

BIGBURY PARISH COUNCIL

Minutes of the monthly meeting of Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 20th February 2019 at 7:30pm.

PRESENT: Cllrs: B Carson, G Rosevear, V Scott and Clerk R Matthews. C.Cllr Gilbert was in attendance to give the update from the County Council and eight residents were also in attendance.

1.0 Declaration of Interest

The Chairman read out a statement in respect of Declaration of Interest – no such interests were declared.

2.0 Apologies for absence:

Apologies for absence were received from Cllrs. E Huntley, C Case and S Smith

3.0 Minutes of previous meetings held on January 9th 2019

As a matter of record, it was agreed that the full Neighbourhood Plan presentation be circulated as appendix a to these minutes.

Clerk also advised an error in respect of minute 9 (Precept for forthcoming year). The value was incorrectly recorded and should be £16,000

These matters accepted, Cllr. Carson proposed the minutes be accepted as an accurate record of this meeting. Cllr. Scott seconded the proposal and all Councillors present at that meeting voted unanimously to accept the minutes, which were duly signed by the Chairman.

4.0 Matters arising (actions) from January 9th meeting and not covered in this month's agenda:

a) Clerk would contact the charity owning the phone box outside the 'Old Post Office' to establish if it could be used for anything to benefit the community, b) Clerk would review the condition of the three notice boards and c) Clerk to contact BT to establish when the three functional phone boxes would be repainted.

5.0 County Councillor's report

C. Cllr. Gilbert confirmed the toilet charges would be absorbed into the car park costings and asked the Clerk to confirm acceptance in writing. **Action Clerk**

It was confirmed that the Venus Company would provide a service of providing change (cash) and that signs would be installed to promote this service.

C. Cllr. Gilbert confirmed that Gigaclear had more work to do in respect of broadband installation, indicating a go-live date in Spring 2020.

He also stated that DCC had received an additional £18m from Central Government to be spent on the road infrastructure, with a breakdown of £6m on 'A' class roads, £1.3m on bridges and the majority of the remainder on 'B' and 'C' class road repairs.

C. Cllr. Gilbert confirmed the sale of Flybe to Stobart Air/Virgin but there were no guarantees as to which services would remain long term, with an expectation that feeder flights to the larger airports would continue.

C. Cllr. Gilbert confirmed he would stay 'in-post' until the May elections.

In respect of delays to the Joint Local Plan, Clerk was asked to contact Tom Jones for more information. **Action Clerk**

6.0 Open Session

Clerk stated that the Millennium Steps were a cause of concern, with an accident reported there yesterday. Cllr. Rosevear proposed they be cordoned off and repaired. This was seconded by Cllr. Scott and Cllr. Carson was to organise emergency and preventative repairs. **Action Cllr. Carson**

Resident A asked if the Parish Council knew of a beach clean in Bigbury as it was featured on BBCs Spotlight programme. Clerk to investigate. **Action Clerk**

Resident B enquired as to the condition of and future plans for the Warren. **Action Clerk**

Resident B raised the question of speeding through the villages and it was noted that in other parts of the country signs stating '20 is plenty' were in place. Clerk to revert back to Devon Highways again on this topic.

Action Clerk

Resident B and others present expressed concerns about the debris and traffic safety issues relating to the building development in Bigbury Village. This included parking, road safety in general, blocked drains and leaving hedges and walls etc. as they were before the development started. It was agreed that Cllr. Carson would talk to the developers.

Action Cllr. Carson

7.0 Planning related matters

3833/18/FUL Nantucket. Additional site view/appraisal drawings had been received from the Planning Office. The Councillors reviewed these and felt they only served to enhance the objection to the development in terms of the overall size of the site and light pollution.

0032/19/FUL Holywell Stores. Several Councillors had visited the site of this proposed development and after discussion Cllr. Carson proposed it be supported. This was seconded by Cllr. Scott and agreed to by all present.

4119/18/FUL Little Court Bigbury. This was discussed and the absence of timber cladding on the building was a concern. Cllr. Scott proposed the application be supported with conditions. This was seconded by Cllr. Carson and agreed to by all present.

0030/19/FUL & 0031/19/LBC. Turtlefields. The application for solar panels and their positioning was discussed. Cllr. Scott proposed it be supported, which was seconded by Cllr. Rosevear and agreed to by all present.

Update on Neighbourhood Plan

As noted earlier the presentation given by Cllr. Scott in January is attached to these minutes as appendix a. The presentation given at this meeting (February) is attached as appendix b.

Cllr. Scott added the plan had now been validated by Wendy Ormsby and would be on the website shortly. An onsite meeting was scheduled with Wendy Ormsby in the third week of March and Cllr. Scott would give an updated report on the consultation at the next Parish Council meeting.

£106 funds held by SHDC for affordable housing projects. Cllr. Scott requested funds be released and allocated to the current plan. Cllr. Carson proposed a sum of £120,000 be released. This was seconded by Cllr. Rosevear and agreed to by all present. Clerk to formally write to SHDC to request release of funds.

Action Clerk

8.0 Finance: Approval of payments to be made and presentation of finance statement

Cllr. Rosevear proposed the financial statements and recommended payments presented be accepted which was seconded by Cllr. Scott and all councillors agreed. Clerk was to raise the following payments:

£540.00	Clerk	Salary for three months ended 31 st December 2018
£253.89	Clerk	Expenses for three months ended 31 st December 2018
£183.00	Triangle Design	Printing in respect of Neighbourhood Plan
£495.00	Devon Cow Design	Design and graphics work in respect of Neighbourhood Plan
£11.26	SHDC	Map printing in respect of Neighbourhood Plan (direct debit)
£7.00	IDALC	Annual subscription
£33.48	BT Group	Broadband line and access costs Memorial Hall (direct debit)

Clerk showed a slide of the current cash book and bank reconciliation statement showing a balance of £32,582.65 as at January 31st 2019

Clerk showed a statement of restricted and reserved funding with a balance of £14,245.42

Clerk showed details of S106 funds held by SHDC - £162,771 for affordable housing projects and £24,194 for OSSR projects.

Clerk to cancel cheque raised 12th Sep 2018 made payable to Youth Club for £350 as it had still not been paid into a bank. An equivalent sum was to be moved to reserved funds. **Action Clerk**

9.0 Defibrillator replacement programme

Clerk requested a sum of £111.75 be allocated by the Council to top up (and fully fund) the defibrillator replacement programme. Cllr. Carson proposed this be accepted, which was seconded by Cllr. Rosevear and agreed to by all present.

Clerk advised replacement units would be ordered immediately. **Action Clerk**

10.0 Play park update

Cllr. Case was unable to attend this meeting – carry topic forward to March. **Action Clerk**

Clerk advised further defects had been reported.

11.0 Aune River Patrol – request for funding

Stuart Watts advised he was unable to be specific about the funding needed but he had prepared a Service Level Agreement setting out the expectations of the service required. He hoped to be in a position to provide an update next month.

12.0 Church Gateway scheme

Peter Cook had prepared a schedule of works and advised the Council that the total bill would be paid by 'Friends of St Lawrence Church'.

Cllr. Rosevear requested documentation and evidence to support the validity of the project and Mr Cook said he would make this available. Cllr. Rosevear proposed this proceeds, which was seconded by Cllr. Scott. Clerk to work with Mr Cook and ensure engagement with Devon Highways and SHDC Planning Dept. before the work is carried out. **Action Clerk**

13.0 Footpath Memorial Hall to Easton access

All Councillors agreed it was not possible to pursue this further.

14.0 SHDC elections

Clerk shared the official SHDC document titled 'Local Government Elections – Timetable of Proceedings Thursday 2nd May 2019. Timetable attached as appendix c.

15.0 Correspondence received

Two documents were presented – detail of applications for the Prince of Wales Trust and the Lengthsman application process. Both documents are shown in full within the 'Information file' uploaded to the Bigbury Community Website (Parish Council / Meeting Minutes)

16.0 Agenda Items for next meeting

Play Park, Defibrillators, Church Gateway, Aune River Patrol, Foothpaths, Parish communications and funding for Bigbury News were to be included.

NOTE The supporting file is shown in the Parish Council section of the Bigbury Community website.

The meeting closed at 9:35pm.

The next meeting is to be held on Wednesday March 13th at 7:30pm

Signed.....B Carson, Chairman, Bigbury Parish Council