

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Bigbury Parish Council**

County area (local councils and parish meetings only): **Devon County Council (South Hams)**

Financial year ending 31 March 2019

Prepared by (Name and Role): **R Matthews Clerk / Responsible Financial Officer**

Date: **20/06/19**

		£	£
Balance per bank statements as at 31/3/19:			
	account 1	20,126.41	
	account 2	10,321.78	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			30,448.19
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/19			
			-
Net balances as at 31/3/19 (Box 8)			<u>30,448.19</u>