

Bigbury Parish Council

Parish Council meeting
St Ann's Chapel
June 12th 2019

A Meeting of Bigbury Parish Council will be held in the Memorial Hall, St Ann’s Chapel on WEDNESDAY June 12th 2019 at 7:30 p.m. The agenda is as follows:

Declaration of Interest

Apologies for Absence

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Aveton Gifford neighbourhood plan

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District Councillor’s report (D. Cllr. B Taylor)

Correspondence received

Richard Matthews - Clerk, Bigbury Parish
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Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting.

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Annual meeting

Clerk to publish updated list of Councillors

outstanding

Councillors to complete Register of Interest

Monthly meeting

Clerk - Condition of phone box on Marine Drive

completed



Richard Matthews - C
Council

D. Cllr. B Taylor – condition of the Warren

Phone box St Ann’s Chapel
meeting

July

White lines – parking bays – Sedgewell Slipway

outstanding

Millennium steps painting – quotes needed

outstanding

Notice boards – delivered to shop x 3, 2 more on order

in process

Bigbury History Society request

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Comment received from Carol Stone – St Ann’s Chapel

Not happy about this as it will be extremely ugly to look at.

Our area of outstanding natural beauty seems to be being swallowed up with building houses etc and creating more traffic on our tiny roads.

I’m all for people improving their lives and income but 16 containers is a huge impact.

Feel very disappointed as I’m sure it will go ahead regardless of what the village think as does everything.

C Stone



www.synergyfarmhealth.com

Synergy Farm Health Ltd

West Hill Barns

Evershot

Dorset

DT2 0LD

Tel 01935 83682

7th June 2019

To whom it may concern,

RE: Planning Application Ref: 1430/19/FUL – Mr and Mrs Stuart Marshall

I have to come to know Stuart and Hazel from my role as Veterinary Adviser and Consultant to the Buitelaar for whom the Marshalls had a calf rearing business relationship.

They are incredibly hard working and dedicated people who are doing their very best to successfully manage and run a farming business in a difficult economic climate. They have always impressed me not only with their enthusiasm and ideas but also with their stockmanship ability and dedication to animal welfare.

I understand they are looking to diversify in order to survive and progress in these challenging times. This attitude and venture needs as much support as we can possibly give it. I would like to wholeheartedly support their planning application and if I can be of any further assistance please do not hesitate to contact me.

Yours sincerely

Andrew

Andrew Davies B.Vet.Med., Cert.C.H.P., M.R.C.V.S

Managing Director

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Affordable housing scheme at St Ann's Chapel

The planning application for the community-led housing scheme proposed on land at Holwell Farm, St Ann's Chapel was approved, subject to the completion of a Section 106 Agreement, by the South Hams District Council Development Management Committee on 22nd May 2019 (Application Ref: 4214/18/FUL). This was given unanimous support by Members of the Committee who considered that the proposed development was an excellent example of a development designed specifically to meet the local housing needs of a rural parish and comprised a scheme of a very high standard of design and sustainability.

Cllr Beth Huntley representing the Parish Council gave an excellent speech in support of the application emphasising that there had been much community support for providing a scheme of primarily affordable housing to meet the specific local housing needs of the parish. She said that this site had been carefully selected due to its being able to provide safe pedestrian access to the Holywell Stores, the Memorial Hall, children's playground and school bus stops. The road access, being to the north of the village, also minimised the traffic through the village itself.

Rob Ellis who is managing the development process on behalf of South Hams District Council also gave a very impressive and informative presentation.

He stated that housing affordability is a significant challenge in the South Hams with average house prices ranging from 10-15 times average incomes, particularly acute in our attractive coastal villages such as Bigbury Parish. The inability of many people to afford to buy or rent at open market rates is having an adverse impact on the vitality of our communities (schools/community facilities). South Hams has set up a model to assist communities wishing to address this challenge, where there is a known housing need from within the village. Hence is Housing delivered '**by the community for the community**'.

The objectives are to:

Deliver genuinely affordable housing to buy at discount or rent

Deliver high quality design of the houses both their vernacular and environmental credentials (**Passive House Standard**) – such that not just addressing the cost of buying or renting but also the running costs.

There will be 8 affordable units comprising a mixture of housing to purchase at a discount (3 units) and affordable rented (5 units). In addition to providing genuinely affordable housing much purchase and rent SHDC are looking to target sales of the open market to people from within the parish to enable downsizing and this housing will be for primary residence purposes only.

SHDC are aiming to be able to sell the discount purchase housing at about 50% market rates and the rented units will be let at below the local housing allowance rate ie circa 60% market rates. This means that the rents will be within levels which are eligible for housing benefit. They will be restricted to people who live or work in the community or close local family connection. Open to Bands A – E and the emphasis will be on providing for local people, either those who live in the parish, work in the parish or have a local connection.

Allocation of housing will be through the formation of an allocation committee (comprising representation of the Parish Council and South Hams District Council).

It is hoped that the development will be commenced in August 2019 and completed by the middle of next year.

Anyone wishing to apply for discount purchase should contact Help to Buy South West www.helptobuysw.org.uk and anyone wishing to apply for affordable rent should register their interest with Devon Home Choice www.devonhomechoice.com/how-it-works.

The possible restoration of the Holy Well is still being investigated. There has been some initial clearance work to gain access to the well and the landowner, Mr Dudley Hext will be carrying out further clearance of the site during the next few weeks.

Regulation 15 Neighbourhood Plan

The Regulation 15 Neighbourhood Plan is now ready for submission to SHDC. The next stage is for SHDC to do a final check of the plan. SHDC will then carry out a further consultation of the Plan and an Inspector to consider whether the Plan meets all of the statutory requirements including being in accordance with the Joint Local Plan will then be appointed.

If the Plan is approved by the Inspector, with or without further amendments, it will then go to a referendum where the community will be given an opportunity to vote on whether they would like the Plan to be adopted.

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Agenda items for next meeting. Items already deferred are: AONB/ Avon Estuary update, communication of PC related matters within the community, Post Box, telephone box, notice boards and bench – Holywell Stores, update from Burgh Island management team, Footpath and Tree Warden’s reports

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Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		*Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Other information required by the Transparency Codes (not part of Annual Governance Statement)
Authority web address

AUTHORITY WEBSITE ADDRESS

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Bigbury Parish Council – entries for receipts and payments April / May 2019

01.04.19	HMRC VAT refund			256.96				22710.15
08.04.19	SHDC (payroll cost)		DD		100.00	20.00		22590.15
09.04.19	SHDC precept			8160.00	0.00	0.00		30750.15
09.04.19	Lloyds - interest received			0.83	0.00	0.00		30750.98
10.04.19	BT group - Memorial Hall		DD		27.90	5.58		30717.50
10.04.19	R Matthews		1211		721.02	27.50		29968.98
10.04.19	DALC		1212		123.82	19.53		29825.63
10.04.19	GrassHopper		1213		180.00	0.00		29645.63
10.04.19	PCC Bigbury		1214		570.00	0.00		29075.63
09.05.19	Lloyds - interest received			0.84				29076.47
13.05.19	BT group - Memorial Hall			0.00	27.90	5.58		29042.99
24.05.19	SHDC grant			1951.39	50.00	0.00		30944.38

Richard Matthews - Clerk, Bigbury Parish
Council

Bigbury Parish Council – Bank account reconciliation as at 31st May 2019

Bank reconciliation as at May 31st 2019				
30944.38	Payments & Receipts (above)			
20385.04	Deposit account statement			
10609.34	Current account statement			
30994.38				

Analysis of restricted funds as at May 31st 2019

4928.93 TOTAL Breakdown below

725.93

DCC P3 funding balance 2017/2018 payment

1930.00

DCC Burial ground entrance and gates £1000 (10/07/15)

SHDC Burial Ground £930 (16/03/15)

750.00

(Neighbourhood Plan) awaiting BACS to pay

1523.00

Cash held from 'Shrimps (recd 15th August 2018)

For use on future youth related projects

Analysis of reserved funds (precept generated) as at May 31st 2019

7070.00

£2070 St Lawrence Church gateway scheme (allocated in year 1st April 2017)

£1000 St Lawrence Church gateway scheme (allocated in year 1st April 2018)

£3000 Playpark (allocated in year 1st April 2018)

£1000 Playpark (allocated in year 1st April 2019)

S106 deposits held on behalf of Bigbury Parish Council by South Hams District Council

97578.00

Ring fenced for Affordable housing projects

65193.00

Ring fenced for Affordable housing projects (Holywell Stores site)

24194.00

Ring fenced for OSSR projects

Outdoor spaces, sports and recreation

186965.00 TOTAL

Recommended payments – June 12th 2019

Cheque to be raised – agreed last month BUT cheque book not available

£803.97 Notice Board Company – 3 x External notice boards as approved at meeting on April 10th 2019. Cheque made payable to R Matthews as purchase was processed via personal credit card.

Notice boards have now been delivered and are ready for installation

June items

£24.99 Kingsbridge Websites – two year domain renewal

£210.00 Devon Cow (Karen Lawrence) – amendment to regulation 14 - Neighbourhood plan

£ 33.48 BT – line rental and broadband access Memorial Hall
Paid by direct debit

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1799/19/TCA 1 Bigbury Court, TQ7 4AP, Fell trees that have become too large for location

Update on neighbourhood plan

Aveton Gifford neighbourhood plan

District Councillor’s report (D. Cllr. B Taylor)

Correspondence received

Agenda items for next meeting. Items already deferred are: AONB/ Avon Estuary update, communication of PC related matters within the community, Post Box, telephone box, notice boards and bench – Holywell Stores, update from Burgh Island management team, Footpath and Tree Warden’s reports

The next Parish Council meeting is scheduled for Wednesday July 10th 2019 at 7:30 p.m.

Richard Matthews - Clerk, Bigbury Parish
Council

kingsbridgefoodbank



ANNUAL GENERAL MEETING 2019

7 pm Tuesday 18th June
Kingsbridge Methodist Church

**To include election of trustees
for the coming year**

*Everyone who is interested in the work of the
Foodbank is welcome to attend -
please come - we'd love to see you.*

Rev. Dr. Matthews, Clerk, Kingsbridge
Council

A Meeting of Bigbury Parish Council will be held in the Memorial Hall, St Ann’s Chapel on WEDNESDAY June 12th 2019 at 7:30 p.m. The agenda is as follows:

Declaration of Interest

Apologies for Absence

Approval of the minutes of the Parish Council Meeting held May 8th 2019

Matters arising from minutes of previous meeting held May 8th 2019

County Councillor’s report (C. Cllr. R Gilbert)

Planning related matters (*members of the public are welcome to participate during this agenda item and may submit their views on any planning matter*)

Opportunity to engage with Bigbury News as an additional means of advising of planning applications.

1411/19/CLE Owls View, 5 Bigbury Court, TQ7 4AP, application for an existing use – erection of porch.

1310/19/HHO Stargazy, Folly Hill, TQ7 4AR, application for cladding of external walls.

1430/19/FUL Higher Easton Farm, TQ7 4HQ, erection of 16 metal self-storage units as part of farm diversification scheme.

1485/19/FUL, 1486/19/FUL, 1487/19/FUL, 1488/19/FUL, 1489/19/FUL, Tuffland Farm, TQ7 4HD, erection of farming related buildings.

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E mail received from Mr Charles Harrington April 26th 2019

Circulated to all Councillors for review April 29th 2019

Dear Richard,

I don't know whether this is the appropriate time of year to be making this request but here goes.

As you know, the History Society in Bigbury is considerably active for such a small community. We have several talks over the Winter and our two or three outings in the Summer are particularly popular. Also, we look after and maintain the Archive, which was so brilliantly put together by Roger Grimley.

Like everyone else these days we use IT in most facets of our activities, not least in power point presentations at our meetings. We use a PC which either belongs to one of the Committee or is borrowed from Phil Shea. It would be great if we could have our own PC, dedicated to the Society. This would be especially useful now as we try to digitalise as much of the Archive as possible.

Would the Council be prepared to make a grant to us to enable us to purchase this ? I estimate that a decent model would cost between £400 and £500, inclusive of the various software licences.

I attach a copy of the latest accounts (to 31st March 2109). As you can see, we have just enough saved to fund the purchase ourselves but this would virtually clean us out and this amount has been accumulated over several years.

I look forward to hearing from you.

Richard Matthews - Clerk, Bigbury Parish
Council



Supplier- Slingsby, Shipley, Yorkshire

Item code- 392807

Description - Lockable aluminium noticeboard case with weatherproof seals: Height 750mm x Width 967mm

Price- £199 each + VAT Delivery to Devon FOC

Made to order - 12 months warranty



Supplier – Notice Board Company

Description – Lockable aluminium profile (30mm deep) with zinc electroplated backing board for use with magnets: Height 750mm x width 1050mm

Includes 40 character magnetic title plate

Price - £215 each + VAT Delivery to Devon £10

Delivery 3-4 weeks – 5 year warranty

Clerk recommends Notice Board Company total cost incl. delivery £655 + VAT

Reason – Magnetic, slightly bigger, period of warranty