

## BIGBURY PARISH COUNCIL

Minutes of the monthly meeting of Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on WEDNESDAY 8<sup>th</sup> May 2019 at 8:20pm.

PRESENT: Cllrs: E Huntley, V Scott, D Rosevear, S Smith, C Case, S Watts, S Edwards-Pratt and Clerk R Matthews. D. Cllr. Taylor was also in attendance along with twenty five residents.

### 1.0 Declaration of Interest

Cllr. Watts declared an interest in the History Society topic (covered in finance section)

### 2.0 Apologies for absence:

Apologies were received from C. Cllr. Gilbert

### 3.0 Minutes of previous meetings held on April 10<sup>th</sup> 2019

Cllr. Huntley proposed the minutes be accepted as an accurate record of this meeting. Cllr. Scott seconded the proposal and all Councillors present at that meeting voted unanimously to accept the minutes, which were duly signed by the Chair.

### 4.0 Open session

The Chair asked that this section be moved up the agenda.

Louise Wainwright advised that a visit had been organised to the Waste for Energy centre in Plymouth on May 28<sup>th</sup> at 10:30am. There were twenty places available and anyone interested in joining this trip should contact her directly.

John Simes raised the Parkdean Holiday Park planning application – to extend their opening by three days at New Year. Although this is partly situated in Bigbury Parish, the application documentation is historically dealt with by Ringmore Parish. John stated that the Park is an essential part of our community and is a significant contributor to the local economy. As such he feels that the Council and residents should take a positive view on the proposal.

Norman Botton advised a walk around the village would be organized for the end of the summer.

Jill Gubbins raised issues concerning the re-advertisement of the Southway development stating it was clearly overdeveloped with five houses now proposed as opposed to the original three. This should clearly be a new application and NOT a re-advertisement. Jill added these would all become second or holiday homes and that there were issues with draining, sewage, parking and access. Bigbury-on-Sea did not have the infra-structure to support this.

Peter Cook raised the ongoing topic of the poor state of the telephone boxes adding that the verges and hedges around the Marine Drive box in particular needed urgent attention. **Action Clerk**

Rose Owen raised the condition of the Warren and the damage being caused by vehicles. D. Cllr. Taylor is to review this. **Action D. Cllr. Taylor**

Gina Phillips raised question in respect of the consultation timetable and objection process for the Neighbourhood Plan. Cllr. Scott responded and full details relating to the Neighbourhood Plan can be found both on the Bigbury Community Website and in the appendices a, b and c provided with these minutes.

5.0 Matters arising from previous meeting held on April 10<sup>th</sup> 2019

Phone boxes at the St Ann's Chapel and Bigbury-on-Sea

**Action Clerk**

Refreshing of the white parking bay lines at Sedgewell Slipway was needed and DCC Highways confirmed they were not in a position to complete the work. Alternative options needed to be considered, including adding to County Council wish list or the Parish Council agreeing to finance the repainting.

**Action Clerk**

Millennium Steps – one quote had been received and a second was needed.

**Action ALL**

Clerk stated new notices boards had been delivered and were awaiting installation.

**Action Clerk**

6.0 Planning related topics (applications and update)

0999/19/HHO Hillcrest, Warren Road, Bigbury-on-Sea. Application for a first floor balcony and timber clad studio in the garden.

The Councillors had visited this site and considered it to be primarily a landscape based application of a good design.

The Council unanimously support this application. Proposer Cllr. Rosevear, seconder Cllr. Case.

0953/19/HHO Clanna Cottage, Ringmore Drive, Bigbury-on-Sea. Application for a front and rear single storey extension and alterations including extended verandah and balcony.

The Councillors had visited this site and noted the extension was fairly small, the terrace low, the glazing an extension of existing and there was no impact on adjacent properties.

The Council unanimously support this application. Proposer Cllr. Rosevear, seconder Cllr. Scott.

3743/18/FUL Southway, Marine Drive, Bigbury-on-Sea. Re-advertisement of previous application with new design and layout.

The Councillors consider this 're-advertisement' to be wholly unacceptable not least of which it is so far removed from the prior application that it should have been submitted as a new application and there are far too many concerns in respect of its design.

The Council unanimously object to this proposal. Proposer Cllr. Case, seconder Cllr. Rosevear.

Neighbourhood Plan update

Cllr. Scott provided an update on the Neighbourhood Plan and full detail of this can be viewed in appendices a, b and c.

7.0 Finance: Approval of payments to be made and presentation of finance statement

Cllr. Huntley proposed the financial statements and recommended payments presented be accepted which was seconded by Cllr. Watts and all councillors agreed. Clerk was to raise the following payments:

£803.97 Notice Board Company (payment to be made to R Matthews who paid for the three notice boards on a personal credit card)

£ 33.48 BT – line rental and broadband access Memorial Hall  
Paid by direct debit £350.00

Clerk showed a slide of the current cash book and bank reconciliation statement showing a balance of £29,075.63 as at April 30<sup>th</sup> 2019

Clerk showed a statement of restricted and reserved funding with a balance of £11,998.93

Clerk showed details of S106 funds held by SHDC - £162,771 for affordable housing projects and £24,194 for OSSR projects.

Clerk shared the annual report from Bigbury History Society (appendix d) advising a request had been received for funding towards a lap top. It was agreed to discuss this further before allocating any funds.

**Action Cllr. Rosevear**

8.0 Post box, telephone box and bench at Hollywell Stores

Jas Kooner stated the post box relocation was agreed. Clerk would work with Jas in respect of the phone box and notice boards. It was agreed to defer a decision on the size and location of the bench until all surrounding work had been completed.

9.0 Play park update

Cllr. Case advised that consultation within the parish and the adjacent council of Aveton Gifford was ongoing. Carry topic forward to June meeting. **Action Cllr. Case**

10.0 Correspondence received

The annual report from Bigbury Memorial Hall had been received and is provided with these minutes as appendix e.

Clerk advised that a BBQ was to be planned for Sunday June 9<sup>th</sup> 2019 to commemorate the 75<sup>th</sup> anniversary of the D day landings. The intention was to raise funds for the Royal British Legion. More detail is to follow.

11.0 Agenda Items for next meeting

Communication - Bigbury News, Community website, Bigbury Drums etc.  
Report from Tree Warden / Footpath Warden  
Report from St Lawrence Church

It was also agreed to invite, over the course of the year, representative from bodies such as Bigbury Golf Club, Burgh Island, History Society etc. to the meeting

NOTE All supporting documents are shown in full within the 'Information file' uploaded to the Bigbury Community Website (Parish Council / Meeting Minutes)

The meeting closed at 09:35pm.

The next meeting is to be held on Wednesday June 12<sup>th</sup> at 7:30pm

Signed.....E Huntley, Chair, Bigbury Parish Council