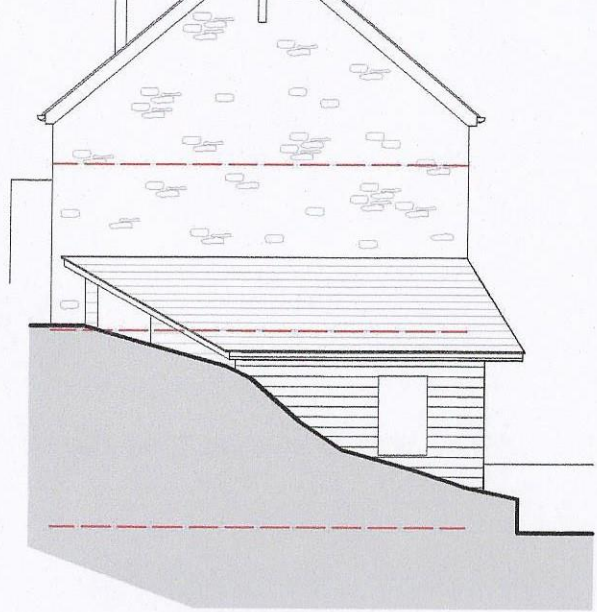
Hardwood stair, balustrades and balcony structure.





Hardwood stair,
balustrades and
balcony structure.

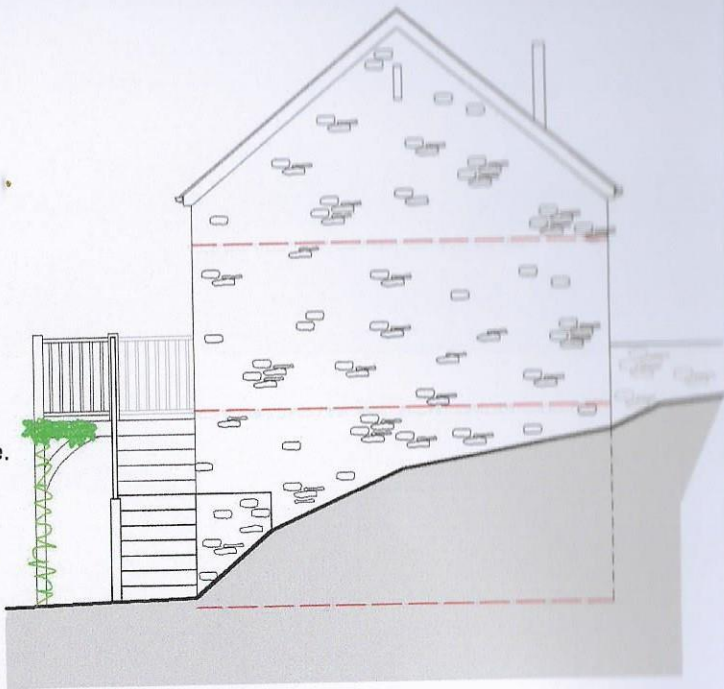
Elevation - As Existing
(1:100)



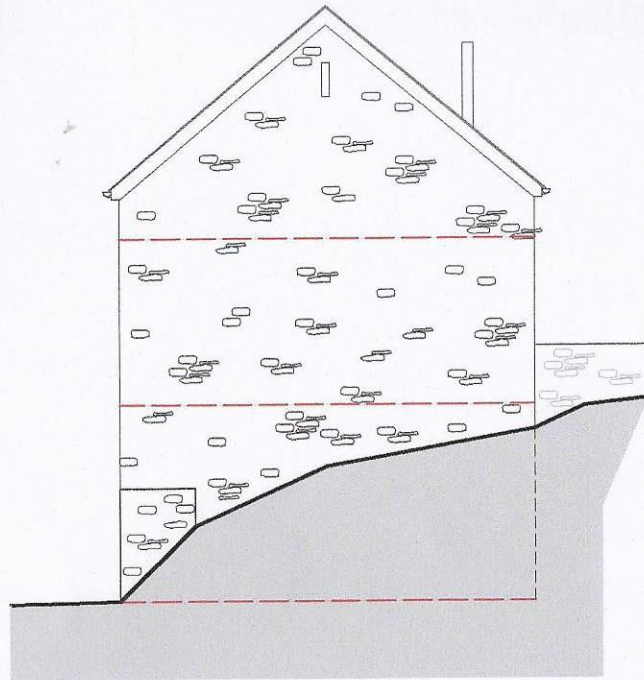
North Elevation - As Existing
(1:100)



West Elevation - As Existing
(1:100)



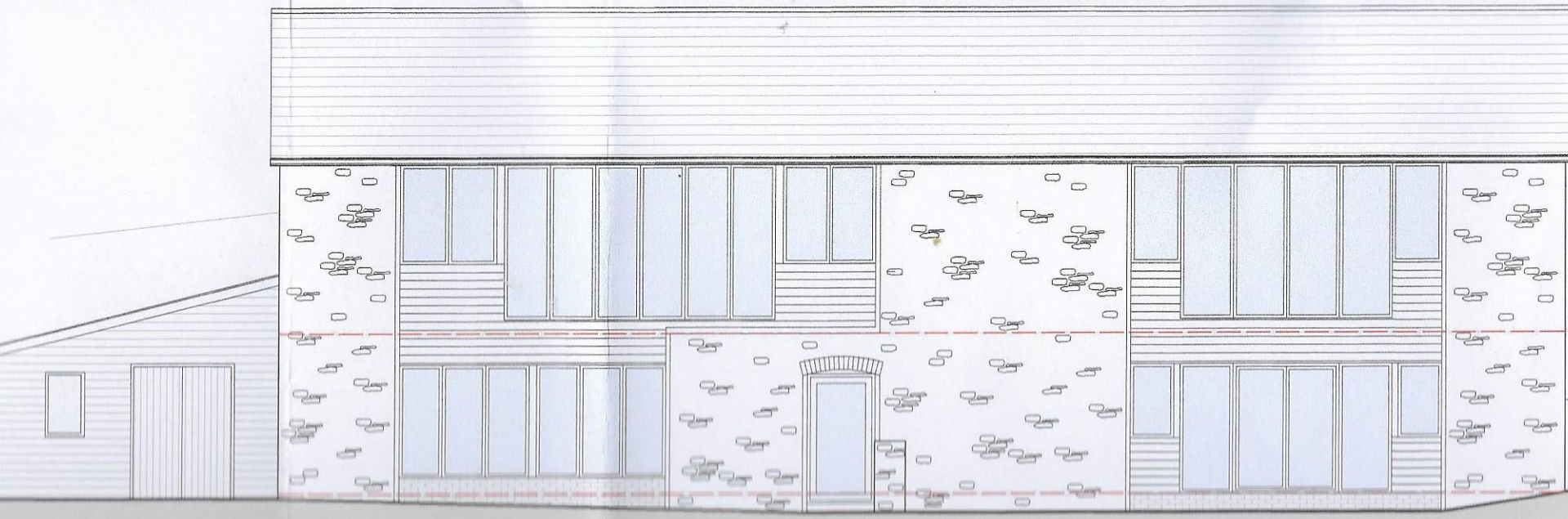
West Elevation - As Existing
(1:100)



South Elevation - As Existing



Hardwood
balustrade
balcony s



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Richard Matthews - Clerk, Bigbury Parish
Council

Neighbourhood Plan Progress Report 11 July 2018

Community-led housing scheme

Revised heads of terms for the Land Option Agreement has now been sent to the owners of the site and SHDC are awaiting written agreement to these so that the legal agreement can be prepared.

Fees for the consultants are now being considered by SHDC and a further meeting with the Architect to further pursue the draft concept plan is in process.

A site meeting has been held with Roger English of the AONB Unit. He has agreed in principle to the proposed development and given some helpful advice in terms of the layout and design so that it will fit in when with the landscape.

Views, vistas and local heritage list

We will shortly be doing a consultation regarding the Views and Vistas.

A Draft Local Heritage List was sent to Devon CC Heritage Division and Richard Gage of SHDC who have both given very positive feedback with Devon CC suggesting some further sites that we might consider.

We have still not carried out the walkabouts with the local youth but this is being arranged.

Consultations

We have had a meeting with Nicholas Johnson and officers of the Golf Club to discuss the future of the Golf Club and the Bantham Estate. Some interesting ideas in terms of expanding the golf club to include better restaurant facilities, a possible events room and some accommodation for visitors is being investigated. This might be on a different part of the golf club site.

We have also had a meeting with Tom Jones, Policy Officer of SHDC to run through the draft policies. He has given some initial useful feedback and will be coming back with more comments in due course. He also suggested that AECOM should now carry out their Strategic Environmental Assessment to avoid delays to the process rather than waiting for the Regulation 14 Consultation. We have therefore asked AECOM to pursue this.

Survey of dwellings used as a principal residence, second home or holiday lets

The survey of properties throughout the parish is almost complete. This is to establish the number of residences, second homes and holiday lets.

Cllr Valerie Scott, Chairman of Bigbury Parish Neighbourhood Plan Steering Group

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Bigbury Parish Council – record of payments and receipts for three months ending 30th June 2018

90418	Lloyds - interest received		1.03			16241.07
90418	BT group - Memorial Hall	DD		31.90	6.38	16202.79
110418	Allwood (Totnes)	1158		80.00	16.00	16106.79
110418	SHDC payroll costs	1159		100.00	20.00	15986.79
110418	DALC (subscription)	1160		121.39	18.85	15846.55
110418	JFA (knotweed survey)	void		0.00	0.00	15846.55
110418	SHDC (maps N.Plan)	1162		37.50	7.50	15801.55
110418	R Matthews salary/exp	1163		960.58	5.25	14835.72
120418	SHDC precept		8178.00			23013.72
40518	HMRC VAT refund		2132.41			25146.13
90518	Lloyds - interest received		0.88			25147.01
90518	Bank charges (rtd cheques)			50.00	0.00	25097.01
90518	BT group - Memorial Hall	DD		31.90	6.38	25058.73
160518	R Matthews (SHDC)	1164		173.92	27.58	24857.23
160518	Devon Communities Tog	1165		50.00	0.00	24807.23
160518	JFA (knotweed survey)	1166		350.00	70.00	24387.23
160518	Clr V Scott	void		0.00	0.00	24387.23
160518	Bigbury Memorial Hall	1168		20.00	0.00	24367.23
110618	Lloyds - interest received		1.07			24368.30
110618	BT group - Memorial Hall	DD		31.90	6.38	24330.02
140618	Bank charges (rtd cheques)			-50.00		24380.02
130618	A Tanner (audit fee)	1169		85.00	0.00	24295.02
130618	Community first	1170	0.00	204.04	0.00	24090.98

Bank reconciliation as at June 30th 2018				
24090.98	Payments & Receipts (above)			
22637.45	Deposit account statement			
2203.53	Current account statement			
-750.00	Cheque 1156 not cashed			
24090.98				

Richard Matthews - Clerk, Bigbury Parish
Council

Cash Forecast as at June 30th 2018		Analysis of restricted funds as at June 30th 2018	
24090.98	Total cash available		
3090.06	Restricted funds	3090.06	TOTAL Breakdown below
8000.00	Six months precept expenditure		
		1160.06	DCC P3 funding b/f 2015/2016 and 2017/2018 payment
		1930.00	DCC Burial ground entrance and gates £1000 (10/07/15) SHDC Burial Ground £930 (16/03/15)
Analysis of reserved funds (precept generated) as at June 30th 2018			
2000.00	Reserved project funds	2000.00	£1000 The Warren (allocated in year commencing 1st April 2015) £1000 The Warren (allocated in year commencing 1st April 2017)
11000.92	Surplus		
			S106 deposits held on behalf of Bigbury Parish Council by South Hams District Council
		97578.00	Ring fenced for Affordable housing projects
		65193.00	Jun-18 Ring fenced for Affordable housing projects (Holywell Stores site)
		24194.00	Ring fenced for OSSR projects Outdoor spaces, sports and recreation
		186965.00	TOTAL

Payments recommended for approval July 11th 2018

£60.00	Kingsbridge websites – annual site maintenance fee
£159.66	V Scott – neighbourhood plan (replacement cheque)
£840.71	R Matthews – £540 salary qtr. Ended 30.06.18
	R Matthews - £300.71 expenses qtr. ended 30.06.18
£200.00	Hope Cove Lifeboat – annual donation
£35.84	British Telecom – monthly line and broadband rental Paid by direct debit

Proposed by.....

Seconded by.....

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Proposal to retain Shrimps fund in Parish Council Bank Account

As Responsible Financial Officer, I confirm the Parish Council could deposit and hold any surplus funds following the disbanding of the Shrimps.

I would issue a receipt for the cash received and pay the funds into the Parish bank account.

This sum would be reported every month in the Parish Financial statement under the heading of restricted funds.

I would classify it as 'youth related projects'

Should the Shrimps re-form and create a new bank account, the money would be repaid once the necessary formalities and checks have been made.

I propose this money be ring-fenced for the Shrimps for a maximum period of five years, after which time the Parish Council should consider how it could be spent on community based youth related activities or projects. This would be for the Councillors to discuss and agree.

The above would need to be recorded in the minutes.

There is an additional sum of £350 in the current precept which is theoretically allocated to the Shrimps. Are there new proposals on how this money now be allocated?

Proposed by.....

Seconded by.....

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www.southhams.gov.uk

Direct telephone: 01803 861234
E-Mail: parks@swdevon.gov.uk



South Hams
District Council

Richard Matthews
Bigbury Parish Council
10 Lower Brook park
Bigbury
PL21 9TZ

Our ref: NER/P&G/Play areas 18
20 June 2018

Dear Richard,

Play Area Agreement; St Ann's Chapel,

An invoice for 2018/2019 Play Area inspections will shortly be sent to you, which relates to the service provided by South Hams District Council to inspect and insure the above play space.

In the renewal letter for 2017/18, Town/Parish Councils and other organisations were made aware that the charge for this service had remained the same (£100) for over seven years and that the charge for the service was to be increased by £30 to £130 in 2018/19.

The service continues to be heavily subsidised by South Hams District Council, and does not come close to covering its costs. South Hams District Council has agreed a further £70 increase to £200 for 2018/19 to further close the gap on cost of delivery.

The current service includes: insurance, monthly inspections by qualified South Hams District Council Mobile Locality Officers, plus an annual engineering report provided by the District Council's own insurer, currently Allianz. It is noted that for the vast majority of play areas, the cost of £200 does not cover the cost of the Allianz inspection, without taking into account the other services included in this cost.

Accordingly, the Council will continue to explore options to make this service more efficient and cost effective, and accordingly are open to discussing with communities options for the future delivery of the service and would welcome the views of the addressee Council or organisation.

Should your organisation wish to do so, you have the option of making your own inspect and insure arrangements for 2018/19. Please inform us if you do wish to make your own arrangements by 9th July 2018.



@Southhams_DC



southhamsdistrictcouncil



Follaton House, Plymouth Road, Totnes, Devon TQ9 5NE

Please be aware that telephone calls to and from the Council may be recorded for training and monitoring purposes

Tel: (01803) 861234

DX 300050 TOTNES 2

Dear Elected Representatives and Councillors

Telent Gigaclear Work

Under the Connecting Devon and Somerset (CDS) broadband program, telent have orders to connect circa 12,000 homes and businesses will benefit from access to a new ultrafast full fibre network built by Gigaclear direct to each property.

We are planning to shortly start a community build program of works within your Parish. We would like to provide the Parish representatives with the opportunity to review

this build and provide any further detail you may require.

We are also happy, as required to attend any of your Parish meeting to present the build plan and answer any quires you may have.

If you would like to take up this offer please contact the telent Project Manager as detail below.

- We are planning to carry out works in the following community imminently - **Bigbury-on-sea**

- Current planned start and finish dates for this complete community area are –

Start – 01/08/18 - Finish – 22/10/18

Please find attached the Traffic Management Plans for this community area. This overview plan shows the planned trench rout and the traffic management we will be using to complete. These dates for the Proposed Build are subject to change depending on progress rates and other commitment. However, these details are our current plans. For up to date detail build notices please refer to Roadworks.Org

The work will involve road closures and diversion but we are aiming to maintain access for all residents and attempting to minimise disruption.

All residents and businesses will be contacted directly by letter and visits to the property if we plan to directly impact on your access or street.

Our Build Representative are as follows - Name - Wyn Morgan, Telephone Number - 07967783438

Project Manager are as follows - Name - Jody Walker, Email – Jody.Walker@telent.com

Regards

Geoff Bull

Programme Manager - Products

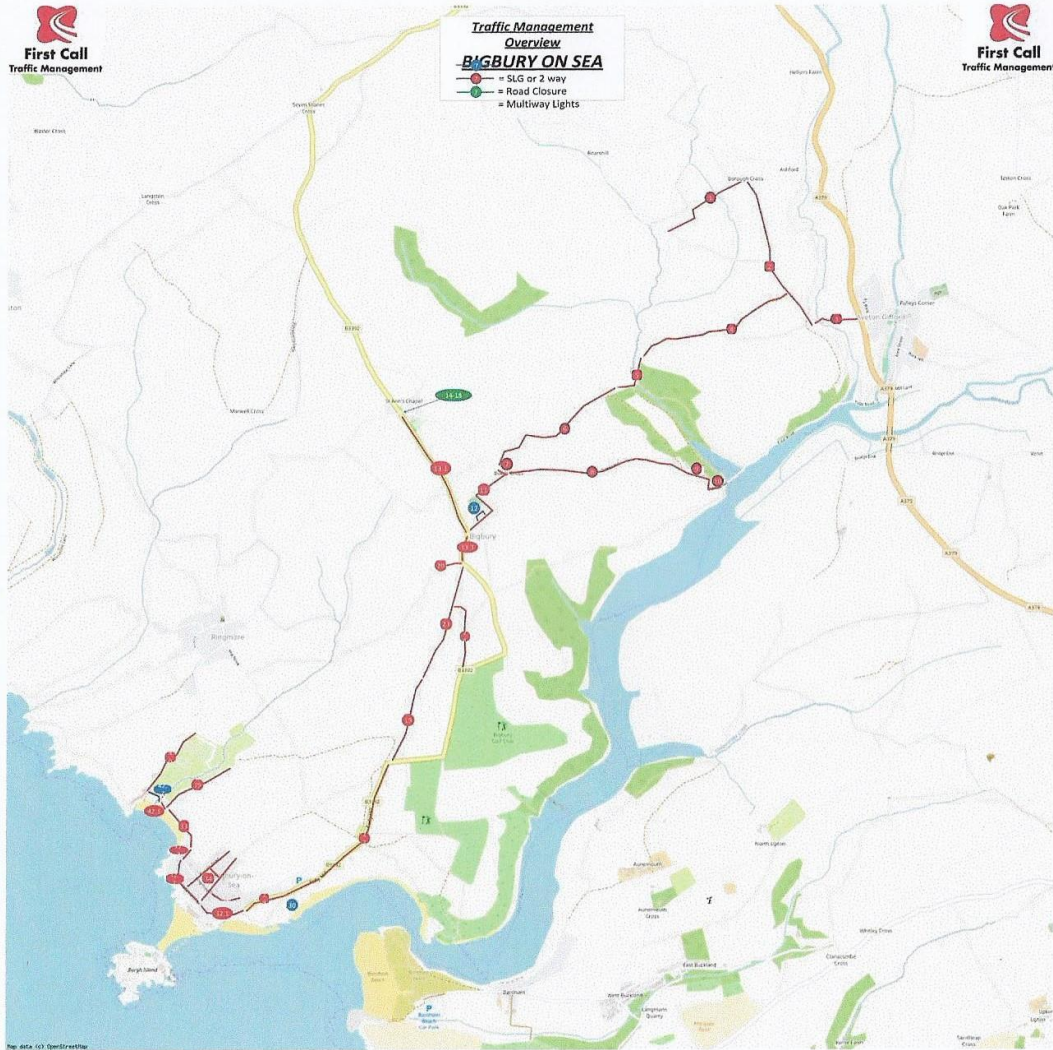
Geoffrey.Bull@telent.com

m: 07764834680 | p:

Richard Matthews - Clerk, Bigbury Parish
Council

**Traffic Management
Overview**
BIGBURY ON SEA

- - SLG or 2 way
- - Road Closure
- - Multiway Lights



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Bigbury Parish Council

Dates for Parish Council meetings in 2018

July 11th

September 12th

October 10th

November 14th

December 12th

Dates for Parish Council meetings in 2019 (first six months only shown)

January 9th

February 12th

March 13th

April 10th

May 8th

June 12th