

BIGBURY PARISH COUNCIL

Minutes of the monthly meeting of Bigbury Parish Council held in the Memorial Hall, St Ann's Chapel on
WEDNESDAY 11th September 2019 at 7:30pm.

PRESENT: Cllrs: V Scott, S Smith, S Watts and Clerk R Matthews. C. Cllr. R Gilbert and D. Cllr. Taylor were also in attendance along with twelve residents.

1.0 Apologies for Absence

Apologies of absence were received from Cllrs Huntley, Rosevear, Case and Pratt-Edwards and in the absence of the Chair and Vice Chairman, Cllr. Smith proposed Cllr. Watts take charge of this meeting. This was seconded by Cllr. Scott and the meeting proceeded with Cllr. Watts in the Chair.

2.0 Declarations of Interest

No Declarations of Interest were received from the Parish Councillors.

3.0 Minutes of previous meetings held on July 10th and September 2nd 2019

Cllr. Scott proposed the minutes of the meeting held on July 10th 2019 be accepted as an accurate record of the meeting. Cllr. Watts seconded the proposal and all Councillors present at that meeting voted unanimously to accept the minutes, which were duly signed by the Chair.

Cllr. Scott proposed the minutes of the meeting held on September 2nd 2019 be accepted as an accurate record of the meeting. Cllr. Watts seconded the proposal and all Councillors present at that meeting voted unanimously to accept the minutes, which were duly signed by the Chair.

4.0 Matters arising from previous meeting held on July 10th 2019

Visit from Adam Keay to assess roads etc. (waiting on Cllr. Huntley) and associated to this, foliage issues in Parker Road, Folly Hill and other sites (Clerk). Clerk advised that Cllr. Huntley requested this be delayed and a date was yet to be agreed.

Action Cllr. Huntley/Clerk

Organise two additional notice Boards which are to be paid for by Holywell Stores (Original bill to be reimbursed to Clerk when completed).

Action Clerk

Painting Millennium Steps was awaiting second quote (Cllr. Rosevear) and associated with this was the placement of a hand rail on Tom Crocker slipway (Clerk).

Clerk stated it was difficult to find skilled people to undertake these maintenance jobs and after discussion Cllr. Smith proposed we advertise such needs on the Bigbury Community website and Bigbury Drums. Cllr. Watts seconded this and Cllr. Scott also agreed.

Action Clerk

5.0 County Councillor's report

C. Cllr. Gilbert offered his best wishes to everyone after the summer recess commenting he was impressed by the information provided by John Simes at the last meeting and adding that Adam Keay was awaiting a meeting with Cllr. Huntley.

C. Cllr. Gilbert stated that with the closure of Korniloff there was a need to identify a new polling station site. Clerk advised this was a meeting agenda item.

C. Cllr Gilbert reminded the audience of the pending closure of the road between Modbury and Edmeston. Resident A requested consideration be given to reducing the size of the temporary road signs currently in place as they impeded traffic. Resident A further observed and commented that perhaps a more suitable diversionary route could be identified. C. Cllr. Gilbert agreed to review both with Highways. In response to a question from resident B, C. Cllr. Gilbert was not able to say when the closure would take place or for how long it would be in place for, adding that he would keep all local Parish Clerks informed of progress.

6.0 Planning related matters

2614/19/FUL Nantucket, Parker Road, TQ7 4AT – Demolition of existing dwelling and replacement with two x three bedroom detached dwellings with garden amenity space, shared parking and storage. Re-submission of 3833/18/FUL).

Cllr. Scott commented that although the roof line was not of a particularly sympathetic design, the Parish Council had previously only objected to the lighting and resultant light pollution which had been addressed in this proposal. Two dwellings had been accepted and the intention was clearly to maximize views from the properties. Cllr. Smith also noted the improvement in respect of lighting but had questions in terms of the allocated parking spaces.

Cllr. Watts proposed this application be supported, which was seconded by Cllr. Scott and agreed to by all Councillors present. Clerk was asked to add a condition that there be a minimum of two clearly defined allocated parking spaces for each property.

Action Clerk

3743/18/FUL Land at Sx 652 442 adjacent to Southway. Re-advertisement (revised plans) for 4 dwellings including external landscaping, shared driveway, parking areas and new vehicular entrance off Ringmore Drive.

Cllr. Scott was pleased the number of dwellings proposed had been reduced and D. Cllr. Taylor commented the bigger dwelling had been moved back on the site as requested. He further added the roof lighting had been cut back and there was little that could be done with the steps; a ramp would not be practical. D. Cllr. Taylor added the Planning Officer agrees that the changes are acceptable and in response to a question from resident A stated that the roof line was as low as was practically possible.

Cllr. Watts proposed this application be supported, which was seconded by Cllr. Scott and agreed to by all Councillors present. Clerk was asked to add a condition that a hand rail be added to the steps as a safety measure.

Action Clerk

2657/19/FUL Tuffland Farm – Provision of temporary agricultural dwelling

Clerk advised the meeting that Cllr. Rosevear had visited this site and could see no reason why the application should not be supported. Cllr. Scott commented that a permanent, substantial solution would be more favourable as temporary structures tend not to be replaced. The residents explained the background behind the application and the urgency of the need negated a solution suggested by resident C – use of an affordable home on the new development.

Cllr. Smith proposed the application be supported which was seconded by Cllr. Watts and agreed to by all Councillors present.

Action Clerk

Clerk showed a communication from Modbury Parish Council seeking a view as to whether all local Parish Councils in South Hams should make a joint proposal in respect of second home ownership. Cllr. Scott stated that each parish had different needs and proposed we pursue this independently. This was seconded by Cllr. Smith and agreed to by all Councillors present. Clerk to respond to Modbury Parish Council.

Action Clerk

Clerk shared a communication received from Environment Agency in respect of new regulations for water extraction licences. After discussion and seeking views from the members of the public present, Clerk was requested to seek clarity from Environment Agency as to the impact across the parish. Clerk also to contact South West Water, place notices on notice boards and website.

Action Clerk

Newly installed street lights at Hingston Rise were a concern and contrary to the agreed plans. Cllr. Scott proposed we object to this installation, which was seconded by Cllr. Watts and agreed to by all Councillors present. Resident A also raised concerns about noise in general and specifically from the sewage system machinery, adding she had written to SHDC but received no response. This was to be included in the Clerk's communication to SHDC.

Action Clerk

Further discussion took place on the general condition of the site but Cllr. Scott stated the site was operational; there would be mess and inconvenience, but that we should expect it to be restored to its original condition once the development is finished.

Clerk shared an update from Cllr. Scott in respect of the Neighbourhood Plan. Cllr. Scott stated the six week Regulation 16 consultation period had now ended and the plan can move on a stage for review by the Planning Inspectorate. It was expected the plan would be adopted at the end of the year and Cllr. Scott hoped that John Slater would be appointed as Planning Inspector as he had previous experience of the area – Thurlestone.

7.0 Open session

Resident B requested Parish Council issue updates on planning decisions as currently only application notices are circulated. Clerk advised this would be done adding that on occasions an outcome was widely known in the parish several weeks ahead of Clerk receiving a formal update. **Action Clerk**

Resident D stated the sign at the entrance to Hingston Rise was too large and obtrusive. Clerk to include this comment on communication to SHDC (see previous point). **Action Clerk**

Given the many issues raised in respect of the Hingston Rise development, Cllr. Scott agreed to monitor the situation regularly.

8.0 Finance: Approval of payments to be made and presentation of finance statement

Cllr. Smith proposed the financial statements and recommended payments presented be accepted which was seconded by Cllr. Watts and all councillors agreed. Clerk is to raise the following payments:

£ 165.00	K Lawrence - Neighbourhood Plan graphic design work
£ 33.48	BT – line rental and broadband access Memorial Hall Paid by direct debit
£ 721.12	Mrs. V J Scott – Expenses related to submission of Neighbourhood Plan
£ 164.00	Mr R Matthews – invoices paid on behalf of Bigbury Parish Council (summer recess) £104.00 Triangle design – Neighbourhood Plan £ 60.00 Kingsbridge websites – one year internet domain hosting package
£ 20.00	CPRE – annual donation
£ 240.00	South Hams District Council – annual insurance and playpark inspection charge Paid by Direct Debit
£ 33.48	BT – line rental and broadband access Memorial Hall Paid by direct debit

Clerk showed a slide of the current cash book and bank reconciliation statement showing a balance of £27,901.77 as at August 31st 2019

Clerk showed a statement of restricted and reserved funding with a balance of £11,788.93

Clerk requested permission to set up internet banking with Barclays who provide full in-branch support. Cllr. Smith proposed this be taken forward, which was seconded by Cllr. Watts and agreed to be all Councillors present. **Action Clerk**

Clerk advised that the external audit reports had not yet been returned by the external auditors.

9.0 Parish signage including AONB

Cllr. Watts agreed to undertake a tour of the Parish to establish how many signs would be needed and their potential locations and resident E commented this would be an ideal opportunity to spread messages such as 'reduce speed' and 'take your litter home'. However, resident D was concerned that the village would be 'urbanised' and resident F doubted that anyone would read the signs in the first place. To be presented at a future meeting **Action Cllr. Watts**

10.0 Parking and bench in the vicinity of Holywell Stores

Cllr. Smith stated the Parish Council would be unable to monitor or take action in respect of parking issues and reminded everyone the bench is situated on private property. This was deferred to a future meeting although Cllr. Scott agreed to talk to the shop owner.

11.0 Disconnection of BT phone – Holywell Stores

Clerk advised Councillors that SHDC needed comments on BT proposal to disconnect the phone located at Holywell Stores. Cllr. Scott advised the phone had not been working for some time and therefore its disconnection on the grounds of lack of use was flawed. Clerk to write to SHDC asking that the phone be reconnected. **Action Clerk**

12.0 Telephone Box – Ringmore Drive

Cllr. Scott asked about the ownership of the box in Ringmore Drive – Clerk to review. **Action Clerk**
Cllr. Scott advised someone was willing to paint the box and make it look new (as opposed to derelict) if the Council would pay for the paint. Cllr. Watts proposed this should be undertaken, Cllr. Scott seconded the proposal which was agreed to by all Councillors present.

13.0 Future Polling Places

With the closure of Korniloff, SHDC recommended all polling be consolidated in a single place – Memorial Hall St Ann's Chapel. Resident D asked if different clusters were not required to have their own polling stations. Clerk advised this was not the case as the District Ward and Parish Council were the same, as happens with Bigbury Village. Cllr. Smith proposed SHDC recommendation is accepted. This was seconded by Cllr. Scott and agreed to by all Councillors present. Clerk to respond to SHDC. **Action Clerk**

14.0 Kingston Fire Station

Resident H reminded everyone that Kingston Fire station is selected for closure and that anyone interested in finding out more about this service provided should try and attend the open day – next Saturday. After closure the entire Parish would be served by Ivybridge and Kingsbridge but the rationale for closure had not fully considered the influx of people in the summer and the resultant increase in traffic. The service is cost effective and is run by volunteers, not retained fire crew. The station itself is covered by a peppercorn rent. Last year there were 22 callouts, although the closure analysis was based on just 12. Resident H concluded this is a service we should fight to maintain.

Louise Wainwright, Editor of Bigbury News reminded everyone there was an on-line survey to complete and encouraged all those wishing to save the service to do so. Louise reiterated that writing a letter or submitting a petition is not an acceptable form of response. Cllr. Smith proposed that Bigbury Parish Council, as a body, complete the questionnaire. Cllr. Scott seconded this proposal which was agreed to be all Councillors present. **Action Clerk**

15.0 District Councillors report

There were no additional comments to those already made during the meeting.

16.0 Correspondence received

All correspondence can be seen in the information file uploaded to the Bigbury Community website. Specific correspondence received was:

Letter of thanks for donation made to Hope Cove Lifeboat

*CAB 80's Disco night

*CAB Wills week

*Wheels4bigbury beach request for improved signage for this facility. Clerk to contact all business owners at the beach to review signage in place. **Action Clerk**

Resident E asked if disabled parking spaces were available and could the signage be located there as well and Cllr. Scott commented the space were overgrown. Clerk to write to SHDC. **Action Clerk**

Resident A asked Clerk to advise wheels4bigbury that as part of a fund raising event several years ago a cover was provided for the chair. **Action Clerk**

*The condition of the development site at Merrylees was of concern

Action Cllr. Scott

17.0 Agenda Items for consideration at future Parish Council meetings

Play Park

Report from Tree Warden / Footpath Warden

Report from St Lawrence Church

B/F Improved Parish signage – AONB sponsored

B/F Parking and bench in vicinity of Holywell Stores

Update on new kerb-side refuse collection service

It was also agreed to invite, over the course of the year, representatives from bodies such as Bigbury Golf Club, Burgh Island, AONB, History Society etc. to the meeting

NOTE All supporting documents are shown in full within the 'Information file' uploaded to the Bigbury Community Website (Parish Council / Meeting Minutes)

The meeting closed at 09:23pm.

The next meeting is to be held on Wednesday October 9th at 7:30pm

Signed.....S Watts, Chair at this meeting, Bigbury Parish Council