

BIGBURY PARISH COUNCIL

Minutes of the Annual meeting of Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 8th May 2019 at 7:30pm.

PRESENT: Cllrs: B Carson, V Scott, E Huntley, S Smith, C Case, G Rosevear, S Pratt-Edwards, S Watts and Clerk R Matthews. D. Cllr. Taylor was also in attendance along with twenty five residents.

1.0 Appointment of Chair for forthcoming term of office

Cllr. Carson opened the session and welcomed all present to the Annual Parish Council Meeting. He advised that only one nomination paper had been received by the Clerk for the office of Chair and as a result Cllr. Huntley would be appointed to this position for the forthcoming term of office. He offered his congratulations to Cllr. Huntley and thanked her for past contributions to the community as both a District and Parish Councillor.

Having appointed Cllr. Huntley as Chair, Mr. Carson stood down from the Parish Council seating area and all further participation from him was as a member of the public.

2.0 Declaration of Appointment to office - Chair

Cllr. Huntley read and signed the declaration of office which was duly witnessed by the Clerk.

Cllr. Huntley took this opportunity to thank Cllr. Carson for his thirty plus years of service to the community and paid tribute to his dedication adding the number of residents present at this meeting was a reflection of this.

Cllr. Case provided a more formal overview of Cllr. Carson's contribution and presented him and his wife Angie with gifts as tokens of thanks from the Parish Council members.

Cllr. Carson thanked all for the kind words and gifts, stating he had enjoyed his time serving as a District and Parish Councillor and was hoping to attend some future meetings and was always available to offer advice if requested.

3.0 Apologies for absence

Apologies for absence were received from C. Cllr. Gilbert

4.0 Declaration of Appointment to office – Councillors

All Councillors signed the declaration of office documents which were duly witnessed by the Chair. Clerk advised the full and updated list of Councillors and contact details would be published in the near future.

Action Clerk

Cllr. Huntley also took the opportunity to introduce the new District Councillor – D.Cllr. Bernard Taylor and the Clerk advised that both D. Cllr. B Taylor and C. Cllr. R Gilbert would be invited to all future meetings.

At the request of Cllr. Huntley each Councillor gave a brief overview of their background. This was important as there were two new Councillors serving for this term of office and there were many people in the audience who attend these meeting infrequently.

5.0 Annual Police report

PC Ryan Hayhurst gave an update on policing in the community over the past year and answered questions raised.

Details given by PC Hayhurst can be viewed in appendix a provided with these minutes.

6.0 Appointment of Vice Chair for the forthcoming period of office

Cllr. Huntley asked all Councillors if they wished to be considered for the office of Vice Chair. Cllr. Rosevear stated he was prepared to serve in this role again and no further such offers were received. Cllr. Smith seconded this proposal which was agreed by all Councillors.

7.0 Appointment of Councillors to local Committees

The following appointments were discussed and representatives agreed:

Bigbury Memorial Hall (Cllr. C Case)
Devon Playing Fields Association (Cllr. C Case)
CPRE (currently Cllr. G. Rosevear)
DALC (currently Cllr. G. Rosevear)

8.0 Councillor registration requirements SHDC

Clerk reminded Councillors of their obligation to complete both the Register of Interest and register of election expenses within 28 days of the election (May 2nd) SHDC hold these records. Clerk to provide Councillors with the link to SHDC systems. **Action Clerk**

9.0 Annual general report – Mr B Carson

Mr Carson provided an overview of the past year's Parish Council activity – full details are included in appendix b which is provided with these minutes.

The meeting closed at 08:20pm.

Signed.....E Huntley, Chairman, Bigbury Parish Council