Bigbury Parish Council

Parish Council meeting
St Ann's Chapel
July 10th 2019

A Meeting of Bigbury Parish Council will be held in the Memorial Hall, St Ann's Chapel on WEDNESDAY July 10th 2019 at 7:30 p.m. The agenda is as follows:

Declaration of Interest

Apologies for Absence

Approval of the minutes of the Parish Council Meeting held June 12th and June 28th 2019

Matters arising from minutes of previous meeting held June 12th 2019

County Councillor's report (C. Cllr. R Gilbert) including an update on traffic related issues

Cllr. Watts update on Avon Estuary and AONB including proposal for AONB village signage

Planning related matters (members of the public are welcome to participate during this agenda item and may submit their views on any planning matter)

1914/19/HHO Marashina, Parker Road, TQ7 4AT – Application for internal refurbishment and replacement of single storey rear extension.

1503/19/FUL Venus Café, Marine Drive, TQ7 4AS – Addition of pavilion to create indoor seating area in the existing outdoor seating area of takeaway.

Resubmission of 0265/17/FUL

Update on neighbourhood plan

General open session (at the discretion of the Chair)

Communication within the community – specifically the purpose of Bigbury Community website, Bigbury News, Bigbury Drums, Parish Notice Boards and Charterlands Chatter.

Finance – Annual audit and reporting – Audit update

Finance - Approval of payments to be made and presentation of finance statements.

District Councillor's report (D. Cllr. B Taylor)

Correspondence received

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Matters arising not dealt with from previous meeting (June 12th)

Phone box and bench - St Ann's Chapel	nn's Chapel deferred to September meeting			
White lines – parking bays – Sedgewell Slipway	outstanding			
Millennium steps painting – quotes needed	outstanding			
Notice boards – delivered to shop x 3, 2 more on order	in process			
Bigbury History Society request	in process			
Level of sewage pollution in and around Challaborough	next slide			
Replacement of Play Park	future meeting			

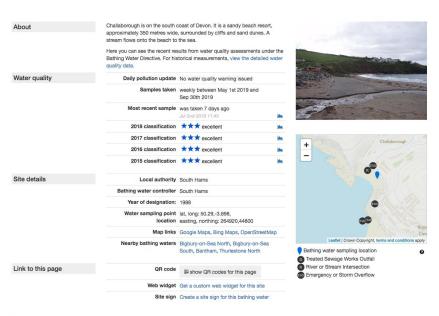
Environment Agency

2019 Bathing Water Profile for Challaborough

Devon, England

Current water quality classification is Excellent, based on samples taken from 2015 through to 2018. There are no water quality warnings in force today.



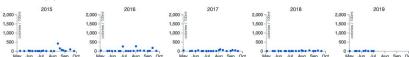


Water quality sample results

See the help page for additional information on interpreting these charts.

Intestinal Enterococci (IE)





Catchment description

The catchment surrounding Challaborough is approximately 15,000 hectares. The Challaborough Stream is approximately two and a half kilometres (km) long and flows across the western side of the beach. The River Avon is approximately one and a half kilometres to the east. The River Avon and its major tributaries (the Bala Brook and the Glaze Brook) rise on south Dartmoor. The Avon flows for 37 kilometres through the Avon Reservoir, South Brent, Avonwick, Loddiswell and Aveton Gifford before reaching the estuary mouth at Bantham and Bigbury on Sea. As the river flows from the open moorland, it has created steep sided valleys with small enclosures mostly used for small scale livestock farming. The steep catchment means rain runs off rapidly into the many small streams that feed the River Avon. The estuary of the Avon is tidal up as far as the weir at Aveton Gifford, and like the other estuaries of South Devon, the original deep river valley has been flooded by sea level rise, to create a wide expanse of water. The catchment is mostly agricultural, with more than 50 farms.



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To update you on the traffic lights between Fancy and Edmunston which is between Modbury and the River Erme.

You will have noticed they are still in place with little or no activity.

Unfortunately, when clearing the drains and ploughing back the edge in preparation for further work, it was found that the road edge had large cracks/structural damage and thereby classifies as a safety risk to traffic.

I regret to inform you that at present this inconvenience has no termination date and will require considerable structural work to allow the road to open as normal.

Please can you relay this e.mail to anyone within your communities whom might need to know and regularly uses the road for work or hospital etc.

Thank you.

Rufus

DCC Cllr. Rufus Gilbert, Cabinet Member Economy & Skills.

Please can I draw your attention to the following:-

- 1: Folly Hill: There is a considerable amount of vegetation overflowing over the road surface coming down Folly Hill. Please can the parish council arrange for all the vegetation on the properties bordering the down side of the road, to be cut back considerably or else for the owners themselves to cut it back. Because of this overgrowth I notice that the traffic coming down the hill is well over the centre lines and also the yellow restriction lines are covered over. The worst offender is the National Trust land at Clematon Hill in some places it is impossible to see the double yellow lines.
- 2: Also the same could be said for the bottom of the bank on the roadside of the car park and also Marine Drive. It is so bad that the access to the phone box is knee high to a donkey.
- 3: Can a solid line be put along the exit from the BoS car park all too often traffic doesn't stop and comes straight out onto the road regardless of any traffic already on the road.
- 4: There are dotted lines on the Ringmore Drive/Parker Road junction but no dotted lines on the Cleveland Drive/Parker Road junction these need to be painted across the Cleveland Drive entrances onto Parker Road identical to those at the Ringmore Drive juntion.
- 5: Hedgebanks are not being cut back far enough in Bigbury on Sea the worst one is on the Parker Road/Ringmore Drive junction. The exit from Ringmore Drive onto Parker Road is now extremely dangerous because the hedge is badly overhanging the road in fact the yellow lines are not at all visible so it really needs cutting back by at least one to two feet.

Many thanks

Pam

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Devon Avon Estuary MCZ - a summary

Protected habitat features	General Management Approach (GMA)				
Coastal saltmarshes and saline reed beds	Maintain in favourable condition				
2. Intertidal mud	Maintain in favourable condition				
3. Intertidal sand and muddy sand	Maintain in favourable condition				
4. Moderate energy intertidal rock	Maintain in favourable condition				
5. Tentacled lagoon worm (Alkmaria romijni)	Maintain in favourable condition				



Alkmaria romijni – Tentacled Lagoon Worm

AVON ESTUARY PATROL

Objectives of the Service

- To provide a safer and more secure environment for recreational use of the tidal waters by the general public
- To provide a means of recording and reporting back to the Owner, incidents of illegal fishing
- To provide a means of recording and reporting to SHDC and the Owner.
 incidents or risks of potential incidents likely to cause environmental harm
- To provide a suitable patrol boat* and qualified Warden* to uphold the byelaws covering the use of watercraft in the tidal area of the Avon Estuary

^{*} SHDC requires all small commercial craft operating within defined limits to obtain a local authority licence for both the vessel and the boatman/operator concerned.

AVON ESTUARY PATROL

Outline of Service Level Agreement

- Patrol will maintain a daily presence on tidal waters from 1st July -30th Sept as tides & weather permit
- Operated by Bantham Estate as Agent of SHDC
- Sponsored by ACA, AVSC, BE, DoC (£500 each in cash or kind vs £2500 from SHDC)
- Eventually to be run in conjunction with an improved Bantham to Cockleridge ferry service (part of new England Coast Path)

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Neighbourhood Plan Progress Report 10th July 2019

Regulation 15 Neighbourhood Plan

On 4th July 2019 The Bigbury Neighbourhood Plan was formally submitted to South Hams District Council under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012. As well as the Neighbourhood Plan, the following documents were also submitted:

A map showing the extent of the Bigbury Parish, which is the area to which the proposed neighbourhood plan relates; A consultation statement;

The proposed Neighbourhood Development Plan;

- Statement explain how the proposed development meets the requirements of paragraph 8 of Schedule 4B of the 1990 Act (Basic Conditions Statement);
- Strategic Environmental Assessment (SEA) for the Bigbury Neighbourhood Plan, Environmental Report prepared by AECOM.

A copy of the Plan and these documents has also been placed on the community website. A link to all of the documents has been placed on the Bigbury Drums website and will be placed in the next edition of the Bigbury News. One hard copy of the Plan has also been placed in the Holywell Stores.

The next stage is for SHDC to do a final check of the plan. SHDC will then carry out a further consultation of the Plan and an Inspector, to consider whether the Plan meets all of the statutory requirements, including being in accordance with the Joint Local Plan, will then be appointed.

If the Plan is approved by the Inspector, with or without further amendments, it will then go to a referendum where the community will be given an opportunity to vote on whether they would like the Plan to be adopted.

Cllr Valerie Scott Chairman, Bigbury Neighbourhood Plan Steering Group

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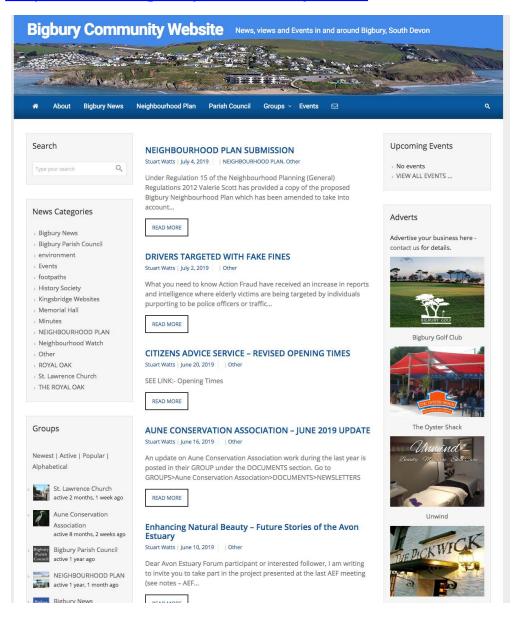
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BIGBURY COMMUNITY WEBSITE

http://www.bigburycommunity.co.uk



Bigbury Community website

Funded by parish council

Statutory requirement for local government openness

Focus on PC business and Neighbourhood Plan

Includes other general matters of local interest

Importantly: it is a 2-way information channel

Provides a SEARCHABLE digital gateway for enquiries about parish matters

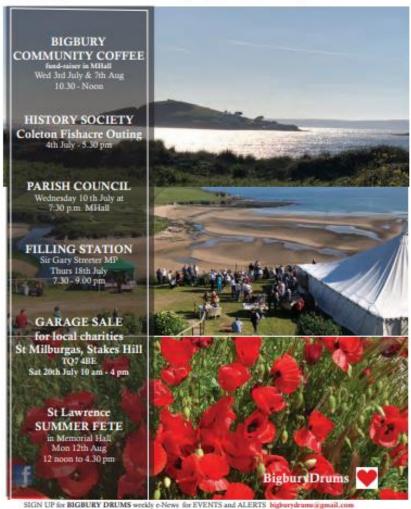
Available to anybody with internet access at no cost

BIGBURY NEWS



BIGBURY NEWS

July/Aug BUMPER ISSUE 2019 website: https://bigburydrums.wixsite.com/bigburydrums



BIGBURY NEWS

- Hard copy circulation 459 in Bigbury Parish.
- Currently 10 issues per year
- Content: events, columns, stories & BPC/NHP minutes
- Annual expenditure about £ 6,000 and part funded by parish council (£ 700 approx. in 2019) other revenue: advertising (80%) and donation (20%)
- Soft copy available on Bigbury Drums web site and link emailed to 330 subscribers.

BIGBURY NEWS

Creation

Editor (1) and contributors/writers/columnists (+20),

Production

• Printing (1) and collation (3)

Distribution

Volunteer distributors (28)

Oversight and financial management

- Treasurer (1), Advertising Manager (1)
- Advisory communication committee (6)

BIGBURY DRUMS



BIGBURY DRUMS

- Email alert of news and events
- Circulation 330 (options to subscribe/unsubscribe)
- Approximately every two weeks but as required
- Content primarily events and notices (planning)
- Free content for events organisers
- No production cost, volunteer production by BN editor (1)
- Bigbury Drums website https://bigburydrums.wixsite.com/bigburydrums

	Parish Council funded?	Owner'	Purpose	Dynamic	Visibilty / community access
Notice Boards	100%	Clerk / Councillors	Statutory requirement - public place on which to place notices and information	No	ALL (unless housebound)
					Access only by visiting notice board
Bigbury Community website	100%	Webmaster/Clerk	Statutory requirement. Depository for all records to ensure government openness	Yes	ALL (with internet access)
			Neighbourhood plan / items of general interest / local events		Access only by logging on
Bigbury News	12%	Editor	Provide News, Stories, detail of events	No	Available on request / subscribe to receive
			Summary of Parish Council and Neighbourhood plan minutes		current circulation 459
					Access by receipt (10 per year)
Bigbury Drums	N/A	Editor Bigbury News	Details of news, events and planning notices	No	Available on request / subscribe to receive
sub-set of Bigbury News		(goodwill basis)			pushed every two weeks to 330 subscribers
Charterlands Chatter	No	Elizabeth Huntley	All things Charterlands excluding Bigbury Parish Council related matters	Yes	Available with smart phone technology
S. S. Condition of Marcol		Interactive social-			By invitation
		media site			-,

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Correspondence received

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Bigbury Parish Council – receipts and payments analysis three months ended June 30th 2019

01.04.19	HMRC VAT refund		256.96			22710.15
08.04.19	SHDC (payroll cost)	DD		100.00	20.00	22590.15
09.04.19	SHDC precept		8160.00	0.00	0.00	30750.15
09.04.19	Lloyds - interest received		0.83	0.00	0.00	30750.98
10.04.19	BT group - Memorial Hall	DD		27.90	5.58	30717.50
10.04.19	R Matthews	1211		721.02	27.50	29968.98
10.04.19	DALC	1212		123.82	19.53	29825.63
10.04.19	GrassHopper	1213		180.00	0.00	29645.63
10.04.19	PCC Bigbury	1214		570.00	0.00	29075.63
09.05.19	Lloyds - interest received		0.84			29076.47
13.05.19	BT group - Memorial Hall		0.00	27.90	5.58	29042.99
24.05.19	SHDC grant		1951.39	0.00	0.00	30994.38
10.05.19	BT group - Memorial Hall	DD		27.90	5.58	30960.90
16.06.19	Lloyds - interest received		0.89	0.00	0.00	30961.79
10.06.19	R Matthews	1215		803.97	0.00	30157.82
12.06.19	Kingsbridge website	1216		24.99	0.00	30132.83
12.06.19	K Lawrence (Devon Cow)	1217		210.00	0.00	29922.83

Bigbury Parish Council – Bank reconciliation as at June 30th 2019

	Bank reconciliation as at June 30th 2019					
29922.83	ayments & Receipts (above)					
20385.93 Deposit account statement						
9536.90 Current account statement						
29922.83						

Bigbury Parish Council – restricted funds as at 30th June 2019

		Analysis of restricted funds as at June 30th 2019
4718.9	3 TOTAL	Breakdown below
725.9	93	DCC P3 funding balance 2017/2018 payment
1930.0	00	DCC Burial ground entrance and gates £1000 (10/07/15)
		SHDC Burial Cround 5020 (15/02/15)
		SHDC Burial Ground £930 (16/03/15)
540.0	10	Neighbourhood Plan
340.0	,5	Telginouriou i iur
1523.0	00	Cash held from 'Shrimps (recd 15th August 2018)
1323.0	,5	Cash held from Shirings (Feed 15th Magast 2010)
		For use on future youth related projects

Bigbury Parish Council – reserved funds as at June 30th 2019

Analysis of reserved funds (precept generated) as at June 30th 2019								
7070.00	£2070 St Lawrence Church gateway scheme (allocated in year 1st April 2019)							
	£1000 St Lawrence Church gateway scheme (allocated in year 1st April 2019)							
	£3000 Playpark (allocated in year 1st April 2018)							
	£1000 Playpark (allocated in year 1st April 2019)							
	21000 Flaypark (anocated in year 13t/April 2013)							

Recommended payments – July 10th 2019

- £ 204.04 Community First Public Liability Insurance (0% increase over last year)
- £ 85.00 Alan Tanner Internal Audit fee (0% increase over last year)
- £ 30.00 Bigbury Memorial Hall hire of hall for Parish Council meetings
- £ 200.00 Donation to Hope Cove Lifeboat (last increase Jul 2013 from £150) £200 is precept approved – propose review for increase in precept 2020/2021
- £ 200.00 Donation to Bigbury History Society
- £1071.74 R Matthews £540.00 Salary for three months ending June 30th 2019 £236.70 A5 paper for Bigbury News – processed on personal credit card £295.04 Expenses for three months ended June 30th 2019
- £ 33.48 BT line rental and broadband access Memorial Hall Paid by direct debit

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Dear Petty Officer Atterbury (Craig),

Thank you for thinking to ask permission for your beach clean on 6th August. I have forwarded your request to Bigbury Parish Council as a formality but I'm sure there will be no problem. We are lucky enough to have several like-minded organisations doing the same thing from time to time and there has never been a refusal of such offers of help.

I'm sure that I do not need to mention the need for caution about tides to a naval man or the other safety issues if the SAS is involved but I will remind you that in mid-summer, the height of the holiday season, the beach at Bigbury-on-Sea can become very crowded. Poking around for litter amongst sunbathing families can be a bit awkward — I know because I've done it myself!

Happy litter picking!

Kind regards

Stuart

Subject: 1702/19/TPO - Ringmore Drive, Bigbury-on-Sea

- The planning application is accurate and the species correctly identified in the right place all in good condition.
- The trees line the front of The Paddocks along Ringmore Drive. View points are from the road and the houses up the hill on that side of the village. There is no known history but good for bats etc.
- The removal of limbs will not detract from the visual value of the trees and is good tree management.
- I am also sending some more photos and would suggest that some previously felled branches are cut back to the main trunk as they do not look good and there has been some die back. 2 in the photo below.

I support the recommendation.

Trish Bagley - Tree Warden

NOTICE OF MAKING OF AN ORDER

HIGHWAYS ACT 1980 WILDLIFE AND COUNTRYSIDE ACT 1981 DEVON COUNTY COUNCIL (FOOTPATH NO. 4, BIGBURY) PUBLIC PATH DIVERSION AND DEFINITIVE MAP AND STATEMENT MODIFICATION ORDER 2019

The above order, made on 12th June 2019 under Section 119 of the Highways Act 1980 and Section 53A(2) of the Wildlife and Countryside Act 1981, will divert public Footpath No. 4, Bigbury running from Bigbury Court to the B3392 to a line running to the west along field boundaries from Bigbury Court to the B3392, as shown on the order map.

A copy of the order and the order map have been placed and may be seen free of charge at the offices of South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE, from 9.00am to 4.00pm, Monday to Friday, at www.devon.gov.uk/haveyoursay or on request to the Clerk to the Parish Council. Copies of the order and map may be bought from the address below at the price of £5.00.

Any representations about or objections to the order must be sent in writing to the County Solicitor, Devon County Council, County Hall, Exeter, EX2 4QD not later than 9th August 2019. **Please state the grounds on which they are made.** Copies of any objections or representations received may be circulated to interested parties.

If no such representations or objection are duly made, or if any so made are withdrawn, the Devon County Council may confirm the order as an unopposed order. If the order is sent to the Secretary of State for the Environment, Food & Rural Affairs for confirmation, any representations or objections which have not been withdrawn will be sent with the order.

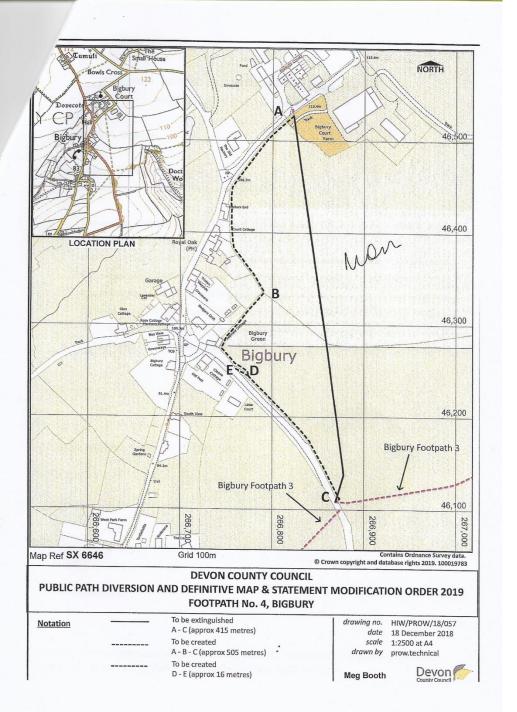
DATED: 5th July 2019

JAN SHADBOLT

County Solicitor County Hall

Exeter EX2 4QD

(Ref: JDH/B16489)



I am emailing to introduce myself and ask whether you think the residents of Bigbury would be interested in having a 'roadshow' event from us at South Dartmoor Community Energy (SDCE) this Autumn/Winter.

We are a not -for-profit community energy organisation based in Ivybridge and work across the South Hams to offer impartial advice to house holders on ways to save money on their home energy bills and to reduce their carbon emissions. We can provide people with information on grants for heating or insulating their home.

During the last three years, we have mainly been delivering energy advice in the larger towns and we'd now like to focus on the smaller parishes.

It is harder to reach people out in the smaller parishes, so I was hoping you may have some ideas on which groups to contact I n the parish and what day of the week would be most suitable? We are keen to hold it on a day when most people are already out and about and we could catch them, for example on their way to a coffee morning.

On the day, between them our 3 friendly Energy Advisors could give a talk to a community group (eg coffee morning / lunch club) and look at people's energy bills on a 1:1 basis, set up a drop in session in the Memorial Hall and knock on doors to ask people if we can help.

Also, if you know of any people who you think may benefit from our advice, such as people living in fuel poverty, lone pensioners, people with ill health or those keen to use reduce their carbon emissions we could organise some home visits from our Energy Advisors for that day. Home visits could also be arranged at a later date, once we've met people during the roadshow.

Before the roadshow day we would promote the event by using posters, articles in the local newsletter and local paper, advertising on local social media pages and letting local groups know.

We are also asking Parish Councils across the South Hams if they are interested in looking at ways for their Parishes to become carbon neutral. If this applies to you, please let me know. If there is enough interest, SDCE could organise a workshop for Parish Clerks/Council Reps to listen to speakers and work together to discuss ideas and make plans.

Here is a link to our project www.southdartmoorcommunityenergy.org if you wish to learn more about who we are and what we do. If you are interested, please do give me a call on 07788 714023 or just drop me an email with your telephone number and I can call you for a chat.

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Council

E mail received from Mr Charles Harrington April 26th 2019 Circulated to all Councillors for review April 29th 2019

Dear Richard,

I don't know whether this is the appropriate time of year to be making this request but here goes.

As you know, the History Society in Bigbury is considerably active for such a small community. We have several talks over the Winter and our two or three outings in the Summer are particularly popular. Also, we look after and maintain the Archive, which was so brilliantly put together by Roger Grimley.

Like everyone else these days we use IT in most facets of our activities, not least in power point presentations at our meetings. We use a PC which either belongs to one of the Committee or is borrowed from Phil Shea. It would be great if we could have our own PC, dedicated to the Society. This would be especially useful now as we try to digitalise as much of the Archive as possible.

Would the Council be prepared to make a grant to us to enable us to purchase this? I estimate that a decent model would cost between £400 and £500, inclusive of the various software licences.

I attach a copy of the latest accounts (to 31st March 2109). As you can see, we have just enough saved to fund the purchase ourselves but this would virtually clean us out and this amount has been accumulated over several years.

I look forward to hearing from you.

BIGBURY HISTORY SOCIETY 2018											
			INCOME		OUTGOINGS		BALANCE				
<u>Date</u>	07/03/2018	<u>Detail</u> Starting Balance	£576.97	<u>Detail</u>		<u>Detail</u>	£576.97				
	22/03/2018	Bigbury Village Talk	£78.00	39 people @£2	£7.00	Flowers for Barbara Grimley	£647.97				
	22/03/2018		£0.00		£10.00	Hire of Hall	£637.97				
	22/03/2018		£0.00		£20.00	TPs Talk Photo Prints	£617.97				
	17/05/2018	Vintage Bus Visit	£187.50	15 People @ £12.50	£187.50	£12.50 pp	£617.97				
	05/07/2018	Tavistock Walk	£84.00	28 People @ £3.00	£61.05	Guide Cost £50.00 + Guide Lunch £11.05	£640.92				
	29/11/2018	Norman Botton Talk Bigbury & Civil War	£70.00	28 People @ £2.00	£24.50	Wine for Norman	£686.42				
	29/11/2018	Norman Botton Talk Bigbury & Civil War	£0.00		£10.00	Hire of Village Hall	£676.42				
					8						
Yea	er End Balance					227 32 202	£676.42				



Supplier- Slingsby, Shipley, Yorkshire
Item code- 392807
Description - Lockable aluminium noticeboard case with weatherproof seals: Height 750mm x Width 967mm
Price- £199 each + VAT Delivery to Devon FOC
Made to order - 12 months warranty



Supplier – Notice Board Company
Description – Lockable aluminium profile (30mm deep)
with zinc electroplated backing board for use with
magnets: Height 750mm x width 1050mm
Includes 40 character magnetic title plate
Price - £215 each + VAT Delivery to Devon £10
Delivery 3-4 weeks – 5 year warranty

Clerk recommends Notice Board Company total cost incl. delivery £655 + VAT Reason – Magnetic, slightly bigger, period of warranty