

Bigbury Parish Council

Parish Council meeting

St Ann's Chapel

December 11th 2019

Agenda - Bigbury Parish Council meeting – December 11th 2019

A Meeting of Bigbury Parish Council will be held in the Memorial Hall, St Ann's Chapel on WEDNESDAY December 11th 2019 at 7:30 p.m. The agenda is as follows:

1. Declarations of Interest
1. Apologies for Absence
1. Approval of the minutes of the Parish Council Meetings held November 13th 2019
1. Matters arising from minutes of previous meeting held November 13th 2019
1. Presentation by representatives of Bigbury Golf Club on future plans
1. Finance - Approval of payments to be made, presentation of finance statements and internet banking update.
1. Planning related matters (*members of the public are welcome to participate during this agenda item and may submit their views on any planning matter*)
 - a. 3450/19/ARM Application for approval of reserved matters following outline approval 4097/16/OPA (APP/K1128/W/17/3182100) for the development of 9no. dwellings with appearance, massing and landscaping details Land at SX 662 475
 - b. 3477/19/FUL Provision of agricultural building, Bigbury Cottage, TQ7 4AP
 - c. 3561/19/HHO Householder application for extension of existing pedestrian footpath to create vehicular driveway with turning area parking for two cars. Auncliffe, Bigbury-on-Sea TQ7 4AR
 - d. 3805/19/TCA T1: Conifer – fell and remove. Badgers Drift, Bigbury, TQ7 4AP
 - e. Update on neighbourhood plan
 - f. Plymouth & SW Devon JLP, supplementary planning document
1. General open session (*at the discretion of the Chair*)
1. District Councillor's report (D. Cllr. B Taylor)
1. Cllr. Watts – Update on parish signage
1. Correspondence received
1. Agenda items for next meeting.

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Declaration of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting.

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Matters arising from November 2019 Parish Council meeting

SHDC road sweeper in action



STOP signs for car park – Clerk wrote to SHDC and has sent a follow up reminder c/f

Forms to adopt phone box in Ringmore Drive have been completed and returned c/f

Outstanding maintenance jobs - see Finance section

Gigaclear – see correspondence

Internet Banking – additional information supplied to Barclays c/f

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Bigbury Golf Club 5 Year Trading Forecast

	2016	2017	2018/19 14 months	2019/20	2020/21	2021/22	2022/23	2023/24
Playing Members	580	499	437	461	461	480	480	480
Total Revenue	585	489	506	542	582	601	621	641
Total Expenditure	592	534	567	557	570	584	598	611
Operating profit £k's	-7	-45	-61	-15	12	17	23	30
Closing bank balance	130	98	84	69	81	98	121	151
Accumulated rent arrears				127	162	197	232	167
Resultant cash balance				-58	-81	-99	-111	-116

Bigbury Golf Club

5 Year Trading Forecast

	2016	2017	2018/19 14 months	2019/20	2020/21	2021/22	2022/23	2023/24
Playing Members	580	499	437	461	461	480	480	480
Subscription Increase	n/a	3%	3%	3%	0	3%	3%	3%
Subscription Revenue	296	274	298	275	275	282	290	298
Green Fee's £k's	92	96	97	108	112	117	122	127
F&B £k's	60	65	67	127	160	165	170	175
Sundry Income	137	54	44	32	35	37	39	41
Total Revenue	585	489	506	542	582	601	621	641
F&B Expenditure £k's	60	61	64	131	151	154	157	160
Course Expenditure £k's	254	214	213	193	192	187	193	199
Other Expenditure £k's	278	259	290	233	227	243	248	252
Total Expenditure	592	534	567	557	570	584	598	611
Operating profit £k's	-7	-45	-61	-15	12	17	23	30
Closing bank balance	130	98	84	69	81	98	121	151
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Bigbury Parish Council – cash book 2 months ending November 30th 2019

03.10.19	SHDC Play park inspection	DD		200.00	40.00	36846.87
08.10.19	BT group - Memorial Hall	DD		27.90	5.58	36813.39
08.10.19	Lloyds - interest received		0.92			36814.31
09.10.19	R Matthews	1229		1834.79		34979.52
09.10.19	E Huntley	1230		50.00		34929.52
09.10.19	G Rosevear	1231		25.00		34904.52
09.10.19	S Smith	1232		25.00		34879.52
09.10.19	S Watts	1233		25.00		34854.52
09.10.19	S Edwards-Pratt	1234		25.00		34829.52
09.10.19	C Case	1235		25.00		34804.52
09.10.19	V Scott	1236	0.00	110.59		34693.93
09.10.19	PKF Littlejohn	1237	0.00	200.00	40.00	34453.93
09.10.19	Notice Board Company	1238	0.00	876.00		33577.93
09.11.19	BT group - Memorial Hall	DD		27.90	5.58	33544.45
09.11.19	Lloyds - interest received		1.02			33545.47
09.11.19	Void	1239				33545.47
13.11.19	Bigbury Memorial Hall	1240		30.00		33515.47
13.11.19	P Bush	1241		156.63	31.33	33327.51
13.11.19	S Smith	1242		16.00		33311.51
13.11.19	CPRE subscription	1243		36.00		33275.51
13.11.19	Royal British Legion	1244		100.00		33175.51

£33175.51

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Bigbury Parish Council – bank reconciliation as at 30th November 2019

Bank reconciliation as at Nov 30th 2019				
33175.51	Payments & Receipts (above)			
	22513.25	Deposit account statement		
	10739.26	Current account statement		
	-25.00	Cheque 1234 not Cashed		
	-16.00	Cheque 1242 not cashed		
	-36.00	Cheque 1243 not cashed		
33175.51				

£33175.51

Bigbury Parish Council – reserved and restricted funds as at November 30th 2019

Analysis of restricted funds as at November 30th 2019	
4178.93	TOTAL Breakdown below
<u>725.93</u>	DCC P3 funding balance 2017/2018 payment
<u>1930.00</u>	DCC Burial ground entrance and gates £1000 (10/07/15) SHDC Burial Ground £930 (16/03/15)
<u>1523.00</u>	Cash held from 'Shrimps (recd 15th August 2018) For use on future youth related projects
Analysis of reserved funds (precept generated) as at November 30th 2019	
<u>7070.00</u>	£2070 St Lawrence Church gateway scheme (allocated in year 1st April 2019) £1000 St Lawrence Church gateway scheme (allocated in year 1st April 2019) £3000 Playpark (allocated in year 1st April 2018) £1000 Playpark (allocated in year 1st April 2019)

Bigbury Parish Council – S106 reserves held at SHDC

S106 deposits held on behalf of Bigbury Parish Council by South Hams District Council	
97578.00	Ring fenced for Affordable housing projects
65193.00	Ring fenced for Affordable housing projects (Holywell Stores site)
24194.00	Ring fenced for OSSR projects
	Outdoor spaces, sports and recreation
<u>186965.00</u>	TOTAL

Recommended payments – December 11th 2019

£ 202.50 Karen Lawrence	Artwork and printing for Neighbourhood Plan
£1219.20 West Country Skip Hire	Recycling service
£ 150.00 South Hams CAB	Donation
£ 25.00 South Hams CVS	Donation
£ 33.48 BT	Line rental / broadband Memorial Hall Paid by direct debit

Maintenance tasks – Bigbury Parish

£320.00 Renovate Phone Box Ringmore Drive (£280 labour & £40 materials)

£ 45.00 Supply and fit new frame to viewing point map

£183.42 Mark out and repaint parking bay lines at Sedgewell Slipway
(£145.00 labour & £38.42 materials)

£ 360.00 Repaint and refurbish the handrails etc. – Millennium steps
(£320.00 labour & £40.00 materials)

Clerk considers these quotations to be reasonable and in the absence of a second quotation seeks approval for work to be completed

NOTE – all above jobs are in Bigbury-on-Sea and no comparable items have yet been identified in either Bigbury Village or St Ann's Chapel

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Legend

- A** B3392
- B** Hill Top
- C** Shop and Post Office
- D** Pub
- E** Village Hall
- F** Existing play area

Urban interventions

- 1** Proposed new access C252 Ringmore Road
- 2** Access to existing residents and pedestrians only
- 3** New adopted road
- 4** Courtyards
- 5** Terraced units at entrance
- 6** Generous sized rear gardens and offset to existing properties

Landscape interventions

- 1** 8 Allotments
- 2** Community Orchard
- 3** Car parking for allotments
- 4** Green space adjacent to footpath including new native tree planting
- 5** Gardens and planting to existing properties
- 6** Boundary hedgerow and tree planting
- 7** Hedgebank and grass verge

Draft schedule

- 3 x 3B terraced affordable units
- 1 x 3B detached
- 3 x 2B detached
- 1 x 5B detached

Total units: 6 Inc 4 affordable
16 x parking spaces, 8 allotments spaces

Land at St Ann's Chapel
Sketch masterplan
13101 L 02 01

F
DCC
NTS
May 2017

CliftonEmerydesign

NOTES

1. This drawing is a perspective view of a street scene and is not a technical drawing. It is intended to provide a visual impression of the proposed development and is not to be used for any other purpose.

2. The drawing is based on the information provided in the planning application and is subject to change without notice.

3. The drawing is not a site plan and does not show the exact location of the proposed development.

4. The drawing is not a section and does not show the internal structure of the proposed development.

5. The drawing is not a plan and does not show the exact dimensions of the proposed development.

6. The drawing is not a photograph and does not show the actual appearance of the proposed development.

7. The drawing is not a map and does not show the exact location of the proposed development.

8. The drawing is not a drawing and does not show the exact details of the proposed development.

9. The drawing is not a drawing and does not show the exact details of the proposed development.

10. The drawing is not a drawing and does not show the exact details of the proposed development.

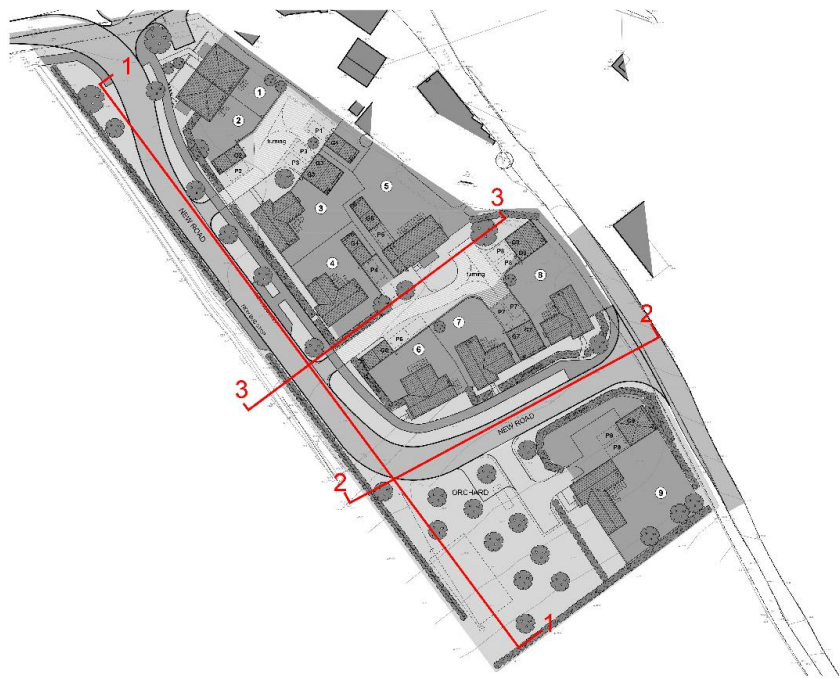
Street Scene 1



Street Scene 2



Street Scene 3



REVISIONS	
1	Issue for comment
2	Issue for comment
3	Issue for comment

The Studio
 Vero Business Park
 Clontarf, Dublin
 E-mail: info@studio.ie
 Tel: +353 (0) 1 856 2021
 www.studio.ie



GROVE HOWES
 ST ANNS CHAPEL
 SOUTH HAMS
 PROPOSED STREET SCENES
 AND SECTION

09/19
 1:200@A1
 Richard Matthews

project no. 658 080
 drawing no. A.B.
 rev. B

Richard Matthews - Clerk, Bigbury Parish Council

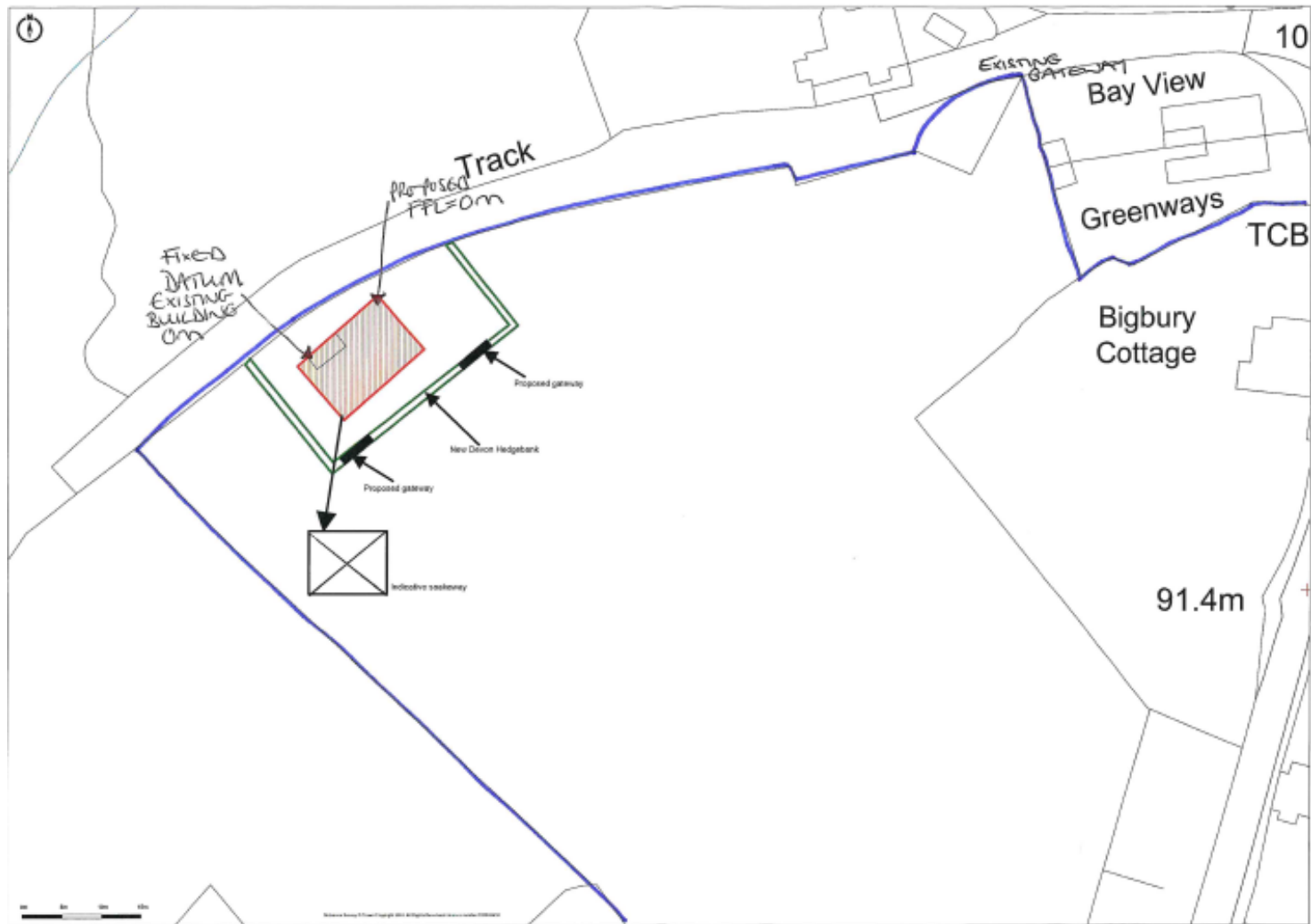
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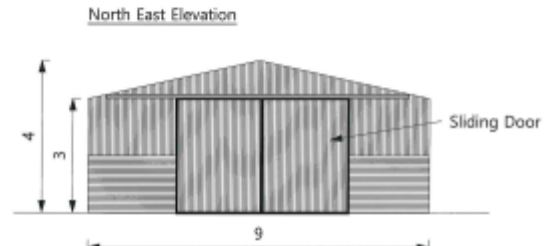
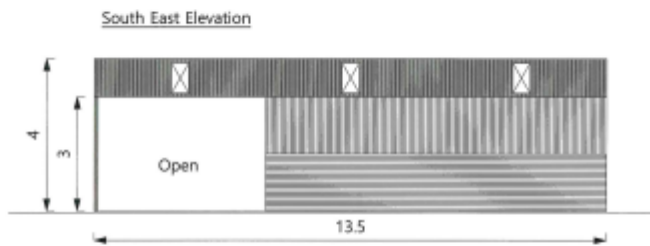
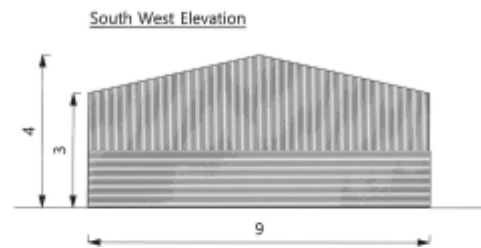
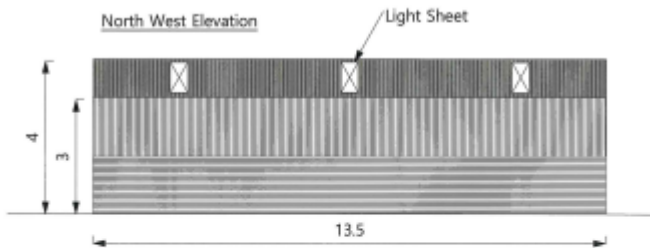
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Key:

Close Boarding	
Dung Boarding	
Dark Grey Fibre Cement	

Description:	Agricultural Building
Site:	Bigbury Cottage
Scale:	1:100 @ A3
Client:	Mr J Gilbert and Ms E Herbert
Dwg Number:	JG02
Produced By:	Luscombe Maye, 59 Fore Street, Totnes, TQ9 5NJ 01803 869911 amanda.burden@luscombemaye.com

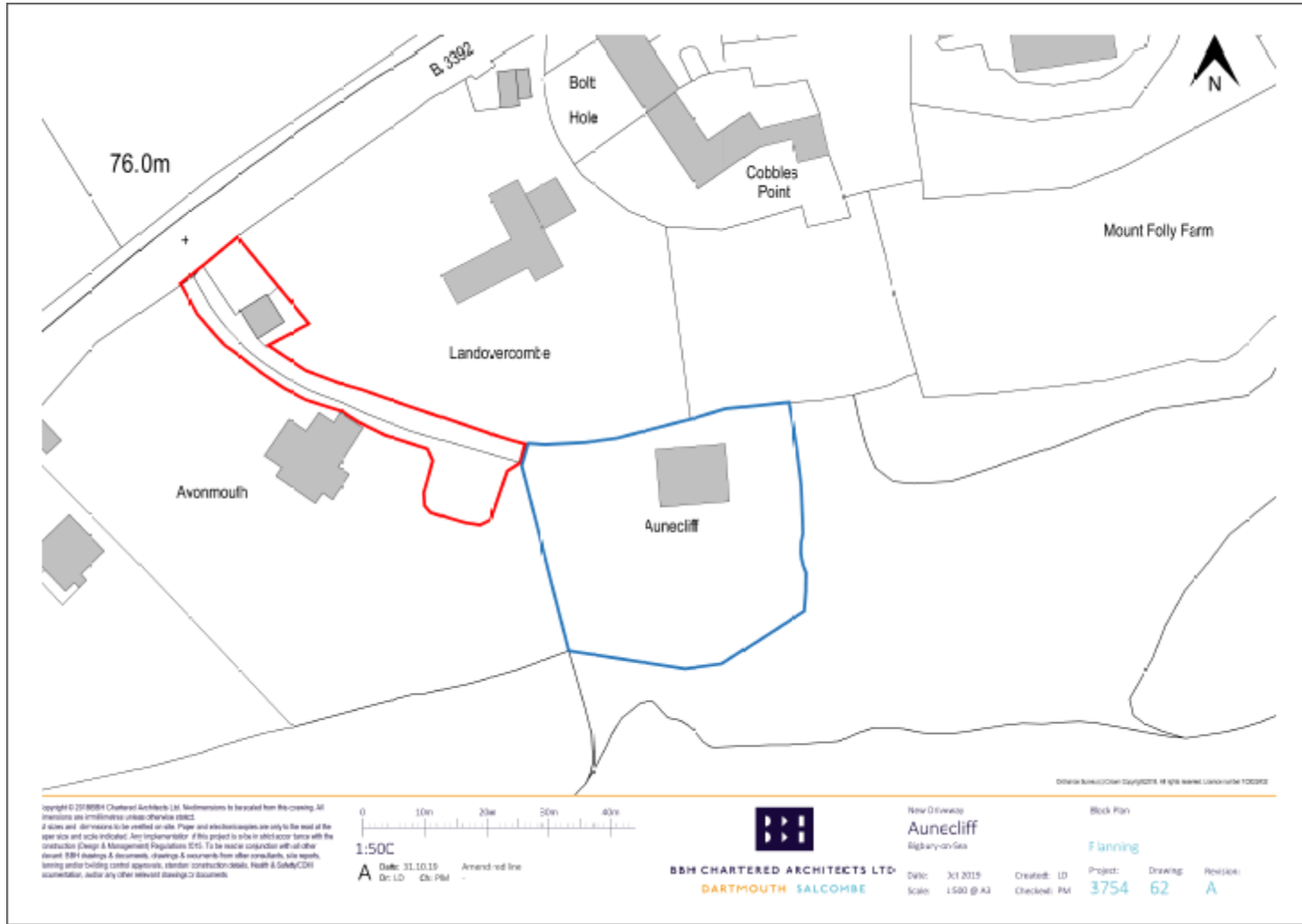
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Additional planning related topic – Korniloff

For record purposes only – a For Sale sign was erected at Korniloff on Friday 6th
December 2019

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Neighbourhood Plan Progress Report 11th December 2019

Modifications to Bigbury Neighbourhood Plan following recommendations of Independent Examiner

Modifications have now been made to the Bigbury Neighbourhood Plan in accordance with the recommendations of Mr John Slater, the Independent Examiner and these modifications have been found acceptable by South Hams District Council.

Referendum

We are now waiting for a referendum to be arranged by South Hams District Council (SHDC). SHDC are required to publish information about the neighbourhood plan 28 days before the referendum, and to give notice that a referendum is taking place and the date of the poll.

The Neighbourhood Plan Steering Group will also arrange for posters to be displayed on the parish noticeboards and other places including the Holywell Stores so that parishioners are made fully aware of the date of the referendum.

People on the electoral register for Bigbury Parish are entitled to vote. If more than 50% of those voting in the referendum vote 'yes' then the neighbourhood plan becomes part of the statutory plan for the area.

A copy of the Referendum Version of the Bigbury Neighbourhood Plan has now been placed on the community website and hard copies of the plan will soon be available for view for those who cannot obtain access to the website or prefer to see a hard copy.

Cllr Valerie Scott, Chairman, Bigbury Neighbourhood Plan Steering Group

Email: valeriescott@bigbury.com Tel: 01548 810336

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Area of Outstanding Natural Beauty

ST ANN'S CHAPEL

Please drive carefully

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Treasurer,
Bigbury New,
Long Easton
Bigbury,
Kingsbridge
TQ7 4AN
henry.wainwright52@gmail.com
bigburynewseditor@gmail.com
m. 07908 525663
p. 01548 810991
Date: 4 December 2019
The Parish Clerk
Bigbury
By Email: clerk.bigburypc@gmail.com
Dear Richard

Re: Thank you and confirmation of financial support request for 2020.

I am writing to thank the Bigbury Parish Council for their support on behalf of all those volunteers

who helped to produce Bigbury News and Bigbury Drums over the last year. Your contribution in terms of the purchasing of paper on behalf of the magazine has worked well for us and saved on VAT.

Thank you.

In 2019, we have made a small surplus; therefore, we have no request for further funds in 2019. However, I would like to request that BPC continue in 2020 to purchase the paper on behalf of Bigbury News. We estimate the cost of the paper is likely to be about 700 GBP. Of course, if the finances change materially, then we shall alert the BPC.

Yours sincerely

Wishing Councillors a Happy Christmas and New Year,
Henry Wainwright and Louise Wainwright
Treasurer Bigbury News Editor Bigbury News

Richard Matthews - Clerk, Bigbury Parish
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Dear Devon Communities Together Member,

Please find attached from Martin Rich an application form for the Prince of Wales Awards 2020. This Award is open to community organisations including schools and small farm business diversification projects which are seeking to educate and involve young people in sustainable initiatives. Members have a good record of recruiting winners for this competition (including last year) and so we expecting 'inspired' projects from our membership and/or organisation that you might wish to put forward for this award.

Also on behalf of Burg-Wächter, there is a new Secure Communities Scheme. This scheme offers awards of up to £1000 a month to projects run by or on behalf of local communities. It also includes free security products and advice. The aim is to help secure community projects, both financially and physically so they can enjoy a safe future.

The aim of the Secure Communities Scheme is to help the size and type of scheme that would not normally attract sponsorship or grants. Please find attached the latest media release. You can also find more details on the scheme at <http://www.burg-wachter.co.uk/community/> or please do call them on 0207 689 5155

Richard Matthews - Clerk, Bigbury Parish
Council

Two free tree schemes operated by DCC

Two free tree schemes currently in operation by DCC. Please see details at <https://www.devonashdieback.org.uk/take-action/free-tree-schemes/>

Gigaclear and Broadband

Dear Councillors,

As you are aware Connecting Devon and Somerset cancelled the Gigaclear contract in September 2019 and are about to embark on a re-tendering exercise.

The Connecting Devon and Somerset website has more detail of the reasons for this decision and the status of the overall plan as they see it today..

I have spoken to Gigaclear this morning who advise that a significant amount of installation work has been completed across Bigbury Parish, including the installation of cabinets.

Gigaclear are keen to get some financial return for their efforts and investment and as such are currently preparing a plan as how they can connect people, should individuals choose Gigaclear as their provider of choice.

Gigaclear advise the detail of this plan should be available within the next 2-3 months and when complete, it is their intention to mail drop every resident with a copy setting out the status of the infrastructure project and options open to residents to connect.

.
Kind regards, Richard Matthews, Clerk - Bigbury Parish Council

Received from C.Cllr. Gilbert Monday 9th December

At last Friday's CDS Board meeting I asked for clarity on how to engage with Gigaclear where they have established infrastructure. I will of course send it to you once I have it. I'm aware people should and would like to know more.

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Merry Christmas



Bigbury Parish Council

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